



~Approved 9/7/2021~

Regular Board Meeting

Tuesday, August 3, 2021

9:00 a.m.

Board Room & Microsoft Teams Conference Call

Board Members Present:

Clint Cook – Bigfork Township
Greg Cook – Koochiching County Unorganized
Teresa Kittridge – Marcell Township
Tom LaMont – City of Effie
Marie Lovdahl – Itasca County Unorganized
Meredith Morneau – Itasca County At-Large
Joanie Olson – City of Bigfork
Gordon Rahier – Pomroy Township
George Rounds – Stokes Township
Larry Salmela – Carpenter Township
Dean Sedgwick – Wirt Township
Dan Sursely – City of Big Falls
Heidi Watson – Koochiching County At-Large

Board Members Absent:

Others: Dr. Ed Anderson, Darla Anderson, Barry Feld, Dan Heinecke, Dawn Kern, Angela Kleffman, Aaron Saude, Lynne Schleicher, Sally Sedgwick, Renee Tower, Laura Vaneps

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:00 a.m.

The meeting opened with prayer.

I. Community Comments

Sally Sedgwick addressed the board concerning the recent decisions to close Home Care and Adult Day Stay services and emphasized her feeling that such decisions are the job of the Board Members. She also stated that it is the Board's responsibility to own the mission of Bigfork Valley, and that cutting these services is not in line with the mission of Bigfork Valley.

II. Approval of Agenda

A **motion** to approve the agenda was made by Larry Salmela, seconded by Gordon Rahier. The motion passed unanimously.

III. Approval of Regular Board Meeting Minutes 7/6/2021

A **motion** to approve the July 6, 2021, Regular Board meeting minutes, as presented, was made by Marie Lovdahl, seconded by Dan Sursely. The motion passed unanimously.

IV. Information, Discussion and/or Action

A. Finance Committee Report

The Finance Committee meeting was held on Tuesday, July 20.

Darla Anderson presented the June 2021 financial dashboard report.

B. Financials

A **motion** to accept the financial report for the month of June was provided by the Finance Committee, seconded by Marie Lovdahl. The motion passed unanimously.

C. Accounts Payable

A **motion** to ratify the accounts payable for the month of June was made by the Finance Committee, seconded by Marie Lovdahl. The motion passed unanimously.

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D. CEO Report

Aaron Saude reported that our Assisted Living Licensure was approved.

Aaron Saude attended the HealthTrust University Conference last week. HealthTrust is Bigfork Valley's group purchasing organization.

Aaron and Darla are looking into refinancing the bonds.

E. Financial Modeling Tool

Darla Anderson and Dan Heinecke have a meeting with CliftonLarsonAllen on August 6. The financial modeling tool should be ready for review at the September board meeting.

F. 2022 Proposed Tax Levy

The Finance Committee made a **motion** to set the 2022 proposed tax levy at \$770,000, a 10% increase from last year's levy (\$700,000), seconded by Gordon Rahier.

The final tax levy is due in December.

Roll call vote:

Clint Cook – No

Greg Cook – No

Teresa Kittridge – Yes

Tom LaMont – No

Marie Lovdahl – No

Meredith Morneau – Yes

Joanie Olson – Yes

Gordon Rahier – No

George Rounds – Yes

Larry Salmela – Yes

Dean Sedgwick – No

Dan Sursely – Yes

Heidi Watson – Yes

The motion passed with 7 in favor and 6 opposed.

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G. Strategic Planning/Mission Vision and Values

A proposal from Ed Zabinski for strategic planning will be presented to the full board for consideration.

H. MHA Summer Trustee Conference Report

The MHA Summer Trustee Conference was held virtually July 15-16, 2021. George Rounds, Dean Sedgwick, Heidi Watson, and Teresa Kittridge provided a brief overview.

I. Employee Appreciation

George Rahier, Michele Brunder, Kyle Buckingham, Cheryl Edman, Jodi Gould, Courtney Becker, Leeann Adamson, Shawnae Feltus, Linsey Stocco, and Pat Myers were nominated to receive employee appreciation gift certificates for outstanding job performance. A **motion** to approve the nominations was made by Greg Cook, seconded by Meredith Moreau. The motion passed unanimously.

J. Education

The LeadingAge 2021 Environmental Scan was provided for education.

The Governance Committee will meet at 1:00 p.m., Tuesday, August 31. The Executive Limitations Policy will be reviewed.

At 11:53 a.m., a **motion** to adjourn the meeting was made by Dean Sedgwick, seconded by Dan Sursely. The motion passed unanimously.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

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