



~Approved 2/4/2020~

Regular Board Meeting
Tuesday, January 7, 2020
9:00 a.m. – Board Room

Board Members Present:

Dianne Bakke – City of Bigfork
Greg Cook – Koochiching County Unorganized
Linnette Davidson – Wirt Township
Matt Huju – Marcell Township
Marie Lovdahl – Itasca County Unorganized
Meredith Morneau – Itasca County At-Large
Kenny Porter – Bigfork Township
George Rounds – Stokes Township
Larry Salmela – Carpenter Township
Dan Sursely – City of Big Falls
Heidi Watson – Koochiching County At-Large

Board Members Absent: Tom LaMont – City of Effie

Others: Dr. Ed Anderson, Dani Donner, Dan Heinecke, Angela Kleffman, John Licke, Christine Lokken, Aaron Saude, Renee Tower

Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:01 a.m.

I. Community Comments

There were no community comments.

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

II. Approval of Agenda

A **motion** to approve the agenda as presented was made by Kenny Porter, seconded by Linnette Davidson. All in favor, motion carried.

III. Approval of Regular Board Meeting Minutes 12/3/19

A **motion** to approve the December 3, 2019, Regular Board meeting minutes as presented, was made by Linnette Davidson, seconded by Dan Sursely. All in favor, motion carried.

IV. Information, Discussion and/or Action

A. Finance Committee Report

Larry Salmela provided a summary of the Finance Committee meeting that was held on Tuesday, December 31, 2019.

B. Financials

Christine Lokken presented the November 2019 financial dashboard report.

A **motion** to accept the financial report for the month of November was provided by the Finance Committee, seconded by Dianne Bakke. All in favor, motion carried.

C. Accounts Payable

A **motion** to ratify the accounts payable for the month of November was made by the Finance Committee, seconded by Matt Huju. All in favor, motion carried.

D. Committee Appointments

George Rounds listed the members of the following committees:

Executive Evaluation and Compensation Committee

**Members are officers of the board.*

- George Rounds (chair)
- Heidi Watson (vice chair)
- Larry Salmela (treasurer)
- Linnette Davidson (secretary)

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Governance Committee

- George Rounds
- Heidi Watson
- Larry Salmela
- Kenny Porter
- Marie Lovdahl

Finance Committee

- George Rounds
- Larry Salmela
- Matt Huju
- Marie Lovdahl

A **motion** to appoint Dianne Bakke as a member of the Finance Committee was made by Matt Huju, seconded by Kenny Porter. All in favor, motion carried.

Personnel Committee

- George Rounds
- Matt Huju
- Heidi Watson
- Larry Salmela
- Angela Kleffman

Legislative Education Committee

- George Rounds
- Marie Lovdahl
- Larry Salmela
- Heidi Watson
- Meredith Morneau

Strategic Planning Project Committee

- Dianne Bakke
- Maire Lovdahl
- George Rounds
- Larry Salmela
- Heidi Watson
- Dr. Ed Anderson
- Dr. Jeff Scrivner

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- Dan Heinecke
- Sandra LeBlanc-Boland
- Tim Johnson

E. Rural Hospital Capital Improvement Grant

Aaron Saude presented a governing board resolution authorizing Bigfork Valley to apply for a Rural Hospital Capital Improvement Grant from the Office of Rural Health and Primary Care of the Minnesota Department of Health for consideration. Bigfork Valley is requesting \$125,000. If awarded, the grant funds will be used for Omnicell Medication Dispensing Cabinets. A 25 percent match is required.

A **motion** to adopt the resolution authorizing Bigfork Valley to apply for the Rural Hospital Capital Improvement Grant was made by Kenny Porter, seconded by Heidi Watson. All in favor, motion carried.

F. CEO Report

Aaron Saude reported that he attended the housing needs study presentation at the City Hall.

SISU entered a non-binding letter of intent with a company to negotiate an acquisition.

Matt Huju made a **motion** acknowledging review of the Facility Assessment for LTC, seconded by Linnette Davidson. All in favor, motion carried.

Aaron reported that he did not need to access long term reserves that the board authorized at the December board meeting.

Aaron was appointed to serve on the MHA Small Rural Hospital Committee.

The Bigfork Ambulance is having difficulty recruiting volunteers. Aaron will be attending a City Council meeting to explore options in January.

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The antibiotic steward team was awarded the 2019 Minnesota Antibiotic Stewardship Honor Roll Gold Award.

The auditors, CliftonLarsonAllen, expect to begin the financial audit on February 10.

Included in the board packet: City of Bigfork Housing Needs Study, Wilderness Health Update (November & December), Facility Assessment.

G. Annual Conflict of Interest Statement

Conflict of interest forms were completed by board members and collected for filing.

H. Board Education

A report from the Minnesota Department of Health on Rural Health Care in Minnesota was provided for education.

I. Employee Appreciation

Sara Elioff, Nancy Thurston, Carol David, Kelly Braford and Victoria Huju were nominated to receive employee appreciation certificates for outstanding job performance. A **motion** to approve the nominations was made by Greg Cook, seconded by Meredith Morneau. All in favor, motion carried.

J. Board Meeting Survey Results

Board meeting survey results from the December meeting were reviewed.

K. Pending Litigation

At 9:56 a.m., Linnette Davidson made a **motion** to close the meeting to the public for attorney client privilege and pending litigation of the Hospital District against Paul Bunyan and their contractor Buxton Utilities, seconded by Larry Salmela. All in favor, motion carried.

Due to attorney client privilege, minutes were not taken, and the proceedings were not tape recorded during the closed session.

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Closed session attendees:

Dianne Bakke

Greg Cook

Linnette Davidson

Matt Huju

Marie Lovdahl

Meredith Morneau

Kenny Porter

George Rounds

Larry Salmela

Dan Sursely

Heidi Watson

John Licke

Aaron Saude

Renee Tower

At 10:34 a.m., Greg Cook made a **motion** to adjourn the closed session and reopen the regular board meeting, seconded by Kenny Porter. All in favor, motion carried.

Board members completed the monthly board meeting evaluation survey. Survey results will be tabulated and reviewed at the February regular board meeting.

At 10:35 a.m., a **motion** to adjourn the meeting was made by Linnette Davidson, seconded by Greg Cook. All in favor, motion carried.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

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