



~Approved 7/5/2022~

**Regular Board Meeting**

**Tuesday, June 7, 2022**

**9:00 a.m.**

**Board Room & Microsoft Teams Conference Call**

**Board Members Present:**

Greg Cook – Koochiching County Unorganized  
Tom LaMont – City of Effie  
Marie Lovdahl – Itasca County Unorganized  
Gordon Rahier – Pomroy Township  
George Rounds – Stokes Township  
Larry Salmela – Carpenter Township  
Dan Sursely – City of Big Falls

**Board Members Remote:**

Clint Cook – Bigfork Township  
Teresa Kittridge – Marcell Township  
Joanie Olson – City of Bigfork  
Dean Sedgwick – Wirt Township  
Heidi Watson – Koochiching County At-Large

**Board Members Absent:**

Meredith Morneau – Itasca County At-Large

**Others:** Darla Anderson, Ryan Engebretson, Dan Heinecke, Dawn Kern,  
Angela Kleffman, Aaron Saude, Renee Tower, Laura Vaneps

*Chairman George Rounds called the regular monthly board meeting to order at 9:00 a.m.*

*The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.*

**I. Community Comments**

There were no comments.

**II. Approval of Agenda**

A **motion** to approve the agenda as presented was made by Marie Lovdahl, seconded by Dan Sursely. The motion passed unanimously.

**III. Approval of Regular Board Meeting Minutes 5/3/2022**

A **motion** to approve the May 3, 2022, Regular Board meeting minutes, as presented, was made by Tom LaMont, seconded by Dan Sursely. The motion passed unanimously.

**IV. Information, Discussion and/or Action**

**A. 2021 Financial Audit Report**

The 2021 financial audit was presented by Ryan Engebretson from CliftonLarsonAllen.

After review, a **motion** to approve the 2021 audited financial statement was made by Larry Salmela, seconded by Marie Lovdahl. The motion passed unanimously.

**B. Finance Committee Report**

The Finance Committee meeting was held on Tuesday, May 31.

Darla Anderson presented the April 2022 financial dashboard report.

**C. Financials**

A **motion** to accept the financial report for the month of April was provided by the Finance Committee, seconded by Dan Sursely. The motion passed unanimously.

**D. Accounts Payable**

A **motion** to ratify the accounts payable for the month of April was made by the Finance Committee, seconded by Tom LaMont. The motion passed unanimously.

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**E. Bond Refinance**

The bond refinancing closed on May 5, 2022. Two of the twin homes are in a 100-year FEMA floodplain. Flood insurance was required on both twin homes in order to close. Aaron is going to ask the bank to release the twin homes as collateral. Refinancing the bonds will save Bigfork Valley about \$100,00 each year for the 11-year note.

**F. UV Light**

A **motion** to authorize the purchase of an UV Light Robot was made by Larry Salmela, seconded by Greg Cook. The motion passed unanimously. COVID relief funds will be used for the purchase.

**G. CEO Report**

Aaron reported that Bigfork Valley was awarded a Top 20 Critical Access Hospital for patient satisfaction for the ninth time. Tamara Lowney from IEDC will present at the July meeting. Aaron will be attending the Sisu Leadership Summit Thursday, June 9 and the Sisu Board meeting on Friday, June 10. Bigfork Valley will participate in the Wilderness Days parade on Saturday, June 11.

**H. Education**

An article from the American Hospital Association “Massive Growth in Expenses and Rising Inflation Fuel Continued Financial Challenges for America’s Hospitals and Health Systems” was provided for education.

**I. July Board Meeting Date**

There were no conflicts with the July 5 Regular Board meeting date.

The Finance Committee meeting originally scheduled for Tuesday, July 26 was rescheduled for Friday, July 22 at 9:00 a.m.

**J. MHA Summer Trustee Conference**

The MHA Summer Trustee Conference will be held virtually July 14-15, 2022. The registration fee is \$249 per member.

A **motion** to authorize registration fees for board members to attend the Summer Trustee Conference was made by Marie Lovdahl, seconded by Greg Cook. The motion passed unanimously.

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**K. Employee Appreciation**

Annette Buckingham, Ashlee Snyder, Jeff Temple, Mary Christensen and Caci Richards were nominated to receive employee appreciation gift certificates for outstanding job performance. A **motion** to approve the nominations was made by Dan Sursely, seconded by Tom LaMont. The motion passed unanimously.

**L. Property Value/Sale**

Aaron Saude reported that a realtor from Coleraine agreed with Greg Anselmo's initial assessment for the Coleraine property.

After discussion, a **motion** to list the properties located on US Highway 169, Coleraine, MN 55722, and 400 Division Avenue, Bigfork, MN 56628, for sale was made by Larry Salmela, seconded by Dan Sursely. The motion passed with one opposed.

Offers will be brought to the full board for consideration.

**M. Monitoring CEO Performance**

- **Treatment of Staff**

Aaron provided his monitoring report on the Treatment of Staff.

- **Financial Condition and Activities**

The external report on the Financial Condition and Activities (2021 financial audit) was presented by Ryan Engebretson from CliftonLarsonAllen.

A **motion** to accept the monitoring reports was made by Greg Cook, seconded by Dan Sursely. The motion passed unanimously.

At 10:44 a.m., a **motion** to adjourn the meeting was made by Dan Sursely, seconded by Greg Cook. The motion passed unanimously.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

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