



~Approved 1/7/2020~

Regular Board Meeting
Tuesday, December 3, 2019
9:00 a.m. – Board Room

Board Members Present:

Greg Cook – Koochiching County Unorganized
Linnette Davidson – Wirt Township
Matt Huju – Marcell Township
Tom LaMont – City of Effie
Marie Lovdahl – Itasca County Unorganized
Kenny Porter – Bigfork Township
George Rounds – Stokes Township
Larry Salmela – Carpenter Township
Dan Sursely – City of Big Falls
Heidi Watson – Koochiching County At-Large

Board Members Absent:

Dianne Bakke – City of Bigfork
Meredith Morneau – Itasca County At-Large

Others: Dr. Ed Anderson, Dan Heinecke, Jack Hillstrom, Angela Kleffman, John Licke, Kristin Logdahl, Christine Lokken, Aaron Saude, Renee Tower, Laura Vaneps

Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:01 a.m.

The meeting opened with prayer.

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

I. Community Comments

There were no community comments.

II. Approval of Agenda

Kenny Porter requested that “Electronic Devices” be added to the agenda.

A **motion** to approve the agenda as amended was made by Linnette Davidson, seconded by Kenny Porter. All in favor, motion carried.

III. Approval of Regular Board Meeting Minutes 11/5/19

A **motion** to approve the November 5, 2019, Regular Board meeting minutes as presented, was made by Matt Huju, seconded by Kenny Porter. All in favor, motion carried.

IV. Acceptance of Medical Staff Minutes 9/18/19

A **motion** to accept the September 18, 2019, Medical Staff meeting minutes as presented, was made by Matt Huju, seconded by Dan Sursely. All in favor, motion carried.

V. Information, Discussion and/or Action

A. CLA Financial Modeling

At 9:31 a.m., Linnette Davidson made a **motion** to close the meeting for CliftonLarsonAllan’s presentation of the financial model analysis, seconded by Greg Cook. All in favor, motion carried.

Closed Session Attendees:

Greg Cook

Linnette Davidson

Matt Huju

Tom LaMont

Marie Loddahl

Kenny Porter

George Rounds

Larry Salmela

Casey Sursely

Heidi Watson

Dr. Ed Anderson

Dan Heinecke

Angela Kleffman

John Licke

Christine Lokken

Aaron Saude

Renee Tower

Laura Vaneps

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At 10:43 a.m., Greg Cook made a **motion** to adjourn the closed session and reopen the regular board meeting, seconded by Linnette Davidson. All in favor, motion carried.

Dr. Rounds provided a brief summary of the closed session. The board requested that a statement about the analysis be put on Bigfork Valley's website. Strategic Planning Committee meetings will be scheduled to discuss the analysis.

B. Finance Committee Report

Larry Salmela provided a summary of the Finance Committee meeting that was held on Tuesday, November 26, 2019.

C. Financials

Christine Lokken presented the October 2019 financial dashboard report.

A **motion** to accept the financial report for the month of October was provided by the Finance Committee, seconded by Matt Huju. All in favor, motion carried.

D. Accounts Payable

A **motion** to ratify the accounts payable for the month of October was made by the Finance Committee, seconded by Matt Huju. All in favor, motion carried.

E. 2020 Final Budget

Dan Heinecke presented the 2020 final budget for consideration. After review, a **motion** to approve the budget (income statement, balance sheet and capital budget) was made by the Finance Committee, seconded by Linnette Davidson. All in favor, motion carried.

F. 2020 Certificate of Final Tax Levy

Larry Salmela made a **motion** to set the 2020 final tax levy at \$700,000, seconded by Linnette Davidson. All in favor, motion carried.

Kristin Logdahl, hospital district resident, provided comments.

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G. GRACF Endowment Distribution

Larry Salmela reported that the amount available for 2020 is \$21,101.

The Finance Committee made a **motion** to withdraw \$21,101, the full amount available for distribution, seconded by Matt Huju. All in favor, motion carried.

The funds will be used for capital expenditures.

H. Attorney General Agreement/Policy Review

A **motion** to approve the Attorney General agreement/policies and Community Care Program Policy as written, was made by the Finance Committee, seconded by Matt Huju. All in favor, motion carried.

A **motion** to authorize Aaron Saude access to long term reserves, up to \$500,000, was made by the Finance Committee, seconded by Tom LaMont. All in favor, motion carried.

I. Credentialing

Dr. Ed Anderson presented the 2020-2021 medical staff reappointments and the following credentialing applications for consideration:

Privileges with a 6-month provisional status:

- Jennifer Block, MD
- David McKee, MD
- Jacqueline Grinnell, APRN CNP

A **motion** to approve the 2020-2021 medical staff reappointments and credentialing applications was made by Linnette Davidson, seconded by Greg Cook. All in favor, motion carried.

J. Medical Staff Reappointments

Medical staff reappointments were reviewed and approved with the credentialing applications above.

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K. CEO Report

Aaron Saude reported that the comprehensive housing needs analysis will be presented at the Bigfork Village Hall on Thursday, December 12, 2019 at 5:30 p.m.

Lindsay McLaughlin and Peter Makowski from US Senator Tina Smith's office visited Bigfork Valley on November 5.

Aaron attended the Wilderness Health Strategy Session in Two Harbors on Friday, November 22.

New flooring is being installed. Bigfork Valley purchased a new truck and snowplow.

Bigfork Valley is selling the 2009 GMC truck with 2009 V-plow and the 2008 Ford E450 bus. Both vehicles will be sold to the highest bidder. Bids will be accepted through December 13, 2019 at 10:00 a.m.

Larry Salmela made a **motion** to authorize individual board members to schedule their own flights, Bigfork Valley to reimburse actual cost, seconded by Linnette Davidson. All in favor, motion carried. Kenny Porter abstained from voting.

L. Board Education

A report about pharmacy closures was provided for education.

M. Employee Appreciation

Laura Vaneps, Victoria Huju, Linsey Stocco, Ashley Francisco, Mike Olson, Melissa Grover, Sarah Sullivan, Cameron Gholampour, Kristen Pitzen, Allison Weddle, Dawn Johnson, Pam Carlson and Katie Gilbertson were nominated to receive employee appreciation certificates for outstanding job performance. A **motion** to approve the nominations was made by Heidi Watson, seconded by Matt Huju. All in favor, motion carried.

N. Board Meeting Survey Results

Board meeting survey results from the November meeting were reviewed.

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O. Pending Litigation

No report.

P. Electronic Devices

Larry Salmela made a **motion** to issue Kenny Porter a Bigfork Valley email address and to authorize the purchase of new iPads for Kenny Porter and Matt Huju, seconded by Linnette Davidson. All in favor, motion carried.

Board members completed the monthly board meeting evaluation survey. Survey results will be tabulated and reviewed at the January regular board meeting.

At 11:29 a.m., a **motion** to adjourn the meeting was made by Linnette Davidson, seconded by Greg Cook. All in favor, motion carried.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

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