



~Approved 10/1/2019~

Regular Board Meeting
Tuesday, September 3, 2019
9:00 a.m. – Board Room

Board Members Present: Dianne Bakke, City of Bigfork; Greg Cook, Koochiching County Unorganized; Linnette Davidson, Wirt Township; Matt Huju, Marcell Township; Tom LaMont, City of Effie; Marie Lovdahl, Itasca County Unorganized; Meredith Morneau, Itasca County At-Large; George Rounds, Stokes Township; Larry Salmela, Carpenter Township; Casey Sursely, City of Big Falls; Heidi Watson, Koochiching County At-Large

Board Members Absent: Kenny Porter, Bigfork Township

Others: Dr. Ed Anderson, Dan Heinecke, John Licke, Christine Lokken, Aaron Saude, Sally Sedgwick, Renee Tower, Laura Vaneps

Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:00 a.m.

The meeting opened with prayer.

I. Community Comments

There were no community comments.

Laura Vaneps, Director of Patient Care Services, was introduced and welcomed.

II. Approval of Agenda

A **motion** to approve the agenda as presented was made by Matt Huju, seconded by Marie Lovdahl. All in favor, motion carried.

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III. Approval of Regular Board Meeting Minutes 8/6/19

A **motion** to approve the August 6, 2019, Regular Board meeting minutes as presented, was made by Greg Cook, seconded by Casey Sursely. All in favor, motion carried.

IV. Approval of Visioning Meeting 7/23/19

A **motion** to approve the July 23, 2019, Visioning meeting minutes as presented, was made by Matt Huju, seconded by Dianne Bakke. All in favor, motion carried.

V. Information, Discussion and/or Action

A. Finance Committee Report

Larry Salmela provided a summary of the Finance Committee meeting that was held on Tuesday, August 27.

B. Financials

Christine Lokken presented the financial dashboard report.

A **motion** to accept the financial report for the month of July was provided by the Finance Committee, seconded by Matt Huju. All in favor, motion carried.

C. Accounts Payable

A **motion** to ratify the accounts payable for the month of July was made by the Finance Committee, seconded by Matt Huju. All in favor, motion carried.

D. Budget Schedule

Christine Lokken reported that the preliminary budget will be presented to the finance committee Tuesday, October 29, and to the full board Tuesday, November 5.

The final budget will be presented to the finance committee Tuesday, November 26, and the full board Tuesday, December 3.

E. Bank Resolutions

Larry Salmela made a **motion** to remove Nancy Probst and to add Dan Heinecke to the following Corporate Authorization Resolutions: Northview Bank (Floodwood), First State Bank of Bigfork and

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Deerwood Bank (Northome) #62794, seconded by Matt Huju. All in favor, motion carried.

F. 2020 Proposed Tax Levy

Dan Heinecke gave a “Medicare Cost Report 101” presentation on Thursday, August 22.

George Rounds discussed the importance of the tax levy and why it is necessary to increase it. Board members requested a copy of George’s notes and suggested that the list be available on Bigfork Valley’s website.

At the finance committee meeting on August 27 it was recommended that a community meeting be scheduled in the month of October to explain the tax levy increase.

G. Executive Evaluation and Compensation Committee Report

George Rounds provided a summary of the Executive Evaluation and Compensation Committee meeting that was held on August 27.

H. CEO Performance Evaluation Packets

Evaluation packets were distributed. Surveys are due Tuesday, September 17. The results will be compiled and reviewed at the next board meeting.

I. Organizational Chart

Aaron Saude provided an overview of the changes made to the organizational chart.

J. CEO Report

Aaron Saude provided a summary of the Cycling Without Age and Dementia Live grants that Bigfork Valley was recently awarded. The Board of Pharmacy provided preliminary approval for the USP 797 pharmacy remodel.

Aaron is working with Grand Itasca Clinic and Hospital’s CEO on getting an OB-GYN to provide services at Bigfork Valley. Dr. Scott Johnson is interested.

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A retirement celebration honoring Nancy Probst, CNO, was held on Friday, August 30.

Upcoming Events:

- Saturday, September 7 – Color Run, Walk, ‘N Roll – 11:00 a.m., Bigfork Valley
- Sunday, September 8 – Bigfork Valley Community Foundation 12th Annual Fundraiser – 4:00 p.m. to 7:00 p.m. – Wilderness Barn

Informational item provided:

- Wilderness Health Board Update – August 2019

K. Board Education

A report about reimbursement rates tied to nursing home closures was provided for education.

L. Employee Appreciation

Katie Gilbertson, Cheryl Edman and Marie Ljosenvoor were nominated to receive employee appreciation certificates for outstanding job performance. A **motion** to approve the nominations was made by Heidi Watson, seconded by Meredith Morneau. All in favor, motion carried.

M. Board Meeting Survey Results

Results from the August regular board meeting evaluation survey were reviewed.

N. Pending Litigation

At 9:45 a.m., Dianne Bakke made a **motion** to close the meeting to the public for attorney client privilege and pending litigation of the Hospital District against Paul Bunyan and their contractor Buxton Utilities, seconded by Heidi Watson. All in favor, motion carried. Due to attorney client privilege, minutes were not taken, and the proceedings were not tape recorded.

Linnette Davidson entered the meeting at 9:48 a.m.

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Closed session attendees: Dianne Bakke, Greg Cook, Linnette Davidson, Matt Huju, Tom LaMont, Marie Lovdahl, Meredith Morneau, George Rounds, Larry Salmela, Casey Sursely, Heidi Watson, John Licke, Aaron Saude and Renee Tower.

At 10:00 a.m., Larry Salmela made a **motion** to adjourn the closed session and reconvene the open meeting, seconded by Linnette Davidson. All in favor, motion carried.

Board members completed the monthly board meeting evaluation survey. Survey results will be tabulated and reviewed at the October regular board meeting.

At 10:00 a.m., a **motion** to adjourn the meeting was made by Casey Sursely, seconded by Greg Cook. All in favor, motion carried.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

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