

## Bus Driver

Bigfork Valley Transportation / \$16.51-\$21.26/ Casual

258 Pine Tree Drive, Bigfork, MN, United States

## Benefits- Casual Employees

- Earned Sick and Safe Time
- Employee Assistance Program: Bigfork Valley offers you and your family members free, short-term counseling, referral, and support services.
- Experience Pay Given
- Shift Differential
- On-the-Job training!

## Job Summary

- Drives bus to transport passengers over specified routes to local or distant points according to time schedule by performing the following duties.
- Assists passengers to enter and exit the vehicle, with packages as needed.
- Utilizes hydraulic lift as needed for physically challenged passengers.
- Regulates heating, lighting, and ventilating systems for passenger comfort.
- Complies with local traffic regulations. Reports incidents and/or accidents.
- Maintains trip logs, maintenance, and repair records.
- Collects and records cash receipts and ticket fares.
- Makes repairs and changes tires.
- Performs daily vehicle inspection and cleaning before departure and/or at end of day.
- Follows Special Transportation Services Certification policy, procedure and training guidelines.
- Works cooperatively with care providers to establish bus schedules that meet the needs of ADS participants and other community members.
- Provides personal care within the scope of training and experience and obtains assistance with situations outside the scope of training and experience.
- Deals constructively with conflict situations; acts in a manner which promotes cooperation and consensus building.
- Consistently maintains a positive constructive attitude; demonstrates awareness, concern, support, and responsibility for the success of Bigfork Valley.
- Exhibits and upholds work-related behaviors which are in accordance with the general rules and procedures of Bigfork Valley as well as relevant professional codes of ethics, and which reflect an appropriate role model for other employees.
- Supports and works toward the accomplishment of the mission, vision and goals of Bigfork Valley; actively supports quality improvement initiatives; represents Bigfork Valley in a positive manner in interactions with customers, business partners and the public at large.
- Maintains a positive attitude toward clients and staff.
- All other duties as assigned.

## About the Position

- Casual (Usually less than 40 hours per 80 hour pay period.)
- Days
- On-Site at Bigfork Valley

## Qualifications

- High school diploma or GED; or one to three months related experience and/or training; or equivalent combination of education and experience.
- Must be at least 18 years of age and have at least one year driving experience.
- Professional driving experience preferred.
- Valid MN Drivers License and clear driving record with no violations. Proof of personal liability insurance coverage.
- Current CPR and First Aid Certification

\*The hourly wage for this position is \$16.51/hour to \$21.26/hour, with a median wage of \$18.89/hour. It is not typical for an individual to be hired at or near the top of the range for their role. Compensation decisions are dependent on the facts and circumstance of each case and on several factors including relevant work experience, education, certification & licensure, and internal equity. Hourly pay is just one part of the compensation package for employees.

EEO/AA Employer/Vets/Disability