



~Approved 12/1/2020~

Regular Board Meeting

Monday, November 16, 2020

10:00 a.m. – Microsoft Teams Conference Call

Board Members Present:

Greg Cook – Koochiching County Unorganized
Teresa Kittridge – Marcell Township
Marie Lovdahl – Itasca County Unorganized
Meredith Morneau – Itasca County At-Large
Kenny Porter – Bigfork Township
George Rounds – Stokes Township
Larry Salmela – Carpenter Township
Dan Sursely – City of Big Falls
Heidi Watson – Koochiching County At-Large

Board Members Absent:

Linnette Davidson – Wirt Township
Tom LaMont – City of Effie

Tom LaMont tried to join the meeting by calling in but was unable to stay connected.

Others: Darla Anderson, Dan Heinecke, Angela Kleffman, Dean Sedgwick, Sally Sedgwick, Aaron Saude, Renee Tower, Laura Vaneps

Chairman Dr. George Rounds called the regular monthly board meeting to order at 10:06 a.m.

The meeting opened with prayer.

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

I. Roll Call

Attendance was taken.

II. Community Comments

No comments.

III. Approval of Agenda

A **motion** to approve the agenda was made by Kenny Porter, seconded by Marie Lovdahl. The motion passed unanimously.

IV. Approval of Regular Board Meeting Minutes 10/6/2020

A **motion** to approve the October 6, 2020, Regular Board meeting minutes as presented, was made by Marie Lovdahl, seconded by Greg Cook. The motion passed unanimously.

V. Information, Discussion and/or Action

A. Finance Committee Report

The Finance Committee reviewed the financials on Tuesday, October 27.

Dan Heinecke presented the September 2020 financial dashboard report.

B. Financials

A **motion** to accept the financial report for the month of September was provided by the Finance Committee, seconded by Heidi Watson. The motion passed unanimously.

C. Accounts Payable

A **motion** to ratify the accounts payable for the month of September was made by the Finance Committee, seconded by Teresa Kittridge. The motion passed unanimously.

D. Preliminary Budget

Dan Heinecke provided review of the draft 2021 budget. The final budget will be presented for approval at the December regular board meeting.

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E. CEO Report

Aaron Saude provided updates related to COVID-19. Darla Anderson, the new CFO, was introduced and welcomed.

Dr. Schuchard, cardiologist, from Sandford Health will begin seeing patients in the Bigfork Valley Specialty Clinic on December 16. He will be on site the third Wednesday of each month.

F. Certify Election Results

Aaron Saude reported that Bigfork Valley has not received the elections results from Itasca County.

Kenny Porter made a **motion** to table canvassing the election results and electing officers until the results from Itasca County are received, seconded by Larry Salmela. The motion passed unanimously.

G. Elect Officers

Tabled until the election results are received.

H. Bank Resolutions

Teresa Kittridge made a **motion** to remove Christine Lokken, Dawn Kern, and Dan Heinecke, and to add Darla Anderson and Angela Kleffman to the following Corporate Authorization Resolutions: Northview Bank (Floodwood), First State Bank of Bigfork, Deerwood Bank (Northome) #62794, and Edward Jones. Two signatures are required on all transfers. The motion was seconded by Larry Salmela. The motion passed unanimously.

Larry Salmela made a **motion** to remove Christine Lokken, Dawn Kern and Dan Heinecke, and to authorize George Rounds, Larry Salmela, Aaron Saude, Darla Anderson and Angela Kleffman as signers on the Deerwood Bank (Baxter) checking account (PPP Loan). Two are signatures required on all transfers. The motion was seconded by Kenny Porter. The motion passed unanimously.

I. Governance Committee Report

George Rounds provided a summary of the Governance Committee meeting that was held on Tuesday, October 27.

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The Governance Committee reviewed the Medical Staff Bylaws, Ends Policy, Executive Limitations Policy, and Travel Policy. No changes were recommended.

J. Employee Appreciation

Shawnae Feltus, Kelsey Harstad and Grace Lenzen were nominated to receive employee appreciation gift certificates for outstanding job performance. A **motion** to approve the nominations was made by Heidi Watson, seconded by Marie Lovdahl. The motion passed unanimously.

K. Education

There was discussion regarding Module One of the six-part educational video series designed for critical access hospital board members.

L. Virtual MHA Winter Trustee Conference

The MHA Winter Trustee Winter Conference will be held virtually January 14-15, 2021.

January 14: Boot Camp for Trustees – \$159

January 15: Influencing the Health of Our Communities – \$199

Authorization will be provided at the December board meeting.

M. Pending Litigation

Aaron Saude reported that Bigfork Valley received a check and the final paperwork for the litigation against Paul Bunyan Communications and Buxton Utilities.

At 11:19 a.m., a **motion** to adjourn the meeting was made by Teresa Kittridge, seconded by Kenny Porter. The motion passed unanimously.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

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