



~Approved 2/7/2023~

Regular Board Meeting

Tuesday, January 3, 2023

9:00 a.m.

Board Room & Microsoft Teams Conference Call

Board Members Present:

Gary Erickson – City of Bigfork
Carol Gilbertson – Itasca County At-Large
George Rounds – Stokes Township
Larry Salmela – Carpenter Township
Dan Sursely – City of Big Falls

Board Members Remote:

Teresa Kittridge – Marcell Township
Tom LaMont – City of Effie
Marie Lovdahl – Itasca County Unorganized
Gordon Rahier – Pomroy Township
Heidi Watson – Koochiching County At-Large

Board Members Absent:

Clint Cook – Bigfork Township
Greg Cook – Koochiching County Unorganized
Dean Sedgwick – Wirt Township

Others: Darla Anderson, Sam Caron, Alex Cleath, Dan Heinecke, Dawn Kern, Aaron Saude, Renee Tower

Chairman George Rounds called the regular monthly board meeting to order at 9:00 a.m.

The meeting opened with prayer.

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

I. Community Comments

None.

II. Approval of Agenda

A **motion** to approve the agenda was made by Marie Lovdahl, seconded by Dan Sursely. The motion passed unanimously.

III. Approval of Regular Board Meeting Minutes 12/6/2022

A **motion** to approve the December 6, 2022, Regular Board meeting minutes was made by Marie Lovdahl, seconded by Dan Sursely. The motion passed unanimously.

IV. Information, Discussion and/or Action

A. Finance Committee Report

The Finance Committee meeting was held on Tuesday, December 20.

Dan Heinecke presented the financials and accounts payable for November 2022.

B. Financials

A **motion** to accept the financial report for the month of November was provided by the Finance Committee, seconded by Gary Erickson. The motion passed unanimously.

C. Accounts Payable

A **motion** to ratify the accounts payable for the month of November was made by the Finance Committee, seconded by Carol Gilbertson. The motion passed unanimously.

D. Board Member Funds for Electronic Device/Internet

Gary Erickson made a **motion** to disburse \$500.00 to board members beginning their term. The purpose of these funds is to purchase a personal electronic device for accessing board meeting materials and for conducting board business including the member's cost of connecting to the internet, seconded by Larry Salmela. The motion passed unanimously.

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

E. Appoint Committee Members

Executive Evaluation and Compensation Committee

1. George Rounds – chair
2. Heidi Watson – vice chair
3. Larry Salmela – treasurer
4. Teresa Kittridge – secretary

Governance Committee

1. George Rounds
2. Heidi Watson
3. Marie Lovdahl
4. Casey Sursely
5. Carol Gilbertson

Finance Committee

1. George Rounds
2. Larry Salmela
3. Marie Lovdahl
4. Teresa Kittridge
5. Carol Gilbertson

Personnel Committee

Committee members will be appointed as needed.

Legislative Education Committee

1. Heidi Watson
2. Larry Salmela
3. Marie Lovdahl
4. Teresa Kittridge
5. Gary Erickson
6. Carol Gilbertson

Strategic Planning Project Committee

Committee members will be appointed as needed.

A **motion** to accept the appointments was made by Dan Sursely, seconded by Teresa Kittridge. The motion passed unanimously.

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

F. Capital Improvement Grant Resolution

A **motion** to adopt the Rural Hospital Capital Improvement Grant RFP Resolution was made by Larry Salmela, seconded by Dan Sursely. The motion passed unanimously. If awarded the grant funds will be used to purchase new surgical services endoscopy equipment. There is a required 25% match. The maximum award is \$125,000.

G. Planning & Transition Grant Resolution

A **motion** to adopt the Rural Hospital Planning & Transition Grant Resolution was made by Larry Salmela, seconded by Dan Sursely. The motion passed unanimously. If awarded, the grant funds will be used to conduct an energy audit. There is a required 50% match. The maximum award is \$45,000.

H. Credentialing

Aaron Saude presented the following credentialing application for consideration:

Privileges with a 6-month provisional status:

- Raquel Walsh Jahnke, DO (MN Pathologists Chartered)

Dan Sursely made a **motion** to accept the application as presented, seconded by Carol Gilbertson. The motion passed unanimously.

I. CEO Report

Aaron reported that Grant Hauschild is interested in attending a board meeting this spring. There is a grant opportunity from the Minnesota Department of Health to support health care professionals who are experiencing stresses to their mental health because of workforce shortage, burnout, and other related issues. Senior Life Solutions currently has two clients, anybody can refer patients. There was an employee appreciation lunch on December 15.

The MHA Winter Trustee Conference will be held January 12-13, 2023.

J. Education

A report “Burnout in Healthcare Executives” was provided for education.

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

Marie Lovdahl exited the meeting at 10:00 a.m.

K. Employee Appreciation

Dawn Jourdan, Jennifer Rissanen, Dr. Wolfson, Lori Dvorak, and Sara Elioff were nominated to receive employee appreciation gift certificates for outstanding job performance. A **motion** to approve the nominations was made by Dan Sursely, seconded by Gary Erickson. The motion passed unanimously.

L. Annual Conflict of Interest Statement

Board members were asked to complete and return annual conflict of interest statements.

M. Monitoring CEO Performance

Aaron presented his monitoring report.

- Financial Condition and Activities (Internal)

Strategic Planning will be added as an agenda item next month.

At 10:07 a.m., a **motion** to adjourn the meeting was made by Dan Sursely, seconded by Larry Salmela. The motion passed unanimously.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.