



~Approved 2/5/2019~

**Regular Board Meeting**  
**Tuesday, January 8, 2019**  
**9:00 a.m. – Board Room**

**Board Members Present:** Dianne Bakke, City of Bigfork; Greg Cook, Koochiching County Unorganized; Matt Huju, Marcell Township; JoAnn Krickhahn, City of Effie; Marie Lovdahl, Itasca County Unorganized; Meredith Morneau, Itasca County At-Large; George Rounds, Stokes Township; Larry Salmela, Carpenter Township; Casey Sursely, City of Big Falls; Heidi Watson, Koochiching County At-Large

**Via Telephone:** None

**Board Members Absent:** Linnette Davidson, Wirt Township; Kenny Porter, Bigfork Township

**Others:** Dr. Ed Anderson, Lin Cook, Dan Heinecke, Angela Kleffman, Kristin Logdahl, Christine Lokken, Nancy Probst, Cecilia Riedman, Greg Ruberg, Aaron Saude, John Strange, Renee Tower, Pat Vann, Nanci Zeine

*Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:00 a.m.*

*The meeting opened with prayer.*

**I. Community Comments**  
None.

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**II. Approval of Agenda**

A **motion** to approve the agenda was made by Marie Lovdahl, seconded by Greg Cook. All in favor, motion carried.

**III. Approval of Regular Board Meeting Minutes 12/4/2018**

A **motion** to approve the December 4, 2018, regular board meeting minutes as presented, was made by Matt Huju, seconded by Larry Salmela. All in favor, motion carried.

**IV. Information, Discussion and/or Action**

**A. St. Luke's**

John Strange, St. Luke's CEO, and Greg Ruberg, CEO of Lake View Hospital, provided an overview of St. Luke's partnership with Lake View Hospital (Two Harbors) and North Shore Health Hospital and Care Center (Grand Marais).

*Mr. Strange and Mr. Ruberg exited the meeting at 10:10 a.m.*

**B. Finance Committee Report**

Chairman Rounds provided a summary of the finance committee meeting that was held on Thursday, January 3, 2019.

**C. Financials**

Christine Lokken presented the November 2018 financial dashboard report.

A **motion** to accept the financial report for the month of November was provided by the Finance Committee, seconded by Matt Huju. All in favor, motion carried.

**D. Accounts Payable**

A **motion** to ratify the accounts payable for the month of November was made by the Finance Committee, seconded by JoAnn Krickhahn. All in favor, motion carried.

*Dr. Ed Anderson exited the meeting at 10:26 a.m.*

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**E. 2019 Final Budget**

Dan Heinecke presented the 2019 budget for consideration. After review, a **motion** to approve the budget (income statement, balance sheet and capital budget) was made by the Finance Committee, seconded by Matt Huju. All in favor, motion carried.

**F. GRACF Endowment Distribution**

The Finance Committee made a **motion** to withdraw \$21,880, the full amount available for distribution, seconded by JoAnn Krickhahn. All in favor, motion carried. The funds will be earmarked for the required bus grant match of \$14,800.

**G. Pay Equity Report**

Aaron Saude provided review of the Pay Equity Implementation Report. The report is required by the State every three years.

Pay equity is a method of eliminating discrimination against women who are paid less than men for jobs requiring comparable levels of expertise. The report uses statistical data such as job class, job points, salary range, and years to top of scale to test for compliance.

Based on the preliminary results generated by the online submission tool, Bigfork Valley is in compliance for 2019.

**H. Official Newspaper**

Due to the closure of the Western Itasca Review, the official newspaper of Bigfork Valley, the board discussed newspaper options.

The results of the poll published on Facebook are as follows:

- 79% - Grand Rapids Herald Review
- 21% - Scenic Range News Forum

After review, a **motion** to designate the Grand Rapids Herald Review as the Hospital District's official newspaper was made by JoAnn Krickhahn, seconded by Casey Sursely. All in favor, motion carried.

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**I. Community Relations**

Discussion was held concerning the time of regular board meetings. The consensus was to keep the time for monthly board meetings at 9:00 a.m.

Board members' addresses, emails and phone numbers have been added to Bigfork Valley's website.

Discussion was held concerning communication between Bigfork Valley and the community. The following suggestions were made:

- Add a link to the Grand Rapids Herald Review on the Bigfork Valley website.
- Post notices on the Bigfork Valley website.

Chairman Rounds requested that "Community Relations" be a recurring board meeting agenda item.

**J. CEO Report**

Aaron Saude announced that the Minnesota Department of Transportation awarded Bigfork Valley \$59,200 for the 5310 bus grant. Bigfork Valley's required match is \$14,800. On December 14 Aaron attended the Sisu board meeting and was elected as vice chair. Orientation for new board members was held on December 17.

**K. Employee Appreciation**

Becki Pederson, Vance Koppelman and Cindy Aultman were nominated to receive employee appreciation certificates for outstanding job performance. A **motion** to approve the nominations was made by Heidi Watson, seconded by Greg Cook. All in favor, motion carried.

**L. Annual Conflict of Interest Statement**

Conflict of interest forms were completed and collected for filing.

New board members, Dianne Bakke, Meredith Morneau and Casey Sursely, were introduced.

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## **M. Committee Appointments**

Respective committees will review charters and appoint community members.

### Executive Evaluation and Compensation Committee

*\*Members are officers of the board.*

- George Rounds (chair)
- Heidi Watson (vice chair)
- Larry Salmela (treasurer)
- Linnette Davidson (secretary)

### Governance Committee

- George Rounds
- JoAnn Krickhahn
- Heidi Watson
- Larry Salmela

### Finance Committee

- George Rounds
- Larry Salmela
- Matt Huju
- Marie Lovdahl
- JoAnn Krickhahn

### Personnel Committee

- George Rounds
- Matt Huju
- Heidi Watson
- Larry Salmela
- Nancy Probst (staff)
- Angela Kleffman (staff)

### Legislative Education Committee

- George Rounds
- Marie Lovdahl
- Larry Salmela
- Heidi Watson
- JoAnn Krickhahn
- Meredith Morneau

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A **motion** to approve the committee members as listed above was made by JoAnn Krickhahn, seconded by Marie Lovdahl. All in favor, motion carried.

**N. Board Meeting Survey Results**

Results from the December regular board meeting evaluation survey were reviewed.

**O. Board Education**

MHA Issue Brief: The Financial Health of Minnesota Hospitals and Health Systems in Fiscal Year 2017 was discussed.

Tim Rice, CEO at Lakewood Health System in Staples, will discuss Lakewood's governance structure at the February board meeting.

*Marie Lovdahl exited the meeting at 11:42 a.m.*

Board members completed the monthly board meeting evaluation survey. Survey results will be tabulated and reviewed at the February regular board meeting.

At 11:56 a.m., a **motion** to adjourn the meeting was made by Greg Cook, seconded by JoAnn Krickhahn. All in favor, motion carried.

Minutes respectfully submitted by Renee Tower, Executive Administrative Assistant.

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