



~Approved 2/1/2022~

Regular Board Meeting

Tuesday, January 4, 2022

9:00 a.m.

Board Room & Microsoft Teams Conference Call

Board Members Present:

Tom LaMont – City of Effie
Marie Lovdahl – Itasca County Unorganized
Meredith Morneau – Itasca County At-Large
Gordon Rahier – Pomroy Township
George Rounds – Stokes Township
Larry Salmela – Carpenter Township
Dean Sedgwick – Wirt Township
Dan Sursely – City of Big Falls

Board Members Remote:

Clint Cook – Bigfork Township
Greg Cook – Koochiching County Unorganized
Teresa Kittridge – Marcell Township
Joanie Olson – City of Bigfork
Heidi Watson – Koochiching County At-Large

Board Members Absent:

Others: Darla Anderson, Dan Heinecke, Dawn Kern, Angela Kleffman, Aaron Saude, Sally Sedgwick, Chris Snowbeck, Renee Tower, Laura Vaneps

Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:01 a.m.

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

The meeting opened with prayer.

I. Community Comments

There were no community comments.

II. Approval of Agenda

A **motion** to approve the agenda as amended was made by Heidi Watson, seconded by Greg Cook. The motion passed unanimously.

A closed session will be held at the end of the meeting to discuss an employee issue.

III. Approval of Regular Board Meeting Minutes 12/7/2021

A **motion** to approve the December 7, 2021, Regular Board meeting minutes, as presented, was made by Marie Lovdahl, seconded by Dan Sursely. The motion passed unanimously.

IV. Information, Discussion and/or Action

A. Finance Committee Report

The Finance Committee meeting was held on Tuesday, December 28.

Teresa Kittridge joined the meeting at 9:08 a.m.

Darla Anderson presented the November 2021 financial dashboard report.

B. Financials

A **motion** to accept the financial report for the month of November was provided by the Finance Committee, seconded by Tom LaMont. The motion passed unanimously.

C. Accounts Payable

A **motion** to ratify the accounts payable for the month of November was made by the Finance Committee, seconded by Dan Sursely. The motion passed unanimously.

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D. Appoint Committee Members

2022 Committee Members:

- Executive Evaluation and Compensation Committee
Teresa Kittridge (Secretary)
George Rounds (Chair)
Larry Salmela (Treasurer)
Heidi Watson (Vice Chair)

- Governance Committee
Marie Lovdahl
Meredith Morneau
George Rounds
Dan Sursely
Heidi Watson

- Finance Committee
Teresa Kittridge
Marie Lovdahl
George Rounds
Larry Salmela
Dean Sedgwick

- Personnel Committee
George Rounds
Larry Salmela
Heidi Watson

- Legislative Education Committee
Teresa Kittridge
Marie Lovdahl
Meredith Morneau
Larry Salmela
Heidi Watson

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- Strategic Planning Project Committee
Teresa Kittridge
Marie Lovdahl
George Rounds
Larry Salmela
Heidi Watson

E. Bond Refinance

Aaron Saude provided an update on the progress of the bond refinance. Northland Securities will be sending information to potential lenders. Proposals will be brought back to the full board for review and consideration.

F. Energy Resources

Aaron Saude, Darla Anderson, and Drew Francisco met with a solar vendor and a company about a fuel generator. They will continue to research alternative energy resources and bring the information back to the board.

G. CEO Report

Aaron Saude reported that CMS issued new compliance deadlines for the Mandatory COVID-19 Vaccination. Medical and religious exemption forms are due no later than January 21. Proof of a first dose of a primary series or a single dose COVID-19 vaccine is due no later than January 27. Proof of a second dose of a primary COVID-19 vaccine is due no later than February 28, 2022. The Supreme Court will review both the OSHA and CMS vaccine mandates on January 7. Bigfork Valley is currently at about 88% compliance with CMS. 5 employees (three part-time and two casual) plan to resign, there are 10 employee (one full-time, three part-time, and 6 casual) that have not stated their plans.

Board member phone numbers will be removed from the website due to receiving phishing text messages.

The MHA Winter Trustee Conference is January 6 and 7.

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H. Strategic Planning/Mission, Vision and Values

The strategic planning meeting is scheduled for Wednesday, January 12, 2022.

It was suggested that the strategic plan summary be reviewed by the board prior to action planning.

The Leadership Team will meet for action planning on Wednesday, January 26, 2022.

I. Employee Appreciation

Kyle Buckingham, Jillian Haataja, Amanda Niemala and Angela Smith were nominated to receive employee appreciation gift certificates for outstanding job performance. A **motion** to approve the nominations was made by Dan Sursely, seconded by Gordon Rahier. The motion passed unanimously.

J. Annual Conflict of Interest Statement

Board members were asked to complete annual conflict of interest forms.

At 10:15, a **motion** to close the meeting to discuss an employee issue was made by Heidi Watson, seconded by Gordon Rahier. The motion passed unanimously.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

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