



~Approved 6/1/2021~

Regular Board Meeting

Tuesday, May 4, 2021

9:00 a.m.

Board Room & Microsoft Teams Conference Call

Board Members Present:

Greg Cook – Koochiching County Unorganized

Clint Cook – Bigfork Township

Teresa Kittridge – Marcell Township

Tom LaMont – City of Effie

Marie Lovdahl – Itasca County Unorganized

Meredith Morneau – Itasca County At-Large

Joanie Olson – City of Bigfork

Gordon Rahier – Pomroy Township

George Rounds – Stokes Township

Larry Salmela – Carpenter Township

Dean Sedgwick – Wirt Township

Dan Sursely – City of Big Falls

Heidi Watson – Koochiching County At-Large

Board Members Absent:

Others: Darla Anderson, Jeff Fontana, Dan Heinecke, Angela Kleffman, John Licke, Aaron Saude, Sally Sedgwick, Renee Tower, Laura Vaneps

Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:00 a.m.

Introductions were made.

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

The meeting opened with prayer.

I. Roll Call

Attendance was taken.

II. Community Comments

Per request, Aaron provided an overview of his background.

III. Approval of Agenda

A **motion** to approve the agenda was made by Casey Sursely, seconded by Greg Cook. The motion passed unanimously.

IV. Approval of Regular Board Meeting Minutes 4/6/2021

A **motion** to approve the April 6, 2021, Regular Board meeting minutes, as presented, was made by Heidi Watson, seconded by Tom LaMont. The motion passed unanimously.

V. Information, Discussion and/or Action

A. Finance Committee Report

The Finance Committee meeting was held on Tuesday, April 27.

Darla Anderson presented the March 2021 financial dashboard report.

B. Financials

A **motion** to accept the financial report for the month of March was provided by the Finance Committee, seconded by Gordon Rahier. The motion passed unanimously.

C. Accounts Payable

A **motion** to ratify the accounts payable for the month of March was made by the Finance Committee, seconded by Casey Sursely. The motion passed unanimously.

D. CEO Report

Aaron Saude reported that he and other Rural CEO's met with Jan Malcom, the commissioner for the Minnesota Department of Health, to discuss COVID-19 and vaccine topics.

Bigfork Valley received the following funding:

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- \$6,000 for participation in an ECHO program.
- \$75,000 from the MDH Capital Improvement Grant for our critical IT infrastructure upgrade.
- \$777 from Operation Round Up to purchase a wireless headset speaker system for group exercise classes.

Aaron received his assisted living director license. A couple other staff are also applying.

The MHA Summer Trustee Conference will be held virtually this year.

A decontamination drill was held on April 30.

Policy governance training will be held on Tuesday, May 18, at 10:00 a.m.

E. Governance Committee Report

The Governance Committee Meeting was held on Tuesday, April 27.

The committee reviewed the following policies with no changes recommended:

- Board Governance Processes Policy
- Medical Staff Limitations Policy
- Medical Staff Linkage Policy

F. Education

A document titled “Crises Collide - The COVID-19 Pandemic and the Stability of the Rural Health Safety” was provided for education.

It was requested that information on how to be profitable be provided for education.

G. Employee Appreciation

Drew Francisco, Patrick Myers, Leeann Adamson, Kyle Buckingham, Jodi Gould, Sara Elioff, Lorna Pula and Renee Tower were nominated to receive employee appreciation gift certificates for outstanding job performance. A **motion** to approve the nominations was made by

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Meredith Morneau, seconded by Greg Cook. The motion passed unanimously.

The dietary department was recognized for excellent service.

H. Executive Evaluation and Compensation Committee Report

At 10:35 a.m., a **motion** to close the meeting to evaluate and discuss compensation for Aaron Saude, CEO, was made by Gordon Rahier, seconded by Marie Lovdahl.

The Executive Evaluation and Compensation Committee made a **motion** to approve the CEO Employment Agreement and pay the CEO an annual salary of \$220,000 with an annual increase of 2.25% as an annual cost-of-living adjustment, seconded by Larry Salmela.

Roll call vote:

Clint Cook – No

Greg Cook – No

Teresa Kittridge – Yes

Tom LaMont – No

Marie Lovdahl – Abstained

Meredith Morneau – Yes

Joanie Olson – Yes

Gordon Rahier – Yes

Larry Salmela – Yes

Dean Sedgwick – No

Dan Sursely – Yes

Heidi Watson – Yes

The motion passed with 7 in favor and 4 opposed.

A **motion** to adjourn was made by Greg Cook, seconded by Gordon Rahier.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

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