



~Approved 4/6/2021~

Regular Board Meeting

Tuesday, March 2, 2021

9:00 a.m. – Microsoft Teams Conference Call

Board Members Present:

Greg Cook – Koochiching County Unorganized

Teresa Kittridge – Marcell Township

Tom LaMont – City of Effie

Marie Lovdahl – Itasca County Unorganized

Meredith Morneau – Itasca County At-Large

Joanie Olson – City of Bigfork

Gordon Rahier – Pomroy Township

George Rounds – Stokes Township

Larry Salmela – Carpenter Township

Dean Sedgwick – Wirt Township

Dan Sursely – City of Big Falls

Heidi Watson – Koochiching County At-Large

Board Members Absent:

Clint Cook – Bigfork Township

Others: Darla Anderson, Dan Heinecke, Aaron Saude, Sally Sedgwick, Renee Tower

Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:00 a.m.

The meeting opened with prayer.

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

I. **Roll Call**

Attendance was taken.

II. **Community Comments**

There were no community comments.

III. **Approval of Agenda**

A **motion** to approve the agenda was made by Greg Cook, seconded by Teresa Kittridge. The motion passed unanimously.

IV. **Approval of Regular Board Meeting Minutes 2/2/2021**

A **motion** to approve the February 2, 2021, Regular Board meeting minutes as presented was made by Larry Salmela, seconded by Joanie Olson. The motion passed unanimously.

V. **Information, Discussion and/or Action**

A. **Finance Committee Report**

The Finance Committee meeting was held on Tuesday, February 23.

Darla Anderson presented the January 2021 financial dashboard report.

B. **Financials**

A **motion** to accept the financial report for the month of January was provided by the Finance Committee, seconded by Teresa Kittridge. The motion passed unanimously.

C. **Accounts Payable**

A **motion** to ratify the accounts payable for the month of January was made by the Finance Committee, seconded by Heidi Watson. The motion passed unanimously.

A new Investment Policy will be created to give the hospital additional investment options. The draft will be presented to the Finance Committee and full board for consideration.

D. **Appoint Strategic Planning Project Committee Members**

After discussion, a **motion** to appoint George Rounds, Heidi Watson, Larry Salmela, Marie Lovdahl and Teresa Kittridge as members and to

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invite Dr. Ed Anderson, Dr. Jeff Scrivner, Darla Anderson, and Dan Heinecke to attend meetings was made by Greg Cook, seconded by Heidi Watson. The motion passed unanimously. Sandra LeBlanc-Boland and Tim Johnson will be removed as members.

E. Executive Evaluation and Compensation Committee Report

George Rounds provided a brief overview of the Executive Evaluation and Compensation Committee meeting held on Tuesday, February 23.

The nursing home and hospital survey results will be included in the CEO evaluation for review if they are available.

The committee reviewed the CEO employment agreement and the 2020 HHRAM Survey that has compensation data from other Minnesota hospitals.

The committee meeting went into a closed session to discuss compensation for Aaron Saude. Attorney John Licke was assigned the duty to rewrite the CEO Employment Agreement with changes. The committee will meet again to review the revised agreement. When the agreement is completed it will be presented to the full board for consideration.

F. CEO Report

Aaron Saude reported that legislation passed a rural emergency hospital designation option that allows different reimbursement for hospitals that choose this model. These types of hospitals cannot have an inpatient unit. Hospitals cannot convert to this option until 2023.

Bigfork Valley received a stimulus payment in the amount of \$39,192 for keeping COVID-19 out of the nursing home.

Bigfork Valley received an indemnity payment in the amount of \$8,670 for the fraudulent check claim.

Darla Anderson and Dan Heinecke are working with CliftonLarsonAllen on the financial audit.

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The new assisted living licensure rules go into effect in August. Aaron intends to apply for the grandfather exception for assisted living directors.

A patient donated \$10,000 to the facility because of the exceptional care they received in the rehab department.

Aaron will participate through LeadingAge in the virtual advocacy at the capitol.

The USP 797 pharmacy remodel is on track to be completed the week of March 15.

G. Employee Appreciation

Jessica David, Randy Herme, Cindy Aultman, Katie Gilbertson, Kathy Latimer, Vanessa Nei, Kyle Buckingham, Pattie Phillips, Courtney Olson, Carrie Dunham and Misty Olson were nominated to receive employee appreciation gift certificates for outstanding job performance. A **motion** to approve the nominations was made by Heidi Watson, seconded by Meredith Morneau. The motion passed unanimously.

Greg Cook exited the meeting at 9:59 a.m.

H. Board Member Self-Evaluation Tool

Board members were asked to complete the following surveys:

- Board Member Self-Evaluation – not to be returned
- Chairman Performance Evaluation – to be returned

I. Education

A proposal from Cyrus White, SCG Nonprofits, for a 90-minute session on policy governance was presented for consideration.

Policy governance was implemented by the Bigfork Valley board in 2015.

After discussion, a **motion** to approve the proposal was made by Teresa Kittridge, seconded by Heidi Watson. The motion passed unanimously.

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Aaron Saude reported that he expects the fitness center to be open to the public soon.

At 10:09 a.m., a **motion** to adjourn the meeting was made by Joanie Olson, seconded by Teresa Kittridge. The motion passed unanimously.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

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