



~Pending Approval~

Regular Board Meeting
Tuesday, March 3, 2020
9:00 a.m. – Board Room

Board Members Present:

Dianne Bakke – City of Bigfork
Greg Cook – Koochiching County Unorganized
Lynette Davidson – Wirt Township
Matt Huju – Marcell Township
Tom LaMont – City of Effie
Marie Lovdahl – Itasca County Unorganized
Meredith Morneau – Itasca County At-Large
Kenny Porter – Bigfork Township
George Rounds – Stokes Township
Larry Salmela – Carpenter Township
Dan Sursely – City of Big Falls
Heidi Watson – Koochiching County At-Large

Board Members Absent:

Others: Brian Barber, Sara Elioff, Dan Heinecke, Leo Kern, Teresa Kittridge, Angela Kleffman, John Licke, Kristin Logdahl, Christine Lokken, Kim Nordin, Aaron Saude, Renee Tower

Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:00 a.m.

The meeting opened with prayer.

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

I. Community Comments

Kristin Logdahl feels it would be beneficial to have another World Café for the community to discuss the financial modeling tool.

II. Approval of Agenda

A **motion** to approve the agenda was made by Greg Cook, seconded by Linnette Davidson. All in favor, motion carried.

III. Approval of Regular Board Meeting Minutes 2/4/2020

A **motion** to approve the February 4, 2020, Regular Board meeting minutes as presented, was made by Matt Huju, seconded by Heidi Watson. All in favor, motion carried.

IV. Information, Discussion and/or Action

A. Finance Committee Report

Larry Salmela provided a summary of the Finance Committee meeting that was held on Tuesday, February 25, 2020.

B. Financials

Christine Lokken presented the January 2020 financial dashboard report.

A **motion** to accept the financial report for the month of January was provided by the Finance Committee, seconded by Kenny Porter. All in favor, motion carried.

C. Accounts Payable

A **motion** to ratify the accounts payable for the month of January was made by the Finance Committee, seconded by Dianne Bakke. All in favor, motion carried.

D. Bond Refinancing

Aaron reported that there is a potential opportunity to refinance the 2013A and 2013C Bonds in December 2020. Based on current interest rates, it is projected that Bigfork Valley would save about \$50,000 per year.

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A **motion** authorizing Aaron to explore refinancing the 2013A and 2013C Bonds was made by the Finance Committee, seconded by Dianne Bakke. All in favor, motion carried.

E. Strategic Planning Project Committee Report

Dianne Bakke provided a summary of the Strategic Planning Project Committee meeting that was held on Tuesday, February 25, 2020.

The Strategic Planning Project Committee made a **motion** to direct Aaron Saude to explore options for the Retail Pharmacy and Nursing Home, seconded by Matt Huju. Motion carried with 11 in favor and one opposed.

F. Hospital Pharmacy Project

The bid opening for the hospital pharmacy project was at 2:00 p.m. on February 25. Five bids were submitted, all bids came in over budget.

Leo Kern and Sara Elioff provided an overview and answered questions about the USP 797 and USP 800 pharmaceutical compounding guidelines.

Architectural Resources Inc. (ARI) recommended awarding the bid to the lowest responsible bidder, TNT Aggregates LLC.

Matt Huju made a **motion** to accept the bid from TNT Aggregates LLC., seconded by Dianne Bakke. All in favor, motion carried.

G. Consent Agenda

George Rounds reported that a consent agenda can be an efficient tool to save meeting time. There was no support for the use of a consent agenda.

H. Senior Services Abuse Prevention Plan

A **motion** to approve the Senior Services Facility Abuse Prevention Plan as presented was made by Heidi Watson, seconded by Matt Huju. All in favor, motion carried.

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I. Adult Day Stay Program Abuse Prevention Plan

A **motion** to approve the Adult Day Stay Program Abuse Prevention Plan as presented was made by Heidi Watson, seconded by Dianne Bakke. All in favor, motion carried.

J. CEO Report

Aaron Saude reported that from January 21-23, 2020 the Minnesota Department of Health completed a standard survey of the nursing home. The survey resulted in 6 citations. One of the citations resulted in a fine.

Bigfork Valley has been awarded \$15,005 through the Minnesota Rural Hospital Planning and Transition Grant Program for the revenue cycle audit.

The final call with the National Rural Health Resource Center regarding Bigfork Valley's progress on the Community Health Needs Assessment was February 13.

The National Rural Health Resource Center filmed a short clip of the board meeting. George and Aaron will be interviewed after the meeting.

The MDH Capital Improvement Grant award notification for the Omnicell Cabinets has been pushed back to April 15.

Aaron met with Rob Pastor, CEO at Rainy Lake Medical Center, to discuss opportunities to collaborate on February 10.

The trishaw bike was delivered February 19. The new bus will be delivered the week of March 9.

Informational Item Provided:

- Grand Rapids Area Community Foundation – Statement of Fund Activity, October 1, 2019 through December 31, 2019

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K. AHA Rural Health Care Leadership Conference

Kenny Porter and Meredith Morneau provided a summary of the MHA Winter Trustee Conference they attended February 2-5, 2020.

L. Board Education

MHA Issue Brief: The Financial Health of Minnesota Hospitals and Health Systems in Fiscal Year 2018 was provided for education.

M. Employee Appreciation

Dr. Eric Scrivner and Vanessa Nei were nominated to receive employee appreciation gift certificates for outstanding job performance. A **motion** to approve the nominations was made by Kenny Porter, seconded by Meredith Morneau. All in favor, motion carried.

N. Board Meeting Survey Results

Board meeting survey results from the February meeting were reviewed.

George Rounds read a letter of resignation from Matt Huju. Matt's resignation from the Bigfork Valley Hospital Board, representing Marcell Township, will be effective March 16, 2020.

Teresa Kittridge submitted a letter of interest to serve on the Bigfork Valley Hospital Board as a representative for Marcell Township.

A **motion** to post a notice for the board vacancy was made by Larry Salmela, seconded by Linnette Lovdahl. All in favor, motion carried.

A celebration honoring Matt Huju will be held after the board meeting on April 7.

O. Pending Litigation

No report.

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Board members completed the monthly board meeting evaluation survey. Survey results will be tabulated and reviewed at the April regular board meeting.

At 10:48 a.m., a **motion** to adjourn the meeting was made by Dianne Bakke, seconded by Matt Hujju. All in favor, motion carried.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

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