



~Approved 5/4/2021~

Regular Board Meeting

Tuesday, April 6, 2021

9:00 a.m. – Microsoft Teams Conference Call

Board Members Present:

Greg Cook – Koochiching County Unorganized

Clint Cook – Bigfork Township

Teresa Kittridge – Marcell Township

Tom LaMont – City of Effie

Marie Lovdahl – Itasca County Unorganized

Meredith Morneau – Itasca County At-Large

Joanie Olson – City of Bigfork

Gordon Rahier – Pomroy Township

George Rounds – Stokes Township

Larry Salmela – Carpenter Township

Dean Sedgwick – Wirt Township

Dan Sursely – City of Big Falls

Heidi Watson – Koochiching County At-Large

Board Members Absent:

Others: Darla Anderson, Dr. Ed Anderson, Dan Heinecke, Angela Kleffman, John Licke, Aaron Saude, Sally Sedgwick, Renee Tower

Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:00 a.m.

The meeting opened with prayer.

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

I. Roll Call

Attendance was taken.

II. Community Comments

Sally Sedgwick, hospital district member, commented that board meetings are open to the public and that most operational information is public.

III. Approval of Agenda

A **motion** to approve the agenda was made by Greg Cook, seconded by Teresa Kittridge. The motion passed unanimously.

IV. Approval of Regular Board Meeting Minutes 3/2/2021

A **motion** to approve the March 2, 2021, Regular Board meeting minutes as presented was made by Teresa Kittridge, seconded by Marie Lovdahl. The motion passed unanimously.

V. Acceptance of Medical Staff Meeting Minutes 1/20/2021

A **motion** to accept the January 20, 2021, Medical Staff meeting minutes as presented was made by Heidi Watson, seconded by Greg Cook. The motion passed unanimously.

VI. Information, Discussion and/or Action

A. Finance Committee Report

The Finance Committee meeting was held on Tuesday, March 30.

Darla Anderson presented the February 2021 financial dashboard report.

B. Financials

A **motion** to accept the financial report for the month of February was provided by the Finance Committee, seconded by Joanie Olson. The motion passed unanimously.

C. Accounts Payable

A **motion** to ratify the accounts payable for the month of February was made by the Finance Committee, seconded by Teresa Kittridge. The motion passed unanimously.

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D. Credentialing

Dr. Ed Anderson presented the following credentialing applications for consideration:

Privileges with a 6-month provisional status:

- Joseph Lemker, MD Cloquet Orthopedics

Privileges without a provisional status:

- Donn K. Beeson, MD vRad

Greg Cook made a **motion** to accept the applications as presented, seconded by Marie Lovdahl. The motion passed unanimously.

E. Paycheck Protection Program

Larry Salmela made a **motion** to approve applying for the second round of the Paycheck Protection Program, seconded by Teresa Kittridge. The motion passed unanimously.

F. CEO Report

Aaron Saude reported that the following informational items were included in the board packet:

- Specialty Clinic Providers Flyer
- The Grand Rapids Area Community Foundation Statement of Activity

Aaron is working with Sanford on a potential ENT.

On April 12, CliftonLarsonAllen will be onsite for the financial audit.

Aaron attended an in person SISU Board meeting on March 26. There continues to be discussion about potential business opportunities.

The nursing home is required to conduct weekly routine Covid-19 testing on all staff due to the positivity rate in Itasca County.

A decontamination drill is scheduled for April 30.

Drew Francisco and Dan Heinecke will be providing management of aggressive behavior (MOAB) training to staff.

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The USP 797 pharmacy remodel project is in progress.

New wound care chairs have been ordered.

CMS started the process of recouping funds for advanced payments.

Aaron will create a draft policy for selling equipment.

A **motion** to meet in person was made by Clint Cook, seconded by Dean Sedgwick.

Clint Cook made a **motion** to amend the motion by adding “starting May 4, 2021”, seconded by Greg Cook.

Roll call vote on the motion to amend:

Clint Cook – Yes	Gordon Rahier – Yes
Greg Cook – Yes	George Rounds – No
Teresa Kittridge – No	Larry Salmela – No
Tom LaMont – Yes	Dean Sedgwick – Yes
Marie Lovdahl – Yes	Dan Sursely – Yes
Meredith Morneau – Yes	Heidi Watson – Yes
Joanie Olson – Yes	

The motion to amend the motion passed with 10 in favor and 3 opposed.

Roll call vote on the original motion:

Clint Cook – Yes	Gordon Rahier – Yes
Greg Cook – Yes	George Rounds – No
Teresa Kittridge – No	Larry Salmela – No
Tom LaMont – Yes	Dean Sedgwick – No
Marie Lovdahl – Yes	Dan Sursely – Abstained
Meredith Morneau – Yes	Heidi Watson – Yes
Joanie Olson – Yes	

The original motion passed with 8 in favor and 4 opposed.

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G. Employee Appreciation

Heather Bibeau, Lorna Pula, John Jacobson, Angela Kleffman, Delaine White, and Drew Francisco were nominated to receive employee appreciation gift certificates for outstanding job performance. A **motion** to approve the nominations was made by Heidi Watson, seconded by Meredith Morneau. The motion passed unanimously.

Housekeeping and the Covid-19 Immunization Team were recognized for excellent work.

H. Education

The MHA Financial Health of Minnesota Hospitals and Health Systems report was provided for education.

I. Policy Governance Training Date

The 90-minute policy governance training session with Cyrus White, SCG Nonprofits, will be held at 10:00 a.m. on Tuesday, May 18.

J. Trustee Bootcamp Cohort

A **motion** to authorize registration fees for board members to participate in the Trustee Bootcamp Cohort was made by Larry Salmela, seconded by Joanie Olson. The motion passed unanimously.

K. Executive Evaluation and Compensation Committee Report

At 10:43 a.m., a **motion** to close the meeting for the executive evaluation and compensation committee report and discussion on the CEO contract was made by Larry Salmela, seconded by Greg Cook. The motion passed unanimously.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

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