



~Approved 10/4/2022~

**Regular Board Meeting**

**Tuesday, September 6, 2022**

**9:00 a.m.**

**Board Room & Microsoft Teams Conference Call**

**Board Members Present:**

Greg Cook – Koochiching County Unorganized

Tom LaMont – City of Effie

Meredith Morneau – Itasca County At-Large

Gordon Rahier – Pomroy Township

George Rounds – Stokes Township

Larry Salmela – Carpenter Township

Dan Sursely – City of Big Falls

**Board Members Remote:**

Teresa Kittridge – Marcell Township

Dean Sedgwick – Wirt Township

Heidi Watson – Koochiching County At-Large

**Board Members Absent:**

Clint Cook – Bigfork Township

Marie Lovdahl – Itasca County Unorganized

Joanie Olson – City of Bigfork

**Others:** Darla Anderson, Greg Anselmo, Sam Caron, Alex Cleath, Drew Francisco, Dan Heinecke, Dawn Kern, Aaron Saude, Sally Sedgwick, Renee Tower, Laura Vaneps

*Chairman George Rounds called the regular monthly board meeting to order at 9:00 a.m.*

*The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.*

*The meeting opened with prayer.*

**I. Community Comments**

Sally Sedgwick informed the board that the county assessed value of the farm property is over \$160,000, and that the non-field portion of the property was purchased by the hospital for \$125,000 in 2009.

**II. Approval of Agenda**

A **motion** to approve the agenda was made by Meredith Morneau, seconded by Gordon Rahier. The motion passed unanimously.

**III. Approval of Regular Board Meeting Minutes 8/2/2022**

A **motion** to approve the August 2, 2022, Regular Board meeting minutes, as presented, was made by Dan Sursely, seconded by Greg Cook. The motion passed unanimously.

**IV. Approval of Medical Staff Meeting Minutes 6/15/2022**

A **motion** to accept the June 15, 2022, Medical Staff meeting minutes as presented was made by Dan Sursely, seconded by Greg Cook. The motion passed unanimously.

**V. Information, Discussion and/or Action**

**A. Bigfork Farm Property**

On July 19, 2022, the board of directors accepted the highest offer in the amount of \$139,000 for the farm property located at 400 Division Ave, Bigfork, MN.

Greg Anselmo, real estate agent, reported that since the offer was accepted, an appraisal was done and the property appraised at \$129,000. The buyer's lender will not finance a purchase price above the appraised value. Greg Anselmo recommended amending the purchase price to the appraised value of \$129,000 and setting the closing date to be honored before October 14.

After discussion, a **motion** to delay the decision on the farm property located at 400 Division Ave, Bigfork, until obtaining legal counsel was made by Teresa Kittridge, seconded by Meredith Morneau. The motion passed with one opposed.

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**B. Finance Committee Report**

The Finance Committee meeting was held on Tuesday, August 30.

Darla Anderson presented the July 2022 financial dashboard report.

**C. Financials**

A **motion** to accept the financial report for the month of July was provided by the Finance Committee, seconded by Dan Sursely. The motion passed unanimously.

**D. Accounts Payable**

A **motion** to ratify the accounts payable for the month of July was made by the Finance Committee, seconded by Tom LaMont. The motion passed unanimously.

**E. Bank Resolutions**

Larry Salmela made a **motion** to remove Angela Kleffman, COO, and add Amanda Niemala, director of revenue cycle, to the following bank resolutions: First State Bank of Bigfork, Deerwood Bank Northome, National Bank of Commerce, Northview Bank Floodwood, and Deerwood Bank Baxter. Aaron Saude, CEO; Darla Anderson, CFO; Amanda Niemala, director of revenue cycle; George Rounds, board chairman; and Larry Salmela, board treasurer, are authorized to exercise all powers listed in the resolutions. Two signatures are required to exercise each power. Seconded by Greg Cook. The motion passed unanimously.

**F. Credentialing**

Aaron Saude presented the following credentialing applications for consideration:

Privileges with a 6-month provisional status:

- Jennifer Kujak, MD (vRad)
- Richard Slone, MD (vRad)

Privileges without a provisional status:

- Kimberly Haycraft-Williams, MD (Locum)
- Mathew Stayman, MD (Locum)
- George Zawadowski, MD (Cardiology Essentia)

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- James Fletcher, MD (vRad)
- Gregory Wolfe, MD (vRad)

Tom LaMont made a **motion** to accept the applications as presented, seconded by Larry Salmela. The motion passed unanimously.

#### **G. CEO Report**

Aaron Saude reported that Angela Kleffman, COO, resigned and her last day was August 31. Angela's responsibilities have been split up between several people in the organization. Angie Smith, manager of surgical services, resigned. Ashlee Snyder was promoted internally for that role.

A Color Run with Age to age was on August 6. Aaron attended the CMDI board meeting on August 5. Union negotiations are in the final stages. The Villa Garden project is nearing completion.

The 2021 Annual Report and updated organizational chart were included in board packets for informational purposes.

The Bigfork Valley Community Foundation's 15<sup>th</sup> Annual Fundraiser will be at the Wilderness Barn on Sunday, September 11 from 4-7 p.m. A portion of the proceeds will benefit the Bigfork Valley Hospital.

#### **H. Board of Directors Filings**

Candidate filings:

- Carpenter Township - No candidates filed
- City of Big Falls – Dan Sursely
- City of Bigfork – Gary Erickson
- Itasca County At-Large – Meredith Morneau, Carol Gilbertson
- Koochiching County At-Large – Heidi Watson
- Marcell Township – Teresa Kittridge
- Pomroy Township – No candidates filed

#### **I. Education**

Information describing how to conduct a "Board Direct Inspection" for monitoring CEO performance was provided for education.

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The Board-CEO Linkage Policy states that the method for acquiring CEO monitoring data pertaining to Communication with and Support of the Board is by Direct Inspection.

After discussion, Teresa Kittridge made a **motion** that Direct Inspection monitoring be conducted by the whole board, seconded by Meredith Morneau. The motion passed unanimously.

**J. Employee Appreciation**

Jenni Rissanen, Mark Wass and Randy Collins were nominated to receive employee appreciation gift certificates for outstanding job performance. A **motion** to approve the nominations was made by Dan Sursely, seconded by Gordy Rahier. The motion passed unanimously.

**K. Monitoring CEO Performance**

- Communication with and Support of the Board (Direct Inspection)  
Aaron Saude presented his monitoring report.

At 10:42 a.m., a **motion** to adjourn the meeting was made by Dean Sedgwick, seconded by Greg Cook. The motion passed unanimously.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

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