



~Approved 8/3/2021~

**Regular Board Meeting**

**Tuesday, July 6, 2021**

**9:00 a.m.**

**Board Room & Microsoft Teams Conference Call**

**Board Members Present:**

Clint Cook – Bigfork Township  
Greg Cook – Koochiching County Unorganized  
Teresa Kittridge – Marcell Township  
Tom LaMont – City of Effie  
Marie Lovdahl – Itasca County Unorganized  
Meredith Morneau – Itasca County At-Large  
Joanie Olson – City of Bigfork  
Gordon Rahier – Pomroy Township  
George Rounds – Stokes Township  
Larry Salmela – Carpenter Township  
Dean Sedgwick – Wirt Township  
Dan Sursely – City of Big Falls  
Heidi Watson – Koochiching County At-Large

**Board Members Absent:**

**Others:** Dr. Ed Anderson, Darla Anderson, Angela Kleffman, Aaron Saude, Renee Tower, Laura Vaneps

*The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.*

*Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:00 a.m.*

*The meeting opened with prayer.*

**I. Community Comments**

There were no comments.

**II. Approval of Agenda**

A **motion** to approve the agenda was made by Marie Lovdahl, seconded by Dan Sursely. The motion passed unanimously.

**III. Approval of Regular Board Meeting Minutes 6/1/2021**

A **motion** to approve the June 1, 2021, Regular Board meeting minutes, as presented, was made by Dan Sursely, seconded by Heidi Watson. The motion passed unanimously.

**IV. Information, Discussion and/or Action**

**A. 2020 Financial Audit Report**

Darla Anderson provided a summary of the 2020 financial audit results. There were no changes from the draft that was presented to the full board at the Regular Board Meeting on June 1.

The 2020 audited financial statement was provided for consideration.

After discussion, a **motion** to approve the 2020 audited financial statement was made by Larry Salmela, seconded by Dan Sursely. The motion passed unanimously.

**B. Finance Committee Report**

The Finance Committee meeting was held on Tuesday, June 29.

Darla Anderson presented the May 2021 financial dashboard report.

**C. Financials**

A **motion** to accept the financial report for the month of May was provided by the Finance Committee, seconded by Greg Cook. The motion passed unanimously.

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**D. Accounts Payable**

A **motion** to ratify the accounts payable for the month of May was made by the Finance Committee, seconded by Meredith Morneau. The motion passed unanimously.

**E. CEO Report**

Aaron Saude reported that Bigfork Valley will be discontinuing homecare services in the community effective September 30, 2021.

Darla and Aaron met with an investment firm.

Aaron provided a brief overview of the following events that he recently attended:

- Wilderness Health Strategy Meeting
- Minnesota Department of Health Rural Health Conference
- IEDC Meeting

Bigfork Valley received a \$1,000 donation from the Bigfork Valley Community Foundation for activities.

Aaron is looking at bond refinancing options.

Meryl Ostendorf's 50-year work anniversary was recently celebrated.

Assisted Living Regulation is moving forward, and we should meet the August 1 deadline.

**F. Financial Modeling Tool**

Aaron Saude provided an overview of the financial model tool that was prepared by CliftonLarsonAllen on December 3, 2019.

Aaron met with an entity last month about the separation of the nursing home scenario.

Aaron will work with CliftonLarsonAllen to update the financial modeling tool.

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**G. 5-Year Projection**

The financial model analysis was reviewed.

**H. Mission Vision and Values**

Bigfork Valley's Mission, Vision, and Values was reviewed. It was last updated by the board in 2013.

**I. Strategic Plan**

Aaron provided an overview of the 2019-2022 Strategic Plan action items.

The board is interested in conducting a strategic planning session soon.

**J. Title VI Civil Rights Program**

A resolution endorsing Bigfork Valley Title VI Program was presented for consideration.

After review, a **motion** to adopt the resolution as presented was made by Larry Salmela, seconded by Gordon Rahier. The motion carried unanimously.

**K. MHA Summer Trustee Conference**

The MHA Summer Trustee Conference will take place virtually through Zoom, July 15-16, 2021.

A **motion** to authorize registration fees for George Rounds, Dean Sedgwick, Heidi Watson, and Teresa Kittridge to attend the Summer Trustee Conference was made by Dean Sedgwick, seconded by Dan Sursely. The motion carried unanimously.

**L. Employee Appreciation**

There were no nominations.

**M. July Committee Meetings**

The finance committee meeting originally scheduled for Tuesday, July 27 was rescheduled for Tuesday, July 20.

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At 11:26 a.m., a **motion** to adjourn the meeting was made by Dean Sedgwick, seconded by Dan Sursely. The motion passed unanimously.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

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