



~Approved 11/16/2020~

Regular Board Meeting

Tuesday, October 6, 2020

9:00 a.m. – Microsoft Teams Conference Call

Board Members Present:

Greg Cook – Koochiching County Unorganized

Teresa Kittridge – Marcell Township

Marie Lovdahl – Itasca County Unorganized

Meredith Morneau – Itasca County At-Large

Kenny Porter – Bigfork Township

George Rounds – Stokes Township

Larry Salmela – Carpenter Township

Dan Sursely – City of Big Falls

Heidi Watson – Koochiching County At-Large

Board Members Absent:

Linnette Davidson – Wirt Township

Tom LaMont – City of Effie

Others: Dan Heinecke, Angela Kleffman, John Licke, Christine Lokken, Dean Sedgwick, Sally Sedgwick, Aaron Saude, Angela Smith, Renee Tower, Laura Vaneps

Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:02 a.m.

The meeting opened with prayer.

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

I. Roll Call

Attendance was taken.

II. Community Comments

It was suggested that the board review Bigfork Valley's mission, vision and values to ensure that they are still relevant.

III. Approval of Agenda

A **motion** to approve the agenda was made by Marie Lovdahl, seconded by Greg Cook. The motion passed unanimously.

IV. Approval of Regular Board Meeting Minutes 9/1/2020

A **motion** to approve the September 1, 2020, Regular Board meeting minutes as presented, was made by Greg Cook, seconded by Teresa Kittridge. The motion passed unanimously.

V. Acceptance of Medical Staff Meeting Minutes 7/15/2020

A **motion** to accept the July 15, 2020, Medical Staff meeting minutes as presented, was made by Teresa Kittridge, seconded by Greg Cook. The motion passed unanimously.

VI. Information, Discussion and/or Action

A. Finance Committee Report

Christine Lokken presented the August 2020 financial dashboard report.

B. Financials

A **motion** to accept the financial report for the month of August was provided by the Finance Committee, seconded by Teresa Kittridge. The motion passed unanimously.

C. Accounts Payable

A **motion** to ratify the accounts payable for the month of August was made by the Finance Committee, seconded by Meredith Morneau. The motion passed unanimously.

D. Credentialing

Aaron Saude presented the following credentialing applications for consideration:

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Approval for full privileges with a 6-month provisional status:

- Donn K. Beeson, MD vRad

Approval for full privileges without a provisional status:

- Jay D. Myers, MD Locum
- Alice Mann, MD Locum
- Allison Weddle, NP Scenic Rivers
- Angela E. Aakhus, MD Dermatology Professionals
- John Franzen, NP Lakeview Behavior Health
- Scott W. Johnson, MD GICH OB/GYN

Heidi Watson made a **motion** to accept the applications as presented, seconded by Meredith Morneau. The motion passed unanimously.

E. CEO Report

Aaron Saude reported that the Duluth hospitals are at full capacity. Smaller hospitals may have to care for hospitalized COVID patients. Several facilities are experiencing workforce shortages. We continue to network with other facilities to reevaluate our surge plans.

We were notified that we will receive a grant for \$11,804 through the Minnesota Hospital Association from the Office of the Assistant Secretary for Preparedness and Response.

The state sent us 2 portable vents.

The MHA Winter Trustee Winter Conference will be held virtually January 14-15, 2021.

Due to an error in Itasca County's computer system, Itasca County Unorganized ballots will read "At Large".

Thank you cards from staff appreciative of the gift certificates that were approved last month were shared with the board.

F. November Board Meeting Date/Canvass Board

The time period to canvass the election results is Friday, November 6 through Friday, November 13.

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To avoid a special board meeting to canvass the election results, a **motion** to reschedule the regular board meeting from Tuesday, November 3 to Thursday, November 12 at 10:00 a.m., was made by Larry Salmela, seconded by Heidi Watson. The motion passed unanimously.

G. Employee Appreciation

Katie Gilbertson, Patricia Topley, Marsi Skelly, Deb Morell and Delaine White were nominated to receive employee appreciation gift certificates for outstanding job performance. A **motion** to approve the nominations was made by Heidi Watson, seconded by Greg Cook. The motion passed unanimously.

H. Education

A link for the six-part educational video series designed for critical access hospital board members was provided. The series was put together by the National Rural Health Resource Center. George Rounds and Aaron Saude were interviewed in the series.

Each module includes a short video, discussion questions to help boards think about how program topics apply to their facilities, and a suggested activity to support learning.

I. Pending Litigation

At 9:49 a.m., Larry Salmela made a **motion** to close the meeting to the public for attorney client privilege and pending litigation of the Hospital District against Paul Bunyan and their contractor Buxton Utilities, and for the performance evaluation of CEO Aaron Saude seconded by Marie Lovdahl. The motion passed unanimously.

Closed session attendees: Greg Cook, Teresa Kittridge, Marie Lovdahl, Meredith Morneau, Kenneth Porter, George Rounds, Larry Salmela, Dan Sursely, Heidi Watson, John Licke, Aaron Saude and Renee Tower.

Due to attorney client privilege, minutes were not taken, and the proceedings were not tape recorded during the closed session

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regarding pending litigation of the Hospital District against Paul Bunyan and Buxton Utilities.

The closed session regarding the performance evaluation of CEO Aaron Saude was tape recorded.

J. Executive Evaluation and Compensation Committee Report

Item "J" was discussed during the closed session.

K. CEO Performance Evaluation Survey Results

Item "K" was discussed during the closed session.

At 10:44 a.m., Teresa Kittridge made a **motion** to adjourn the closed session and reopen the regular board meeting, seconded by Greg Cook. The motion passed unanimously.

George Rounds provided a brief summary of the closed session regarding Aaron's performance evaluation. The board reviewed and discussed the CEO performance evaluation survey results. Appreciation was expressed to Aaron for his services.

At 10:47 a.m., a **motion** to adjourn the meeting was made by Teresa Kittridge, seconded by Marie Lovdahl. The motion passed unanimously.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

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