



~Approved 9/1/2020~

Regular Board Meeting

Tuesday, August 4, 2020

9:00 a.m. – Microsoft Teams Conference Call

Board Members Present:

Greg Cook – Koochiching County Unorganized

Linnette Davidson – Wirt Township

Teresa Kittridge – Marcell Township

Tom LaMont – City of Effie

Marie Lovdahl – Itasca County Unorganized

Meredith Morneau – Itasca County At-Large

Kenny Porter – Bigfork Township

George Rounds – Stokes Township

Larry Salmela – Carpenter Township

Dan Sursely – City of Big Falls

Heidi Watson – Koochiching County At-Large

Board Members Absent:

Others: Dr. Ed Anderson, Jeff Fontana, Dan Heinecke, Dawn Kern, Angela Kleffman, Christine Lokken, Tamara Lowney, Amanda Niemala, Sally Sedgwick, Aaron Saude, Renee Tower, Laura Vaneps

Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:00 a.m.

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

I. Roll Call

Attendance was taken.

II. Community Comments

No comments.

III. Approval of Agenda

A **motion** to approve the agenda as amended was made by Linnette Davidson, seconded by Kenny Porter. The motion passed unanimously.

Credentialing moved to item "B" and COVID-19 was added as item "C".

IV. Approval of Regular Board Meeting Minutes 7/7/2020

A **motion** to approve the July 7, 2020, Regular Board meeting minutes as presented, was made by Teresa Kittridge, seconded by Linnette Davidson. The motion passed unanimously.

V. Acceptance of Medical Staff Minutes

A **motion** to accept the May 20, 2020, Medical Staff meeting minutes as presented was made by Linnette Davidson, seconded by Dan Sursely. The motion passed unanimously.

VI. Information, Discussion and/or Action

A. Itasca Economic Development Corp Funding Request

Tamara Lowney from the Itasca Economic Development Corporation (IEDC) provided an overview of the activities they have done in the community.

A **motion** to support the Itasca Economic Development Corporation for the next two years and to contribute \$2,000 was made by Heidi Watson, seconded by Greg Cook. The motion passed unanimously.

B. Credentialing

Dr. Ed Anderson presented the following credentialing applications for consideration:

Approval of privileges with a 6-month provisional status:

- Alice Suchomel-Olson, MD Locum – Northfield

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Approval of privileges without a provisional status:

- Neha M. Paul, MBBS Essentia – Cardiology

Kenny Porter made a **motion** to accept the applications as presented, seconded by Heidi Watson. The motion passed unanimously.

C. COVID-19

Dr. Ed Anderson provided an overview of the efforts that staff at Bigfork Valley/SRHS have done to prepare for COVID-19. Board members were asked to help limit the spread of COVID-19 in our community by wearing a mask, washing hands and social distancing.

D. Finance Committee Report

Christine Lokken presented the June 2020 financial dashboard report.

There was discussion about the closing of GGI Solutions and the correctional facility in Togo and the impact it could have on Bigfork Valley.

E. Financials

A **motion** to accept the financial report for the month of June was provided by the Finance Committee, seconded by Teresa Kittridge. The motion passed unanimously.

F. Accounts Payable

A **motion** to ratify the accounts payable for the month of June was made by the Finance Committee, seconded by Teresa Kittridge. The motion passed unanimously.

G. 2021 Proposed Tax Levy

There was discussion about the 2021 tax levy. The certificate of proposed tax levy is due at the end of September and the final tax levy is due at the end of December. No decision was made.

H. Governance Committee Report

George Rounds provided a summary of the Governance Committee meeting that was held on Tuesday, July 28.

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Board Governance Processes Policy

A **motion** to approve the Board Governance Processes Policy as revised was made by the Governance Committee, seconded by Larry Salmela. The motion passed unanimously.

Bylaws – NIHD

A **motion** to recommend approval of the NIHD Bylaws without change was made by the Governance Committee, seconded by Larry Salmela. The motion passed unanimously.

Board-CEO Linkage Policy

A **motion** to recommend approval of the Board-CEO Linkage Policy without change was made by the Governance Committee, seconded by Larry Salmela. The motion passed unanimously.

Executive Succession & Transition Policy

A **motion** to approve the Executive Succession & Transition Policy without change was made by the Governance Committee, seconded by Larry Salmela. The motion passed unanimously.

Resolution

A **motion** to adopt a resolution establishing the ability to conduct open meetings by teleconference was made by the Governance Committee, seconded by Kenny Porter. The motion passed unanimously.

I. Board Education Expenses

The use and disbursement of funds related to board education requires board authorization.

J. CEO Report

Aaron Saude reported that he is working with Edward Jones to find investments that meet criteria.

Dr. Scott Johnson, Grand Itasca, will be providing OB/Gyn services at our specialty clinic.

Operations at the Balsam Clinic will be discontinued.

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The Minnesota Department of Corrections announced that the correctional facility in Togo will be closed.

The revenue cycle audit process has started.

The Finance Committee Meeting will be rescheduled from Tuesday, August 25, to Friday, August 28.

There was a positive COVID-19 case in Assisted Living last week. COVID-19 tests were conducted on all the tenants and staff in the department. All test results were negative.

K. Employee Appreciation

Jennifer Rissanen and Alex Cleath were nominated to receive employee appreciation gift certificates for outstanding job performance. A **motion** to approve the nominations was made by Kenny Porter, seconded by Greg Cook. The motion passed unanimously.

L. Board Member Filing Period

Filing dates are July 28 – August 11, 2020 for the following positions of the Northern Itasca Hospital District Board of Directors:

- Bigfork Township 4-year term
- City of Bigfork 2-year term
- City of Effie 4-year term
- Itasca County Unorganized 4-year term
- Koochiching County Unorganized 4-year term
- Marcell Township 2-year term
- Pomroy Township 2-year term
- Stokes Township 4-year term
- Wirt Township 4-year term

Interested individuals are to file affidavits of candidacy with the city or town clerk of residence, or the county auditor’s office in the case of unorganized positions. The election date is Tuesday, November 3, 2020.

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M. Education

“Reaching Beyond COVID: Implications for Strategy” was provided for education.

At 10:47 a.m., a **motion** to adjourn the meeting was made by Kenny Porter, seconded by Marie Lovdahl. The motion passed unanimously.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

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