



~Approved 5/7/2019~

Regular Board Meeting
Tuesday, April 2, 2019
9:00 a.m. – Board Room

Board Members Present: Dianne Bakke, City of Bigfork; Greg Cook, Koochiching County Unorganized; Matt Huju, Marcell Township; JoAnn Krickhahn, City of Effie; Marie Lovdahl, Itasca County Unorganized; Meredith Morneau, Itasca County At-Large; George Rounds, Stokes Township; Larry Salmela, Carpenter Township; Casey Sursely, City of Big Falls; Heidi Watson, Koochiching County At-Large

Via Telephone: None

Board Members Absent: Linnette Davidson, Wirt Township; Kenny Porter, Bigfork Township

Others: Traci Cramer, Dan Heinecke, Jack Hillstrom, Angela Kleffman, John Licke, Kristen Logdahl, Christine Lokken, Aaron Saude, Sally Sedgwick, Renee Tower, Nanci Zeine

Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:00 a.m.

The meeting opened with prayer.

I. Community Comments
None.

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II. Approval of Agenda

A **motion** to approve the agenda was made by Matt Huju, seconded by Heidi Watson. All in favor, motion carried.

III. Approval of Regular Board Meeting Minutes 3/5/2019

A **motion** to approve the March 5, 2019, Regular Board meeting minutes as presented, was made by JoAnn Krickhahn, seconded by Marie Lovdahl. All in favor, motion carried.

IV. Acceptance of Medical Staff Minutes 1/16/2019

A **motion** to accept the January 16, 2019, Medical Staff meeting minutes as presented, was made by Matt Huju, seconded by JoAnn Krickhahn. All in favor, motion carried.

V. Information, Discussion and/or Action

A. Finance Committee Report

Larry Salmela provided a summary of the Finance Committee meeting that was held on Tuesday, March 26.

B. Financials

Christine Lokken presented the financial dashboard report.

A **motion** to accept the financial report for the month of February was provided by the Finance Committee, seconded by Dianne Bakke. All in favor, motion carried.

C. Accounts Payable

A **motion** to ratify the accounts payable for the month of February was made by the Finance Committee, seconded by JoAnn Krickhahn. All in favor, motion carried.

D. 501c3 and Strategic Planning Committee Report

JoAnn Krickhahn provided a summary of the Strategic Planning Project Committee meetings that were held on March 13 and March 27.

The next Strategic Planning Project Committee meeting is scheduled for Wednesday, April 10, at 10:00 a.m.

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E. 501c3 and Strategic Planning Committee Charter

A **motion** to approve the Strategic Planning Project Committee Charter as presented was made by Larry Salmela, seconded by Meredith Morneau. All in favor, motion carried.

F. Governance Processes Policy

Page 6, section 4.3.3.2.2, *“The Treasurer shall give a bond conditioned upon the faithful discharge of his or her duties in such sums and with such surety or sureties as the Board shall determine.”* of the Governance Processes Policy was reviewed. After discussion, a **motion** to eliminate the language from the policy was made by JoAnn Krickhahn, seconded by Dan Sursely. All in favor, motion carried.

G. Appoint Nursing Home Administrator

Aaron Saude reported that Julie Gerzin, the nursing home administrator and director of nursing, resigned and her last day will be April 12. A new director of nursing has been hired for the nursing home, she will start on April 29.

A **motion** to appoint Aaron Saude as the nursing home administrator, beginning April 12, was made by Heidi Watson, seconded by JoAnn Krickhahn. All in favor, motion carried. Aaron will assume the role of nursing home administrator until someone else is hired.

Aaron reported that the Minnesota Department of Health nursing home survey resulted in 13 tags. The results of the survey will be shared with the full board when it is available. The plan of corrections will be submitted by Julie Gerzin.

H. CEO Report

Aaron Saude provided a brief overview of the following events that he recently attended:

- MHA Health Care Leadership Conference – March 6-8
- MHA Small Rural Hospital Committee Meeting – March 6
- IEDC Strategic Planning Meeting – March 27
- MHA Region 2 Meeting – March 28
- SISU Board Meeting – March 29

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New USP 797 regulations will most likely require renovations to the pharmacy's sterile compounding room. The renovation is expected to exceed \$200,000. Leo Kern and Sara Elioff will present quotes and discuss the USP 797 requirement at the May board meeting.

Sanford was onsite to look at potentially moving Bigfork Valley's eye equipment to the vacant dental space, after evaluation it was determined that the vacant space is not be suitable.

Aaron started another graduate course. The course is on healthcare information systems.

Effective June 1, 2019, the seven nursing home beds will be placed on layaway.

Informational items provided:

- Wilderness Health Board Update – March 2019

I. Community Relations (World Café)

George Rounds requested that World Café be added to the Strategic Planning Project Committee agenda.

J. Board Education

A presentation "A Look at the Minnesota Health Care Marketplace" that was presented at the MHA Leadership Conference was provided for education.

A survey conducted by MHA will be provided for education next month.

K. Employee Appreciation

Nelly Brinker (2), Toni Cleath and Gloria Madsen were nominated to receive employee appreciation certificates for outstanding job performance. A **motion** to approve the nominations was made by Heidi Watson, seconded by JoAnn Krickhahn. All in favor, motion carried.

Letters of appreciation were signed by board members and will be given to employees for recognition.

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L. Board Meeting Survey Results

Results from the March regular board meeting evaluation survey were reviewed.

M. Pending Litigation

At 9:49 a.m., a **motion** to close the meeting to the public for pending litigation and attorney client privilege was made by Heidi Watson, seconded by JoAnn Krickhahn. All in favor, motion carried. Due to attorney client privilege, minutes were not taken, and the proceedings were not tape recorded.

At 10:01 a.m., Matt Huju made a **motion** to reopen the meeting, seconded by Greg Cook. All in favor, motion carried.

Board members completed the monthly board meeting evaluation survey. Survey results will be tabulated and reviewed at the May regular board meeting.

At 10:02 a.m., a **motion** to adjourn the meeting was made by Dianne Bakke, seconded by Marie Lovdahl. All in favor, motion carried.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

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