



~Approved 11/1/2022~

**Regular Board Meeting**

**Tuesday, October 4, 2022**

**9:00 a.m.**

**Board Room & Microsoft Teams Conference Call**

**Board Members Present:**

Greg Cook – Koochiching County Unorganized

Tom LaMont – City of Effie

Meredith Morneau – Itasca County At-Large

George Rounds – Stokes Township

Dan Sursely – City of Big Falls

**Board Members Remote:**

Clint Cook – Bigfork Township

Teresa Kittridge – Marcell Township

Dean Sedgwick – Wirt Township

Heidi Watson – Koochiching County At-Large

**Board Members Absent:**

Marie Lovdahl – Itasca County Unorganized

Joanie Olson – City of Bigfork

Gordon Rahier – Pomroy Township

Larry Salmela – Carpenter Township

**Others:** Darla Anderson, Dr. Ed Anderson, Sam Caron, Alex Cleath, Gary Erickson, Dan Heinecke, Aaron Saude, Renee Tower, Laura Vaneps

*Chairman George Rounds called the regular monthly board meeting to order at 9:00 a.m.*

*The meeting opened with prayer.*

*The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.*

**I. Community Comments**

None.

**II. Approval of Agenda**

A **motion** to approve the agenda was made by Dan Sursely, seconded by Greg Cook. The motion passed unanimously.

**III. Approval of Regular Board Meeting Minutes 9/6/2022**

A **motion** to approve the September 6, 2022, Regular Board meeting minutes, as presented, was made by Tom LaMont, seconded by Greg Cook. The motion passed unanimously.

**IV. Approval of Special Board Meeting Minutes 9/13/2022**

A **motion** to approve the September 13, 2022, Special Board meeting minutes as presented was made by Meredith Morneau, seconded by Dan Sursely. The motion passed unanimously.

**V. Information, Discussion and/or Action**

**A. Finance Committee Report**

The Finance Committee meeting was held on Tuesday, September 27.

Darla Anderson presented the financials and accounts payable for August 2022.

The Medicare accelerated funds (\$625,000) are due October 20, 2022.

**B. Financials**

A **motion** to accept the financial report for the month of August was provided by the Finance Committee, seconded by Greg Cook. The motion passed unanimously.

**C. Accounts Payable**

A **motion** to ratify the accounts payable for the month of August was made by the Finance Committee, seconded by Greg Cook. The motion passed unanimously.

*The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.*

**D. Financial Audit Firm**

After discussion, a **motion** to continue with CliftonLarsonAllen (CLA) was made by Greg Cook, seconded by Tom LaMont. The motion passed unanimously.

**E. Bank Resolution – National Bank of Commerce**

At the Finance Committee meeting last week, it was reported that the National Bank of Commerce was requesting approval of a resolution requiring only one signature to exercise all powers. Dan Heinecke called National Bank of Commerce concerning the issue and they agreed to accommodate two signatures. This issue has been resolved.

**F. Governance Committee Report**

The Governance Committee meeting was held on Tuesday, September 27.

The committee reviewed the Northern Itasca Hospital District Bylaws, and no changes were recommended.

A **motion** to approve the Executive Succession & Transition policy as amended was made by Meredith Morneau, seconded by Heidi Watson. The motion passed unanimously.

**G. CEO Report**

Aaron Saude reported that Bigfork Valley was approved for the Minnesota OSHA Safety Grant to purchase some safe patient handling equipment. Senior Life Solutions will go live on October 17. Aaron attended a LeadingAge conference last week. Bigfork Valley will be hosting the LeadingAge District B meeting on October 6. The closing for the farm property was completed on September 26. Dr. Zimmerman, Bigfork Valley's pathologist, is retiring in December. Minnesota Pathologists Chartered will provide pathology services going forward.

**H. November Board Meeting Date/Canvass Board**

The time period to certify the election results is between November 11 and November 18.

*The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.*

A **motion** to hold a Special Board Meeting on Tuesday, November 15 at 9:00 a.m. to certify the election results was made by Heidi Watson, seconded by Dan Sursely. The motion passed unanimously.

**I. Education**

A summary of the CDC's updated COVID-19 guidelines was provided for education.

There was discussion about the possibility of conducting Board meetings off site so that all board members, regardless of COVID vaccination/religious or medical exemption status, have the option to attend in person, as it is difficult to hear remotely. Administration will look into alternative venues.

**J. Employee Appreciation**

There were no employee appreciation nominations.

**K. Monitoring CEO Performance**

- Financial Condition and Activities (Internal)  
Aaron Saude presented his monitoring report.

At 10:00 a.m., a **motion** to adjourn the meeting was made by Greg Cook, seconded by Dan Sursely. The motion passed unanimously.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

*The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.*