



~Approved 8/4/2020~

**Regular Board Meeting**

**Tuesday, July 7, 2020**

**9:00 a.m. – Microsoft Teams Conference Call**

**Board Members Present:**

Greg Cook – Koochiching County Unorganized

Teresa Kittridge – Marcell Township

Tom LaMont – City of Effie

Marie Lovdahl – Itasca County Unorganized

Meredith Morneau – Itasca County At-Large

George Rounds – Stokes Township

Larry Salmela – Carpenter Township

Dan Sursely – City of Big Falls

Heidi Watson – Koochiching County At-Large

**Board Members Absent:**

Linnette Davidson – Wirt Township

Kenny Porter – Bigfork Township

**Others:** Dr. Ed Anderson, Ryan Engebretson, Sara Elioff, Dan Heinecke, Jack Hillstrom, Dawn Kern, Angela Kleffman, Vance Koppelman, Christine Lokken, Lynette Lovdahl, Amanda Niemala, Sally Sedgwick, Aaron Saude, Renee Tower, Laura Vaneps

*Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:01 a.m.*

*The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.*

**I. Roll Call**

Chairman Rounds explained the procedure for calling a motion. Chairman Rounds will call for those in opposition. If there are no votes in opposition, the minutes will state that the motion passed unanimously. If there is opposition, a roll call vote will be taken in alphabetical order.

**II. Community Comments**

No comments.

**III. Approval of Agenda**

A **motion** to approve the agenda was made by Teresa Kittridge. The motion passed unanimously.

**IV. Approval of Regular Board Meeting Minutes 6/2/2020**

A **motion** to approve the June 2, 2020, Regular Board meeting minutes as presented, was made by Heidi Watson, seconded by Greg Cook. The motion passed unanimously.

**V. Information, Discussion and/or Action**

**A. 2019 Financial Audit Report**

Ryan Engebretson from CliftonLarsonAllen presented the 2019 audited financial results.

After discussion, a **motion** to accept the 2019 audited financial statement was made by Larry Salmela, seconded by Heidi Watson. The motion passed unanimously.

*Ryan Engebretson exited the meeting at 10:03 a.m.*

**B. Finance Committee Report**

Christine Lokken presented the May 2020 financial dashboard report.

**C. Financials**

A **motion** to accept the financial report for the month of May was provided by the Finance Committee, seconded by Teresa Kittridge. The motion passed unanimously.

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**D. Accounts Payable**

A **motion** to ratify the accounts payable for the month of May was made by the Finance Committee, seconded by Teresa Kittridge. The motion passed unanimously.

**E. CEO Report**

Aaron Saude reported that Bigfork Valley executed the second round MDH grant in the amount of \$192,360 for COVID-19 related expenses. Aaron talked with Brad Johnson at Edward Jones about investing opportunities. We are starting a revenue cycle audit. Our visitor policy has been revised. Outside visits have been implemented for the nursing home. Bigfork Valley will be participating in the NW Health Services Coalition’s region-wide surge test evacuation drill today, July 7.

Aaron reviewed Wilderness Health’s summary of activities for May – June, 2020.

Aaron received the official document from Saint Scholastica for completing his MBA degree.

**F. Employee Appreciation**

Joey Jacobson and Cydney Neuenschwander were nominated to receive employee appreciation gift certificates for outstanding job performance. A **motion** to approve the nominations was made by Heidi Watson, seconded by Teresa Kittridge. The motion passed unanimously.

**G. Board Member Filing Period**

Filing dates are July 28 – August 11, 2020 for the following positions of the Northern Itasca Hospital District Board of Directors:

- Bigfork Township 4-year term
- City of Bigfork 2-year term
- City of Effie 4-year term
- Itasca County Unorganized 4-year term
- Koochiching County Unorganized 4-year term
- Marcell Township 2-year term
- Pomroy Township 2-year term

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- Stokes Township 4-year term
- Wirt Township 4-year term

Interested individuals are to file affidavits of candidacy with the city or town clerk of residence, or the county auditor's office in the case of unorganized positions. The election date is Tuesday, November 3, 2020.

At 10:38 a.m., a **motion** to adjourn the meeting was made by Larry Salmela, seconded by Teresa Kittridge. The motion passed unanimously.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

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