



~Approved 3/2/2021~

Regular Board Meeting

Tuesday, February 2, 2021

9:00 a.m. – Microsoft Teams Conference Call

Board Members Present:

Clint Cook – Bigfork Township
Greg Cook – Koochiching County Unorganized
Teresa Kittridge – Marcell Township
Tom LaMont – City of Effie
Marie Lovdahl – Itasca County Unorganized
Meredith Morneau – Itasca County At-Large
Joanie Olson – City of Bigfork
Gordon Rahier – Pomroy Township
George Rounds – Stokes Township
Larry Salmela – Carpenter Township
Dean Sedgwick – Wirt Township
Dan Sursely – City of Big Falls
Heidi Watson – Koochiching County At-Large

Board Members Absent:

Others: Dr. Ed Anderson, Darla Anderson, Dan Heinecke, Angela Kleffman, Aaron Saude, Sally Sedgwick, Renee Tower, Laura Vaneps

Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:00 a.m.

The meeting opened with prayer.

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

I. **Roll Call**

Attendance was taken.

II. **Community Comments**

There were no community comments.

III. **Approval of Agenda**

A **motion** to approve the agenda was made by Greg Cook, seconded by Gordon Rahier. The motion passed unanimously.

IV. **Approval of Regular Board Meeting Minutes 1/5/2021**

A **motion** to approve the January 5, 2021, Regular Board meeting minutes as presented was made by Heidi Watson, seconded by Greg Cook. The motion passed unanimously.

V. **Acceptance of Medical Staff Meeting Minutes 12/2/2020**

A **motion** to accept the December 2, 2020, Medical Staff meeting minutes as presented was made by Teresa Kittridge, seconded by Heidi Watson. The motion passed unanimously.

VI. **Information, Discussion and/or Action**

A. **Finance Committee Report**

The Finance Committee meeting was held on Tuesday, January 26.

Darla Anderson presented the December 2020 financial dashboard report.

B. **Financials**

A **motion** to accept the financial report for the month of December was provided by the Finance Committee, seconded by Heidi Watson. The motion passed unanimously.

C. **Accounts Payable**

A **motion** to ratify the accounts payable for the month of December was made by the Finance Committee, seconded by Gordon Rahier. The motion passed unanimously.

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D. Financial Auditor 2021

Heidi Watson made a **motion** to continue with CliftonLarsonAllen (CLA) to audit the financial statements of Bigfork Valley for the year 2020, seconded by Meredith Morneau. The motion passed unanimously.

E. Credentialing

Dr. Ed Anderson presented the following credentialing applications for consideration:

Privileges with a 6-month provisional status:

- Sherree Engen, CRNA
- Kathryn Johnson, MD GICH OB/GYN
- Madhu Murthy, MD NOD Specialists
- Kevin Stephan, MD NOD Specialists
- Michael Grant, MD vRad
- Jonathon Lee, MD vRad
- Mary Phillips, MD vRad

Privileges without a provisional status:

- Alice Suchomel-Olson, MD Locum (Northfield)

Greg Cook made a **motion** to accept the applications as presented, seconded by Teresa Kittridge. The motion passed unanimously.

F. Nursing Home Administrator

Aaron Saude reported on how things are going as the administrator of long-term care. 4 candidates have been interviewed for the nursing home administrator position.

“Nursing Home Administrator” will be evaluated monthly.

G. Governance Committee Report

George Rounds provided a brief overview of the Governance Committee meeting held on Tuesday, January 26.

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Teresa Kittridge made a **motion** to remove the section regarding board members from the Acceptable Use of Mobile Devices Policy, seconded by Larry Salemela. The motion passed unanimously.

The Governance Committee reviewed the Investment Policy and Investment Procedure. No changes were recommended.

H. Charter Approval

The following charters were reviewed. No changes were recommended.

- Executive Evaluation and Compensation Committee Charter
- Finance Committee Charter
- Governance Committee Charter
- Legislative Committee Charter
- Strategic Planning Project Committee Charter

I. CEO Report

Aaron Saude reported that the State changed how they allocate vaccines to hospitals. Bigfork Valley will receive vaccinations based on a lottery system.

The USP 797 pharmacy construction project started and is scheduled to be finished mid-March.

The Omnicell project has been delayed.

Bigfork Valley received \$33,968 for keeping COVID-19 out of the nursing home.

Fraudulent external checks have been processed through Bigfork Valley's bank account. The fraud has been reported to law enforcement and is under investigation.

Board member email addresses have been removed from Bigfork Valley's website due to fraudulent activity.

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J. Employee Appreciation

Deb Morell, Misty Olson, Brenda Smith, Jillian Haataja, Heather Bibeau and Lorna Pula were nominated to receive employee appreciation gift certificates for outstanding job performance. A **motion** to approve the nominations was made by Greg Cook, seconded by Meredith Morneau. The motion passed unanimously.

K. MHA Winter Trustee Conference Report

Board members provided a summary of the MHA Winter Trustee Conference.

L. Education

The AHA 2021 Environmental Scan was provided for board education.

At 10:17 a.m., a **motion** to adjourn the meeting was made by Teresa Kittridge, seconded by Joanie Olson. The motion passed unanimously.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

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