



~Approved 7/11/2023~

Regular Board Meeting

Tuesday, June 6, 2023

9:00 a.m.

Board Room & Microsoft Teams Conference Call

Board Members Present:

Gary Erickson – City of Bigfork
Carol Gilbertson – Itasca County At-Large
Tom LaMont – City of Effie
Gordon Rahier – Pomroy Township
George Rounds – Stokes Township
Larry Salmela – Carpenter Township
Dan Sursely – City of Big Falls

Board Members Remote:

Teresa Kittridge – Marcell Township
Marie Lovdahl – Itasca County Unorganized
Heidi Watson – Koochiching County At-Large

Board Members Absent:

Clint Cook – Bigfork Township
Greg Cook – Koochiching County Unorganized
Dean Sedgwick – Wirt Township

Others: Darla Anderson, Kyle Buckingham, Sam Caron, Alex Cleath, Katie Gilbertson, Dan Heinecke, Tamara Lowney, Brandon Mickelson, Aaron Saude, Renee Tower

Chairman George Rounds called the regular monthly board meeting to order at 9:00 a.m.

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

The meeting opened with prayer.

I. Community Comments

None.

II. Approval of Agenda

A **motion** to approve the agenda as amended (added Governance Committee Unfinished Business and Motion for Next Meeting to the agenda) was made by Carol Gilbertson, seconded by Dan Sursely. The motion passed unanimously.

III. Approval of Regular Board Meeting Minutes 5/2/2023

A **motion** to approve the May 2, 2023, Regular Board meeting minutes was made by Dan Sursely, seconded by Tom LaMont. The motion passed unanimously.

IV. Information, Discussion and/or Action

A. Itasca Economic Development Corporation (IEDC)

Tamara Lowney, CEO of IEDC, provided an overview of their program.

After discussion, a **motion** to contribute \$1,000 each year to IEDC for the next two years was made by Carol Gilbertson, seconded by Dan Sursely. The motion passed unanimously.

B. 2022 Financial Audit Report

Brandon Mickelson, Principal at CliftonLarsonAllen, presented the results of the 2022 financial audit.

After review, a **motion** to accept the 2022 audited financial statement was made by Larry Salmela, seconded by Gordon Rahier. The motion passed unanimously.

Heidi Watson exited the meeting at 10:29 a.m.

C. Housing Summit

Gary Erickson provided a summary of the housing summit that he attended on May 4, 2023. There was discussion about the need for moderate income housing in the community.

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D. Childcare Availability

Aaron reported that there is child daycare on campus. Gary Erickson reported that there are four licensed daycares in the area, all have waiting lists. Discussion ensued.

E. Finance Committee Report

The Finance Committee meeting was held on Tuesday, May 30.

Darla Anderson presented the financials and accounts payable for April 2023.

F. Financials

A **motion** to accept the financial report for the month of April was provided by the Finance Committee, seconded by Gordon Rahier. The motion passed unanimously.

G. Accounts Payable

A **motion** to ratify the accounts payable for the month of April was made by the Finance Committee, seconded by Tom LaMont. The motion passed unanimously.

H. Governance Committee Unfinished Business

A **motion** to appoint Meredith Morneau to serve as a community member on the Governance Committee was made by Gary Erickson, seconded by Gordon Rahier. The motion passed unanimously.

I. Credentialing

Aaron Saude presented the following credentialing applications for consideration:

Privileges with a 6-month provisional status:

- Sheena Chenthitta, MD (Senior Life Solutions – Psychiatrist)
- Michalla Dunaj-Compo, DC (Chiropractor)
- Leah Dvorak, MD (Minnesota Pathologists Chartered)
- Steven Gerstler, MD (vRad)
- Gina Pettinari, CRNA

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Privileges without a provisional status:

- Prema Sanne, MD (Senior Life Solutions - Psychiatrist)
- Raquel Walsh Jahnke, DO (Minnesota Pathologists Chartered)
- David Weber, MD (Locum)

A **motion** to accept the applications as presented was made by Gordon Rahier, seconded by Carol Gilbertson. The motion passed unanimously.

J. Legislative Education Committee Report

Teresa Kittridge provided a summary of the Legislative Education Committee meeting that was held on Tuesday, May 30. Senators will be invited to visit Bigfork Valley. There are no commitments yet. MHA (Mary Krinkie and Bob Hume) and LeadingAge will be invited to provide updates to the Board. The committee will continue to meet monthly.

Larry Salmela reported that Senator Grant Hauschild committed to visit Bigfork Valley sometime this summer.

K. CEO Report

Aaron Saude reported that Bigfork Valley's new intranet site "The Pulse" went live. Bigfork Valley has been identified as one of the top 20 critical access hospitals in America in patient satisfaction. Finance is looking at changing to a prepaid credit card system. CMS will end the COVID-19 vaccine mandate for health care staff, it will become effective on August 4, 2023.

L. Education

A link to the Minnesota Hospital Association's post legislative session webinar was provided to board members.

M. Employee Appreciation

Dawn Jourdan was nominated to receive an employee appreciation gift certificate for outstanding job performance. A **motion** to approve the nomination was made by Gary Erickson, seconded by Carol Gilbertson. The motion passed unanimously.

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**N. Monitoring CEO Performance – Treatment of Staff (Internal),
Financial Condition and Activities (External)**

Aaron presented his monitoring report on Treatment of Staff.

The external report on the Financial Condition and Activities (2022 financial audit) was presented by Brandon Mickelson, Principal at CliftonLarsonAllen.

O. MHA Summer Trustee Conference

The MHA Summer Trustee Conference is July 13-15, 2023, at Arrowwood Resort and Conference Center in Alexandria, MN. The cost would be about \$1,570 per board member to attend.

Larry Salmela made a **motion** to approve attendance at the Summer Trustee Conference for any board member interested, seconded by Tom LaMont. The motion passed unanimously.

P. Strategic Discussion

Gary Erickson distributed his questions related to strategic planning and his assessment of Bigfork Valley. Discussion ensued.

Q. Motion for Next Meeting

Gary Erickson handed out a document with language for a motion that he intends to introduce at the July meeting. The motion is related to the board removing him from his position as a board member.

It was noted that the board cannot vote to remove a fellow board member as they are elected officials. Discussion ensued.

No motion was made to move forward with this request.

R. Board Meeting Agenda Topics for Next Month

None.

S. Annual Agenda

A **motion** to approve the annual agenda as presented was made by Carol Gilbertson, seconded by Dan Surely. The motion passed unanimously.

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At 12:14 a.m., a **motion** to adjourn the meeting was made by Gordon Rahier, seconded by Carol Gilbertson. The motion passed unanimously.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

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