



~Approved 10/5/2021~

Regular Board Meeting

Tuesday, September 7, 2021

9:00 a.m.

Board Room & Microsoft Teams Conference Call

Board Members Present:

Clint Cook – Bigfork Township
Greg Cook – Koochiching County Unorganized
Teresa Kittridge – Marcell Township
Tom LaMont – City of Effie
Marie Lovdahl – Itasca County Unorganized
Meredith Morneau – Itasca County At-Large
Joanie Olson – City of Bigfork
Gordon Rahier – Pomroy Township
George Rounds – Stokes Township
Larry Salmela – Carpenter Township
Dean Sedgwick – Wirt Township
Dan Sursely – City of Big Falls
Heidi Watson – Koochiching County At-Large

Board Members Absent:

Others: Dr. Ed Anderson, Darla Anderson, Ryan Engebretson, Dan Heinecke, Dawn Kern, Angela Kleffman, John Licke, Aaron Saude, Lynne Schleicher, Sally Sedgwick, Renee Tower, Laura Vaneps

Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:00 a.m.

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

I. Community Comments

There were no community comments.

II. Approval of Agenda

It was recommended that “Financial Modeling Tool” be moved to the first item and that “COVID-19 Status in Bigfork” be added to the end of the agenda.

A **motion** to approve the agenda as amended was made by Dan Sursely, seconded by Marie Lovdahl. The motion passed unanimously.

III. Financial Modeling Tool

Ryan Engebretson, from CliftonLarsonAllen, presented an updated financial modeling tool.

The following scenarios were evaluated:

- No Strategic Changes
Includes Significant Revenue Cycle Enhancements
- Increase Tax Levy
- Service Line Changes
Separation of Nursing Home
Sale of Retail Pharmacy
- Increase Market Share
Inpatient
Outpatient
Emergency Room

IV. Approval of Regular Board Meeting Minutes 8/3/2021

A **motion** to approve the August 3, 2021, Regular Board meeting minutes, as presented, was made by Marie Lovdahl, seconded by Gordon Rahier. The motion passed unanimously.

V. Acceptance of Medical Staff Meeting Minutes 5/19/2021

A **motion** to accept the May 19, 2021, Medical Staff meeting minutes as presented was made by Dan Sursely, seconded by Marie Lovdahl. The motion passed unanimously.

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VI. Information, Discussion and/or Action

A. Finance Committee Report

The Finance Committee meeting was held on Tuesday, August 31.

Dan Heinecke presented the July 2021 financial dashboard report.

B. Financials

A **motion** to accept the financial report for the month of July was provided by the Finance Committee, seconded by Gordon Rahier. The motion passed unanimously.

C. Accounts Payable

A **motion** to ratify the accounts payable for the month of July was made by the Finance Committee, seconded by Marie Lovdahl. The motion passed unanimously.

D. Credentialing

Aaron Saude presented the following credentialing applications for consideration:

Approval for privileges with a 6-month provisional status:

- Sharif Kershahm, MD vRad
- James Manwill, MD vRad

Approval for privileges without a provisional status:

- Sherree Engen, CRNA
- Michael Grant, MD vRad
- Kathryn Johnson, MD GICH OB/GYN
- Jonathon Lee, MD vRad
- Madhu Murthy, MD NOD Specialists
- Kevin Stephan, MD NOD Specialists

A **motion** to approve the credentialing applications as presented was made by Dan Sursely, seconded by Gordon Rahier. The motion passed unanimously.

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E. Governance Committee Report

The Governance Committee meeting was held on Tuesday, August 31.

The committee reviewed the Executive Limitations Policy, Board-CEO Linkage Policy, Executive Succession & Transition Policy and Northern Itasca Hospital District Bylaws. No changes were recommended.

There was discussion about adding language, limiting the CEO's authority to close services without board knowledge/approval, to the Executive Limitations Policy. Suggestions will be presented for consideration at the October board meeting.

The Board may revise its policies at any board meeting.

F. Strategic Planning/Mission, Vision and Values

Ed Zabinski and Laura Connelly submitted a proposal to facilitate strategic planning. After discussion, a **motion** to accept their proposal in the amount of \$15,040 was made by Larry Salmela, seconded by Meredith Morneau. The motion passed unanimously.

G. CEO Report

Aaron Saude reported that the Paycheck Protection Program (PPP) loan was forgiven, it will be reflected in the financials at some point.

The government announced that they are going to mandate vaccines for long term care facilities, but there is no guidance yet. It will be difficult to draw the line between the nursing home and hospital, so it will be an organizational issue.

The Grand Rapids Area Community Foundation statement of fund activity for April 01, 2021 through June 30, 2021 was included in the board packet.

The Bigfork Valley Community Foundation annual fundraiser will be held at the Wilderness Barn on Sunday, September 12.

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H. Employee Appreciation

Toni Cleath, Josh Kinn, Brett Ripley, Katie Gilbertson, Londa Storlie and Brenda Smith were nominated to receive employee appreciation gift certificates for outstanding job performance. A **motion** to approve the nominations was made by Meredith Morneau, seconded by Clint Cook. The motion passed unanimously.

The Mass Trauma Team was acknowledged for helping with the car accident on rodeo weekend.

I. Education

John Licke, the board's attorney, reviewed the fiduciary responsibilities of board members.

J. COVID-19 Status in Bigfork

Dr. Ed Anderson reported that there is a significant uptick of COVID in the area. The positivity rate last week was 25%. There are more breakthrough cases for vaccinated people, and some are getting hospitalized.

There will probably be a recommendation for booster shots for the Pfizer vaccine beginning September 20.

At 12:16 p.m., a **motion** to adjourn the meeting was made by Dean Sedgwick, seconded by Marie Lovdahl. The motion passed unanimously.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

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