



~Approved 6/7/2022~

**Regular Board Meeting**

**Tuesday, May 3, 2022**

**9:00 a.m.**

**Board Room & Microsoft Teams Conference Call**

**Board Members Present:**

Marie Lovdahl – Itasca County Unorganized  
Meredith Morneau – Itasca County At-Large  
Gordon Rahier – Pomroy Township  
George Rounds – Stokes Township  
Dan Sursely – City of Big Falls

**Board Members Remote:**

Teresa Kittridge – Marcell Township  
Joanie Olson – City of Bigfork  
Dean Sedgwick – Wirt Township  
Heidi Watson – Koochiching County At-Large

**Board Members Absent:**

Clint Cook – Bigfork Township  
Greg Cook – Koochiching County Unorganized  
Tom LaMont – City of Effie  
Larry Salmela – Carpenter Township

**Others:** Darla Anderson, Dr. Ed Anderson, Dan Heinecke, Jack Hillstrom, Dawn Kern, Angela Kleffman, Aaron Saude, Sally Sedgwick, Renee Tower, Laura Vaneps

*Chairman George Rounds called the regular monthly board meeting to order at 9:01 a.m.*

*The meeting opened with prayer.*

*The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.*

**I. Community Comments**

There were no comments.

**II. Approval of Agenda**

A **motion** to approve the agenda as presented was made by Marie Lovdahl, seconded by Gordon Rahier. The motion passed unanimously.

**III. Approval of Regular Board Meeting Minutes 4/5/2022**

A **motion** to approve the April 5, 2022, Regular Board meeting minutes, as presented, was made by Dan Sursely, seconded by Marie Lovdahl. The motion passed unanimously.

**IV. Acceptance of Medical Staff Meeting Minutes 1/19/2022**

A **motion** to accept the January 19, 2022, Medical Staff meeting minutes as presented was made by Dan Sursely, seconded by Marie Lovdahl. The motion passed unanimously.

**V. Information, Discussion and/or Action**

**A. Finance Committee Report**

The Finance Committee meeting was held on Tuesday, April 26.

Dan Heinecke presented the March 2022 financial dashboard report.

**B. Financials**

A **motion** to accept the financial report for the month of March was provided by the Finance Committee, seconded by Gordon Rahier. The motion passed unanimously.

**C. Accounts Payable**

A **motion** to ratify the accounts payable for the month of March was made by the Finance Committee, seconded by Dan Sursely. The motion passed unanimously.

**D. Bond Refinance**

The bond refinance closing is scheduled for Thursday, May 5, 2022. The projection indicates that Bigfork Valley will save about \$100,000 a year.

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A **motion** to revise the March 1, 2022, Regular Board meeting minutes to include the word “resolution” under the bond refinance section was made by Teresa Kittridge, seconded by Dan Sursely. The motion passed with one opposed.

**E. Credentialing**

Dr. Ed Anderson presented the following credentialing applications for consideration:

Privileges with a 6-month provisional status:

- James Fletcher, MD (vRad)
- Shahzad Madanipour, MD (vRad)
- George Zawadowski, MD (Essentia Cardiology)
- Thomas DiNardo, MD (Locum)

Privileges without a provisional status:

- Amina Adil, MD (Essentia Cardiology)
- Paula Bennett, MD (Locum)
- Natalia de Albuquerque Rocha, MD (Essentia Cardiology)
- Michael Novick, MD (vRad)
- Heather Stuber, PMHNP (Lakeview Behavior Health)

A **motion** to approve the credentialing applications as presented was made by Marie Lovdahl, seconded by Dan Sursely. The motion passed unanimously.

**F. Governance Committee Report**

The Governance Committee meeting was held on Tuesday, April 26.

A **motion** to approve the Board Governance Processes Policy as amended was made by the Governance Committee, seconded by Gordon Rahier. The motion passed unanimously.

A **motion** to recommend approval of the Medical Staff Linkage Policy as amended was made by the Governance Committee, seconded by Marie Lovdahl. The motion passed unanimously.

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### **G. Executive Evaluation and Compensation Committee Report**

The Executive Evaluation and Compensation Committee meeting was held on Tuesday, April 26. The committee discussed the CEO evaluation process.

A schedule for when CEO monitoring reports will be presented to the board was added to the Board-CEO Linkage policy.

After review, a **motion** to approve the Board-CEO Linkage policy as amended was made by Dan Sursely, seconded by Teresa Kittridge. The motion passed unanimously.

### **H. CEO Report**

Aaron Saude reported that the Assisted Living survey went well. The MHA Summer Trustee Conference will be held virtually July 14-15, 2022. Bigfork Valley was awarded \$120,000 through the Minnesota Rural Hospital Capital Improvement grant for a new chemistry analyzer.

Dr. Ed Anderson provided a COVID-19 update.

### **I. Employee Appreciation**

Maxine Gretsch, Annette Buckingham, Jessica Anderson, and Dan Heinecke were nominated to receive employee appreciation gift certificates for outstanding job performance. A **motion** to approve the nominations was made by Marie Lovdahl, seconded by Dan Sursely. The motion passed unanimously.

### **J. Education**

A document about Policy Governance Evaluating CEO and Board Performance was provided for education.

### **K. Property Value**

Aaron Saude reported that he received suggested values from Greg Anselmo, realtor, for Bigfork Valley's farm and Coleraine properties.

At 10:23 a.m., in accordance with Minnesota State Statue 13D.05, subdivision 3, a **motion** to close the meeting to discuss the values and possible sale of the properties located on US Highway 169, Coleraine,

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MN 55722, and 400 Division Avenue, Bigfork, MN 56628, was made by Dan Sursely, seconded by Marie Lovdahl. The motion passed with one opposed.

Closed session attendees: Teresa Kittridge, Marie Lovdahl, Meredith Morneau, Joanie Olson, Gordon Rahier, George Rounds, Aaron Saude, Dean Sedgwick, Dan Sursely, and Renee Tower.

At 10:51 a.m., a **motion** to adjourn the closed session and reopen the regular board meeting was made by Dean Sedgwick, seconded by Dan Sursely. The motion passed unanimously.

George Rounds provided a summary of the closed session. The board discussed the values and the possible sale of the properties located in Bigfork and Coleraine. The board requested that Aaron obtain a suggested property value from a realtor in Bovey. The board will review at the June meeting.

At 10:55 a.m., a **motion** to adjourn the meeting was made by Dan Sursely, seconded by Gordon Rahier. The motion passed unanimously.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

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