



~Approved 11/2/2021~

Regular Board Meeting

Tuesday, October 5, 2021

9:00 a.m.

Board Room & Microsoft Teams Conference Call

Board Members Present:

Clint Cook – Bigfork Township
Greg Cook – Koochiching County Unorganized
Teresa Kittridge – Marcell Township
Tom LaMont – City of Effie
Marie Lovdahl – Itasca County Unorganized
Meredith Morneau – Itasca County At-Large
Joanie Olson – City of Bigfork
George Rounds – Stokes Township
Larry Salmela – Carpenter Township
Dean Sedgwick – Wirt Township
Dan Sursely – City of Big Falls
Heidi Watson – Koochiching County At-Large

Board Members Absent: Gordon Rahier – Pomroy Township

Others: Dr. Ed Anderson, Darla Anderson, Dan Heinecke, Dawn Kern, Angela Kleffman, John Licke, Aaron Saude, Renee Tower

Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:00 a.m.

The meeting opened with prayer.

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

I. Community Comments

There were no community comments.

II. Approval of Agenda

A **motion** to approve the agenda as amended was made by Dan Sursely, seconded by Marie Lovdahl. The motion passed unanimously.

Vaccine and Patient Safety was added to the agenda as item “L”.

III. Approval of Regular Board Meeting Minutes 9/7/2021

A **motion** to approve the September 7, 2021, Regular Board meeting minutes, as presented, was made by Marie Lovdahl, seconded by Greg Cook. The motion passed unanimously.

IV. Information, Discussion and/or Action

A. Finance Committee Report

The Finance Committee meeting was held on Tuesday, September 28.

Darla Anderson presented the August 2021 financial dashboard report.

B. Financials

A **motion** to accept the financial report for the month of August was provided by the Finance Committee, seconded by Greg Cook. The motion passed unanimously.

C. Accounts Payable

A **motion** to ratify the accounts payable for the month of August was made by the Finance Committee, seconded by Greg Cook. The motion passed unanimously.

The Board asked Darla and Aaron to explore solar power opportunities (grants available and upfront costs). There is a lot of support from federal and state to be more energy independent.

D. Financial Audit Firm

The Finance Committee made a **motion** to continue with CliftonLarsonAllen for another year, seconded by Greg Cook. The motion passed unanimously.

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E. Financial Modeling Tool

The updated financial modeling tool was presented by Ryan Engebretson, financial auditor, at the September Board Meeting.

F. Executive Limitations Policy

Dean Sedgwick submitted a suggestions for changes to the Executive Limitations policy.

Teresa Kittridge made a **motion** to send the suggestion submitted by Dean Sedgwick to the Governance Committee for review and to make a recommendation to the full board, seconded by Greg Cook. The motion passed unanimously.

The next Governance Committee meeting is scheduled for Tuesday, October 26.

G. Strategic Planning/Mission, Vision and Values

Aaron Saude reported that he had a meeting with Ed Zabinski and Laura Connelly about a timeline for the strategic planning process. They will be sending out surveys to the public and staff. Data will be collected over the next two to three months. The Board will meet for a strategic planning session in January or February.

H. CEO Report

Aaron Saude attended the virtual MHA annual meeting and SISU board meeting.

Scenic Rivers Health Services is opening a clinic in Eveleth and asked Bigfork Valley to assist with operating the lab.

Options for investments and bond refinancing will be presented to the Board next month.

Pfizer booster shots are available to employees.

Bigfork Valley was awarded \$244,084 through the American Rescue Plan SHIP COVID-19 Testing and Mitigation Program.

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Information provided in the board packet:

- Wilderness Health monthly update
- Specialty Clinic provider flyer

I. Employee Appreciation

Alexis Nyberg, Ashley Francisco, Katie Gilbertson, Londa Storlie, and Amy Pifher were nominated to receive employee appreciation gift certificates for outstanding job performance. A **motion** to approve the nominations was made by Meredith Morneau, seconded by Greg Cook. The motion passed unanimously.

J. Education

A handout from the Minnesota Hospital Association, titled: Financial Effects of COVID-19: Hospital Outlook for the Remainder of 2021, was provided for education.

John Licke, the board's attorney, reviewed the fiduciary responsibilities of board members.

K. Annual CEO Performance Evaluation Survey

The annual CEO performance evaluation will be conducted in April 2022.

L. Vaccine and Patient Safety

A **motion** to mandate the COVID-19 vaccine for all staff and contractors coming into the facility was made by Teresa Kittridge, seconded by Meredith Morneau.

After discussion, Teresa Kittridge amended the **motion** to direct Aaron Saude to gather information and provide guidance, seconded by Meredith Morneau. The motion passed with one opposed.

At 11:44 p.m., a **motion** to adjourn the meeting was made by Dean Sedgwick, seconded by Dr. Rounds. The motion passed unanimously.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

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