



~Approved 7/2/2019~

**Regular Board Meeting**

**Tuesday, June 4, 2019**

**9:00 a.m. – Board Room**

**Board Members Present:** Dianne Bakke, City of Bigfork; Matt Huju, Marcell Township; Marie Lovdahl, Itasca County Unorganized; Meredith Morneau, Itasca County At-Large; Kenny Porter, Bigfork Township; George Rounds, Stokes Township; Larry Salmela, Carpenter Township; Casey Sursely, City of Big Falls; Heidi Watson, Koochiching County At-Large

**Via Telephone:** None

**Board Members Absent:** Greg Cook, Koochiching County Unorganized; Linnette Davidson, Wirt Township

**Others:** Dr. Ed Anderson, Judy Bergh, Dan Heinecke, Jack Hillstrom, Angela Kleffman, John Licke, Kristin Logdahl, Christine Lokken, Cole Puffer, Aaron Saude, Dean Sedgwick, Sally Sedgwick, Renee Tower, Nanci Zeine

*Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:01 a.m.*

*The meeting opened with prayer.*

**I. Community Comments**

Kenny Porter, hospital board member, discussed recognizing LaRue Hocking, a senior companion, on her retirement.

*The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.*

**II. Approval of Agenda**

Dr. Anderson requested that agenda item H, "Credentialing" be moved to item "A".

A **motion** to approve the agenda as amended was made by Matt Huju, seconded by Dianne Bakke. All in favor, motion carried.

**III. Approval of Regular Board Meeting Minutes 5/7/2019**

A **motion** to approve the May 7, 2019, Regular Board meeting minutes as presented, was made by Dianne Bakke, seconded by Kenny Porter. All in favor, motion carried.

**IV. Acceptance of Medical Staff Minutes 3/20/2019**

A **motion** to accept the March 20, 2019, medical staff meeting minutes as presented, was made by Matt Huju, seconded by Larry Salmela. All in favor, motion carried.

**V. Information, Discussion and/or Action**

**A. 2018 Financial Audit Report**

The draft financial audit will be reviewed at the finance committee meeting on June 25. Ryan Engebretson from CliftonLarsonAllen will present the audit at the board meeting on July 2.

**B. Finance Committee Report**

Larry Salmela provided a summary of the Finance Committee meeting that was held on Tuesday, May 28.

**C. Financials**

Christine Lokken presented the financial dashboard report.

A **motion** to accept the financial report for the month of April was provided by the Finance Committee, seconded by Matt Huju. All in favor, motion carried.

**D. Accounts Payable**

A **motion** to ratify the accounts payable for the month of April was made by the Finance Committee, seconded by Dianne Bakke. All in favor, motion carried.

*The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.*

**E. Strategic Planning Project Committee Report**

George Rounds reported that Dianne Bakke was selected as chair of the Strategic Planning Project Committee.

Dianne Bakke provided a summary of the Strategic Planning Project Committee meeting that was held on May 28.

The Strategic Planning Project Committee made a **motion** that a living document of Frequently Asked Questions be updated as needed and posted on Bigfork Valley's website, seconded by Casey Sursely. All in favor, motion carried.

There was discussion about communication with the public. Larry Salmela noted that the latest information can be found on Bigfork Valley's website. Angela Kleffman manages the website.

**F. Strategic Planning Facilitator Proposals**

Proposals for strategic planning were submitted by MedTrend, Ed Zabinski, and Paul Muraca.

The Strategic Planning Project Committee made a **motion** to select Ed Zabinski from unTapped Inc., seconded by Heidi Watson. The motion carried with eight in favor and one opposed.

Ed Zabinski may not have a knowledge in healthcare, so a consultant will be chosen to provide an overview of healthcare. Aaron will contact the following consultants: Matt Anderson from MHA; Paul Muraca, previously with AHA; and John Strange, previous CEO of St. Luke's.

The Strategic Planning Project Committee will set the date for strategic planning and discuss which healthcare consultant to use for strategic planning.

**G. CliftonLarsonAllen Modeling Contract**

Aaron Saude reported that CliftonLarsonAllen's estimated fee for a financial modeling tool is \$12,500 - \$15,000.

*The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.*

A **motion** to accept the financial modeling tool contract with CliftonLarsonAllen was made by Matt Huju, seconded by Larry Salmela. All in favor, motion carried.

#### **H. Credentialing**

Dr. Ed Anderson presented the following credentialing applications for consideration.

Privileges with a 6-month provisional status:

- Staci Collison, OD                      Sanford Eye
- Robert Dayer, MD                      Locum (Weatherby)
- Beverly Stern, DO                      vRad
- Lenore Rengel, MD                      Essentia Cardiology
- Nicole Worden, MD                      Essentia Cardiology
- Jan Drlick, MD                          Locum

Full privileges without a provisional status:

- John Collingham, MD                  Locum (Northfield)
- Jerome Klein, MD                      vRad
- Joan Sutcliffe, MD                      vRad

Kenny Porter made a **motion** to accept the applications as presented, seconded by Heidi Watson. All in favor, motion carried.

#### **I. World Café Meeting**

George Rounds reported that the Strategic Planning Committee will review the notes from the World Café that was held on Thursday, May 23.

#### **J. CEO Report**

Aaron Saude provided the CEO report. Bigfork Valley and community members have come together to launch “Make It Okay” a campaign to reduce the stigma of mental illnesses. Local events for Make It Okay: Bigfork Wilderness Day – June 8 and Sam Miltich Concert – June 15.

Aaron attended a strategic planning session in Cloquet for Wilderness Health on May 17.

*The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.*

Bigfork Valley's workers' compensation experience modification factor has continued to decrease since the safety committee implemented safety initiatives in 2015. The mod factor was 1.87 and is currently at 1.16. Annual premiums are \$70,000 less than they were in 2015.

Bigfork Valley received a Top 20 Critical Access Hospital Award for patient satisfaction from the National Rural Health Association.

Informational items provided:

- Wilderness Health Board Update – May 2019
- Home Visitor Program

**K. Community Relations**

The Strategic Planning Project Committee will discuss recommendations from the World Café meeting and opportunities to increase communication between Bigfork Valley and the community.

**L. Board Self-Evaluation Questionnaire Results**

The results of the Board Self-Evaluation Questionnaire were reviewed.

**M. City of Effie**

JoAnn Krickhahn resigned her board member position representing the City of Effie, effective June 1, 2019.

Matt Huju made a **motion** to publish notice that the Board is accepting letters of interest to fill the vacant board position for the City of Effie, seconded by Larry Salmela. All in favor, motion carried.

**N. Board Education**

An article about hospitals and partnerships was provided for education.

**O. MHA Summer Trustee Conference**

The 2019 MHA Summer Trustee Conference will be held at Arrowwood Resort and Conference Center in Alexandria, July 12 – 14, 2019.

*The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.*

A **motion** to authorize Dianne Bakke, Matt Huju, Meredith Morneau, Kenny Porter and Larry Salmela to attend the Summer Trustee Conference was made by Heidi Watson, seconded by Larry Salmela. All in favor, motion carried.

**P. Employee Appreciation**

LaRue Hocking was nominated to receive an employee appreciation certificate for outstanding job performance. A **motion** to approve the nomination was made by Kenny Porter, seconded by Dianne Bakke. All in favor, motion carried.

The Safety Committee will receive a letter of recognition for their diligence in lowering Bigfork Valley's workers' compensation experience modification factor.

**Q. Board Meeting Survey Results**

Results from the May regular board meeting evaluation survey were reviewed.

**R. Pending Litigation**

At 10:11 a.m., Heidi Watson made a **motion** to close the meeting to the public for attorney client privilege and pending litigation of the Hospital District against Paul Bunyan and Buxton Utilities, seconded by Marie Lovdahl. All in favor, motion carried. Due to attorney client privilege, minutes were not taken, and the proceedings were not tape recorded.

*Closed session attendees: Dianne Bakke, Matt Huju, Marie Lovdahl, Meredith Morneau, Kenny Porter, George Rounds, Larry Salmela, Casey Sursely, Heidi Watson, John Licke, Aaron Saude and Renee Tower.*

At 10:34 a.m., Kenny Porter made a **motion** to adjourn the closed session and reopen the meeting, seconded by Dianne Bakke. All in favor, motion carried.

Board members completed the monthly board meeting evaluation survey. Survey results will be tabulated and reviewed at the July regular board meeting.

*The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.*

Aaron reported that Nancy Probst, chief nursing officer, plans to retire in August. Jeff Temple passed the wound care exam.

At 10:38 a.m., a **motion** to adjourn the meeting was made by Kenny Porter, seconded by Casey Sursely. All in favor, motion carried.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

*The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.*