



~Approved 5/2/2023~

Regular Board Meeting

Tuesday, April 4, 2023

9:00 a.m.

Board Room & Microsoft Teams Conference Call

Board Members Present:

Clint Cook – Bigfork Township
Greg Cook – Koochiching County Unorganized
Gary Erickson – City of Bigfork
Carol Gilbertson – Itasca County At-Large
Tom LaMont – City of Effie
Gordon Rahier – Pomroy Township
George Rounds – Stokes Township
Dan Sursely – City of Big Falls

Board Members Remote:

Teresa Kittridge – Marcell Township
Marie Lovdahl – Itasca County Unorganized
Larry Salmela – Carpenter Township
Dean Sedgwick – Wirt Township

Board Members Absent:

Heidi Watson – Koochiching County At-Large

Others: Darla Anderson, Kyle Buckingham, Sam Caron, Alex Cleath, Katie Gilbertson, Dan Heinecke, Dawn Kern, Scott Patrow, Heidi Powell, Aaron Saude, Jackie Skelly

Chairman George Rounds called the regular monthly board meeting to order at 9:00 a.m.

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

The meeting opened with prayer.

I. Community Comments

None.

II. Approval of Agenda

A **motion** to approve the agenda as amended was made by Dan Sursely, seconded by Greg Cook. The motion passed unanimously.

The following items were added to the end of the agenda:

- How Do You Get on the Agenda
- Investment Policy
- Strategy Review
- Review Vision Statement

III. Approval of Regular Board Meeting Minutes 3/7/2023

A **motion** to approve the March 7, 2023, Regular Board meeting minutes was made by Gary Erickson, seconded by Tom LaMont. The motion passed unanimously.

IV. Acceptance of Medical Staff Meeting Minutes 1/11/2023

A **motion** to accept the January 11, 2023, Regular Board meeting minutes was made by Dan Sursely, seconded by Carol Gilbertson. The motion passed unanimously.

V. Information, Discussion and/or Action

A. Itasca Area School Collaborative (IASC)

Scott Patrow, IASC Next Career Pathways Director, and Jackie Skelly, IASC Executive Director, provided an overview of the IASC Next Career Pathways program.

After discussion, a **motion** to fund IASC Next Career Pathways in the amount of \$20,000 was made by Teresa Kittridge, seconded by Carol Gilbertson. The motion passed with eleven in favor and one opposed.

B. Finance Committee Report

The Finance Committee meeting was held on Tuesday, March 28.

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Darla Anderson presented the financials and accounts payable for February 2023.

C. Financials

A **motion** to accept the financial report for the month of February was provided by the Finance Committee, seconded by Greg Cook. The motion passed unanimously.

D. Accounts Payable

A **motion** to ratify the accounts payable for the month of February was made by the Finance Committee, seconded by Gordon Rahier. The motion passed unanimously.

E. Credentialing

Aaron Saude presented the following credentialing applications for consideration:

Full privileges with a 6-month provisional status:

- Ashley Buckner, Social Worker (Senior Life Solutions)
- Kent Donelan, MD (MN Pathologists Chartered)
- Gwendolyn Durgin, MD (vRad)
- Bertil Lindquist, CRNA
- Julie Mann, Social Worker (Senior Life Solutions)
- John Mulloy, MD (vRad)
- Terry Perkins, MD (Locum)
- Thomas Viren, MD (Locum)

Greg Cook made a **motion** to approve the applications as presented, seconded by Dan Sursely. The motion passed unanimously.

F. Legislative Education Committee Report

Teresa Kittridge provided a summary of the Legislative Education Committee meeting that was held on Tuesday, March 28.

The committee plans to focus on the following items over the next year:

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- Prepare for Senator Grant Hauschild, Representative Roger Skraba, Representative Pete Stauber, Senator Amy Klobuchar, and Senator Tina Smith to visit Bigfork Valley.
- Develop relationships with political representatives.

Gary Erickson reported that he resigned from his position on the Legislative Education Committee due to there not being a clearly stated strategy from the full Board.

G. CEO Report

Aaron reported that six students that work at Bigfork Valley were inducted into the National Honor Society.

Tegria Services Group has offered to purchase Sisu Medical Solutions. Bigfork Valley is one of five hospitals that own Sisu. Bigfork Valley will receive approximately \$200,000 for the sale. After discussion, Gordon Rahier made a **motion** to authorize Bigfork Valley's CEO to execute the sale of Sisu on behalf of the Board of Directors, seconded by Gary Erickson. The motion passed with eleven in favor and one opposed.

H. Education

PowerPoint slides from a session at the LeadingAge Minnesota Institute and Expo "Everything is Changing – What About your Board?" was provided for education.

Since the pandemic, 15 nursing homes have closed in Minnesota. The hospital in Crookston is closing its nursing home. The Ely nursing home may close in July.

A Bigfork Valley employee is going to school to obtain their nursing home administrator's license.

I. Employee Appreciation

Thor Johnson and Billy Olson were nominated to receive employee appreciation gift certificates for outstanding job performance. A **motion** to approve the nominations was made by Greg Cook, seconded by Dan Sursely. The motion passed unanimously.

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J. Monitoring CEO Performance – Financial Condition and Activities (Internal)

Aaron presented his monitoring report on financial condition and activities.

Dan Sursely exited the meeting at 11:23 a.m.

K. How Do You Get on the Agenda

There was discussion regarding the process for individual board members requesting topics for the agenda. Board members can request that a topic be added to the next regular board meeting's agenda at the end of the board meeting or at the beginning of the board meeting that they want the item to be discussed at.

L. Investment Policy

Gary Erickson expressed concern with the investment policy not delegating the oversight responsibility to the board. Brandon Navara, Financial Advisor from Baird, will be presenting at the May board meeting and should be able to answer questions about the policy.

M. Strategy Review

Gary Erickson requested that "Strategy Review" be added to the May agenda.

N. Review Vision Statement

Gary Erickson requested that "Vision Statement" be added to the May agenda.

At 11:52 a.m., a **motion** to adjourn the meeting was made by Greg Cook, seconded by Tom LaMont. The motion passed unanimously.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

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