



~Approved 9/3/2019~

Regular Board Meeting
Tuesday, August 6, 2019
9:00 a.m. – Board Room

Board Members Present: Dianne Bakke, City of Bigfork; Greg Cook, Koochiching County Unorganized; Linnette Davidson, Wirt Township; Matt Huju, Marcell Township; Marie Lovdahl, Itasca County Unorganized; Meredith Morneau, Itasca County At-Large; Kenny Porter, Bigfork Township; George Rounds, Stokes Township; Larry Salmela, Carpenter Township; Casey Sursely, City of Big Falls; Heidi Watson, Koochiching County At-Large

Board Members Absent: None

Others: Dr. Ed Anderson, Dan Heinecke, Angela Kleffman, Tom LaMont, John Licke, Kristin Logdahl, Christine Lokken, Nancy Probst, Aaron Saude, Sally Sedgwick, Renee Tower

Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:00 a.m.

The meeting opened with prayer.

I. Community Comments

There were no community comments.

II. Approval of Agenda

A **motion** to approve the agenda as presented was made by Greg Cook, seconded by Marie Lovdahl. All in favor, motion carried.

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III. Approval of Regular Board Meeting Minutes 7/2/19

A **motion** to approve the July 2, 2019, Regular Board meeting minutes as presented, was made by Matt Huju, seconded by Marie Lovdahl. All in favor, motion carried.

IV. Acceptance of Medical Staff Minutes 5/15/19

A **motion** to accept the May 15, 2019, Medical Staff meeting minutes as presented, was made by Casey Sursely, seconded by Dianne Bakke. All in favor, motion carried.

V. Information, Discussion and/or Action

A. Finance Committee Report

Larry Salmela provided a summary of the Finance Committee meeting that was held on Monday, August 5.

B. Financials

Christine Lokken presented the financial dashboard report.

A **motion** to accept the financial report for the month of June was provided by the Finance Committee, seconded by Kenny Porter. All in favor, motion carried.

C. Accounts Payable

A **motion** to ratify the accounts payable for the month of June was made by the Finance Committee, seconded by Matt Huju. All in favor, motion carried.

D. 2020 Proposed Tax Levy

The certificate of proposed tax levy is due on or before September 30, 2019.

The Finance Committee made a **motion** to set the certificate of proposed tax levy amount at \$700,000, seconded by Matt Huju. The motion carried with ten in favor and one opposed.

This is not the final property tax levy for 2020. The final tax levy is due on or before December 30.

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Public meetings will be scheduled to discuss the tax levy before the tax levy is finalized in December.

Financial Analyst Dan Heinecke will present “Medicare Cost Report 101” at 10:00 a.m. and again at 5:00 p.m. on Thursday, August 22 in the Board Room.

E. Credentialing

Dr. Ed Anderson presented the following credentialing applications for consideration:

Privileges with a 6-month provisional status:

- Dean Munnell, MD Locum

Full privileges without a provisional status:

- Shenjing Li, MD Sanford Cardiology
- Eamonn M. Quinn, MD vRad
- Jennifer A. Knutsen, MD vRad

A **motion** to approve the applications was made by Kenny Porter, seconded by Marie Lovdahl. All in favor, motion carried.

F. Visioning Meeting Report

George Rounds provided a summary of the visioning session that was held on July 23.

John Strange, former St. Luke’s Hospital President/CEO provided an overview of healthcare trends and challenges at the visioning session.

Three focus group meetings will be held on Monday, August 12, and will include people from the following stakeholder groups: BVH staff, community members and patients.

The next strategic planning session is scheduled for Monday, September 23 at the Marcell Family Center.

G. Governance Committee Report

George Rounds provided a summary of the Governance Committee meeting that was held on Monday, August 5.

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A **motion** to delete Article 16 (16.1 through 16.4) from the Northern Itasca Hospital District bylaws was made by the Governance Committee, seconded by Matt Huju. All in favor, motion carried.

A **motion** to delete Article 4.7 and 4.8 from the Northern Itasca Hospital District bylaws was made by the Governance Committee, seconded by Kenny Porter. All in favor, motion carried.

A **motion** to add the title “Director of Patient Care Services” to the Executive Succession and Transition policy was made by the Governance Committee, seconded by Heidi Watson. All in favor, motion carried.

The Governance committee reviewed the Medical Staff bylaws and no changes were recommended.

H. Board Vacancies

Larry Salmela made a **motion** to appoint Tom LaMont to fill the vacant City of Effie board seat, seconded by Marie Lovdahl. All in favor, motion carried. Tom will be seated on the board at the September board meeting.

I. CEO Report

Aaron attended a TASC Advisory Committee meeting July 8-11 in Washington, DC.

A **motion** to invite John Strange to attend strategic planning sessions was made by Heidi Watson, seconded by Matt Huju. All in favor, motion carried.

CliftonLarsonAllen is in the process of developing the modeling tool.

Mark Zdecklik from MPR news will be visiting Bigfork Valley to interview Aaron about rural healthcare challenges.

Bigfork Valley participated in the Tall Timber Days Parade in Grand Rapids. Flyers marketing Jeff Temple’s services were handed out.

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A retirement reception for CNO Nancy Probst will be at 2:00 p.m. on Friday, August 30 at the hospital.

Informational items provided:

- Wilderness Health Board Update – July 2019

J. MHA Summer Trustee Conference Report

A summary of the MHA Summer Trustee Conference was provided.

K. Board Education

An analysis of rural hospital finances that was produced by Navigant Consulting and presented at the MHA Small, Rural Hospital Committee meeting was provided for education.

L. Employee Appreciation

Barb Rahier, Stephanie Bixby, Matt Niemala, Amanda Niemala, Nancy Probst and Meryl Ostendorf were nominated to receive employee appreciation certificates for outstanding job performance. A **motion** to approve the nominations was made by Heidi Watson, seconded by Kenny Porter. All in favor, motion carried.

M. Board Meeting Survey Results

Results from the July regular board meeting evaluation survey were reviewed.

N. Pending Litigation

At 10:27 a.m., Larry Salmela made a **motion** to close the meeting to the public for attorney client privilege and pending litigation of the Hospital District against Paul Bunyan and their contractor Buxton Utilities, seconded by Casey Sursely. All in favor, motion carried. Due to attorney client privilege, minutes were not taken, and the proceedings were not tape recorded.

Closed session attendees: Dianne Bakke, Greg Cook, Linnette Davidson, Matt Huju, Marie Lovdahl, Meredith Morneau, Kenny Porter, George Rounds, Larry Salmela, Casey Sursely, Heidi Watson, John Licke, Aaron Saude and Renee Tower.

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At 10:40 a.m., Linnette Davidson made a **motion** to adjourn the closed session and reconvene the open meeting, seconded by Matt Huju. All in favor, motion carried.

Board members completed the monthly board meeting evaluation survey. Survey results will be tabulated and reviewed at the September regular board meeting.

At 10:43 a.m., a **motion** to adjourn the meeting was made by Kenny Porter, seconded by Greg Cook. All in favor, motion carried.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

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