



~Approved 4/2/2019~

**Regular Board Meeting**  
**Tuesday, March 5, 2019**  
**9:00 a.m. – Board Room**

**Board Members Present:** Dianne Bakke, City of Bigfork; Greg Cook, Koochiching County Unorganized; Linnette Davidson, Wirt Township; Matt Huju, Marcell Township; JoAnn Krickhahn, City of Effie; Marie Lovdahl, Itasca County Unorganized; Meredith Morneau, Itasca County At-Large; George Rounds, Stokes Township; Larry Salmela, Carpenter Township; Casey Sursely, City of Big Falls; Heidi Watson, Koochiching County At-Large

**Via Telephone:** None

**Board Members Absent:** Kenny Porter, Bigfork Township

**Others:** Dr. Ed Anderson, Dan Heinecke, Angela Kleffman, John Licke, Aaron Saude, Sally Sedgwick, Renee Tower, Nanci Zeine

*Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:00 a.m.*

**I. Community Comments**

None.

**II. Approval of Agenda**

A **motion** to approve the agenda was made by Linnette Davidson, seconded by Dianne Bakke. All in favor, motion carried.

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**III. Approval of Regular Board Meeting Minutes 2/5/2019**

A **motion** to approve the February 5, 2019, regular board meeting minutes as presented, was made by JoAnn Krickhahn, seconded by Matt Huju. All in favor, motion carried.

**IV. Information, Discussion and/or Action**

**A. Financials**

Dan Heinecke presented the financial dashboard report.

A **motion** to accept the financial report for the month of January was provided by the Finance Committee, seconded by Matt Huju. All in favor, motion carried.

**B. Accounts Payable**

A **motion** to ratify the accounts payable for the month of January was made by the Finance Committee, seconded by Greg Cook. All in favor, motion carried.

**C. Finance Committee Report**

Larry Salmela provided a summary of the finance committee meeting that was held on Tuesday, February 26.

**D. Layaway Nursing Home Beds**

Aaron Saude provided an overview of the potential savings and impacts of laying away seven licensed nursing home beds.

A **motion** to layaway seven nursing home beds was made by the Finance Committee, seconded by Heidi Watson. All in favor, motion carried.

**E. 501c3**

The board discussed the possibility of the Hospital District becoming a 501c3 nonprofit organization.

A **motion** to establish a 501c3 and Strategic Planning Committee to identify the risks and benefits of becoming a 501c3 nonprofit organization was made by JoAnn Krickhahn, seconded by Heidi Watson. All in favor, motion carried.

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Six board members, Dianne Bakke, JoAnn Krickhahn, Marie Lovdahl, George Rounds, Larry Salmela and Heidi Watson, volunteered to serve on the committee.

Consent was to invite Aaron Saude, Dan Heinecke, Sandra LeBlanc-Boland, Tim Johnson, Dr. Ed Anderson and Dr. Jeff Scrivner to attend the committee meetings.

Attorney John Licke will be invited to attend meetings as needed.

The committee's first meeting was scheduled for Wednesday, March 13 at 10:00 a.m. The committee will elect a chairperson and develop a charter.

**F. Strategic Planning Facilitator Options**

Aaron presented strategic planning facilitator proposals from Jeff Thompson, MedTrend and Andrea Pastor, for consideration.

After review, it was recommended that the newly formed 501c3 and Strategic Planning Committee develop RFPs to send out to strategic planning facilitators.

**G. Governance Processes Policy**

Page 6, section 4.3.3.2.2 regarding surety bonds for the treasurer, of the Governance Processes Policy was reviewed. After discussion, it was requested that Aaron contact CliftonLarsonAllen for their opinion on whether Bigfork Valley is required to have surety bond coverage.

**H. CEO Report**

*Dr. Ed Anderson exited the meeting at 10:31 a.m.*

Aaron reported that he attended the LeadingAge Institute February 6-8. Aaron had a check-in call with the National Rural Health Resource Center to review action plans for the Community Health Needs Assessment.

Northland Neurology is interested in providing electromyography (EMG) services at Bigfork Valley two days per month.

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There is an open house for Dr. Baker and Jeff Temple Monday, March 4 through Friday, March 8. Alan Dettmer, physical therapist, is working in the physical therapy department.

Surveyors from the Minnesota Department of Health are onsite for the nursing home survey. Aaron will keep board members updated on their findings.

Aaron met with Rob Pastor, the new CEO at Rainy River Medical Center, to discuss potential orthopaedic opportunities.

Informational items provided:

- Wilderness Health Board Update – February 2019

#### **I. Community Relations**

A luncheon titled “How Stress Affects Your Health” was held at Bigfork Valley on Thursday, February 28.

An informational session about weight management will be presented by Dr. Mark Gustafson, weight management specialist, at Bigfork Valley on March 28.

#### **J. Pending Litigation**

There was consensus to discuss item J “Pending Litigation” at the end of the meeting.

At 10:45 a.m., a **motion** to close the meeting to the public for pending litigation and attorney client privilege was made by Heidi Watson, seconded by Greg Cook. All in favor, motion carried. Due to attorney client privilege, minutes were not taken, and the proceedings were not tape recorded.

At 10:52 a.m., JoAnn Krickhahn made a **motion** to reopen the meeting, seconded by Matt Huju. All in favor, motion carried.

#### **K. Board Education**

The American Hospital Association’s Rural Report was provided for education.

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**L. Employee Appreciation**

Bridget Jurgansen, Leo Kern and Matt Niemala were nominated to receive employee appreciation certificates for outstanding job performance. A **motion** to approve the nominations was made by Heidi Watson, seconded by Dianne Bakke. All in favor, motion carried.

Board members requested that a letter of appreciation be signed by board members and given to employees for recognition.

**M. Board Meeting Survey Results**

Results from the February regular board meeting evaluation survey were reviewed.

Board members completed the monthly board meeting evaluation survey. Survey results will be tabulated and reviewed at the April regular board meeting.

At 10:52 a.m., a **motion** to adjourn the meeting was made by Linnette Davidson, seconded by Marie Lovdahl. All in favor, motion carried.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

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