



~Approved 1/8/2019~

Regular Board Meeting
Tuesday, December 4, 2018
9:00 a.m. – Board Room

Board Members Present: Anne Collins, City of Bigfork; Greg Cook, Koochiching County Unorganized; Linnette Davidson, Wirt Township; Matt Huju, Marcell Township; Kenny Porter, Bigfork Township; JoAnn Krickhahn, City of Effie; Dr. George Rounds, Stokes Township; Larry Salmela, Carpenter Township; Heidi Watson, Koochiching County At-Large

Via Telephone: None

Board Members Absent: Chris Horton, City of Big Falls; Marie Lovdahl, Itasca County Unorganized

Others: Robert Ahlbrecht, Dr. Ed Anderson, Barb Cameron, Lin Cook, Diane Coppens, Jeff Fontana, Dan Heinecke, Jack Hillstrom, Tim Johnson, Dawn Kern, Angela Kleffman, John Licke, Kristin Logdahl, Christine Lokken, Steve Long, Amanda Niemala, Matt Niemala, Nancy Probst, Cole Puffer, Gene Rajala, Cecilia Riedman, Aaron Saude, Roy Scherer, Dr. Jeff Scrivner, Dean Sedgwick, Eben Spencer, Ann Sugden, Renee Tower, Nanci Zeine

Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:00 a.m.

The meeting opened with prayer.

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

I. Approval of Agenda

A **motion** to approve the agenda was made by Matt Huju, seconded by Kenny Porter. All in favor, motion carried.

II. Approval of Regular Board Meeting Minutes 11/13/2018

A **motion** to approve the November 13, 2018, regular board meeting minutes as presented, was made by Larry Salmela, seconded by Linnette Davidson. All in favor, motion carried.

III. Acceptance of Medical Staff Meeting Minutes 7/18/2018

A **motion** to accept the July 18, 2018, regular board meeting minutes as presented, was made by Kenny Porter, seconded by Linnette Davidson. All in favor, motion carried

IV. Community Comments

The following hospital district residents expressed their thoughts about the hospital and the proposed \$1,000,000 tax levy: Dr. Jeff Scrivner, Cecilia Riedman, Diane Coppens, Gene Rajala, Kristin Logdahl, Nanci Zeine, Dean Sedgwick, Lin Cook and Kenny Porter.

John Licke talked about the fiduciary duties of board members and conflicts of interest.

V. Information, Discussion and/or Action

A. Certificate of Final Tax Levy for 2019

The board of directors discussed their thoughts about the hospital and the tax levy.

A **motion** to set the final tax levy for 2019 at \$1,000,000 was made by the Finance Committee, seconded by Linnette Davidson. The motion failed with two in favor and six opposed.

After discussion, Kenny Porter made a **motion** to amend the original motion and set the tax levy at \$500,000, seconded by Matt Huju. The motion failed with three in favor and four opposed.

A straw poll was conducted, after which JoAnn Krickhahn made a **motion** to set the final tax levy for 2019 at \$630,000, seconded by Larry Salmela. The motion carried with six in favor and three opposed.

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At 10:41 a.m., the board of directors took a break and reconvened at 10:47 a.m. Anne Collins did not return from the break.

Chairman Rounds called for a roll call vote for the tax levy motion, the vote of ayes and nays being as follows:

Ayes: Anne Collins, Linnette Davidson, JoAnn Krickhahn, George Rounds, Larry Salmela, Heidi Watson

Nays: Greg Cook, Matt Huju, Kenny Porter

Abstentions: None

B. Finance Committee Report

Chairman Rounds provided a summary of the finance committee meeting that was held on Tuesday, November 27.

C. Financials

Christine Lokken presented the October 2018 financial dashboard report.

A **motion** to accept the financial report for the month of October was provided by the Finance Committee, seconded by Matt Huju. All in favor, motion carried.

D. Accounts Payable

A **motion** to ratify the accounts payable for the month of October was made by the Finance Committee, seconded by Matt Huju. All in favor, motion carried.

E. Bank Resolutions

Christine presented corporate authorization resolutions from Northview Bank (Floodwood), First State Bank of Bigfork and Deerwood Bank (Northome) for consideration. After review, a **motion** to adopt the resolutions as presented was made by Matt Huju, seconded by JoAnn Krickhahn. All in favor, motion carried.

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F. 2019 Final Budget

Matt Huju made a **motion** to table the “2019 Final Budget” until the January board meeting, seconded by JoAnn Krickhahn. All in favor, motion carried.

The final budget for 2019 will be amended to reflect, \$630,000, the amount set for the 2019 tax levy.

G. Bigfork Valley Community Foundation Partnership Agreement

The “Bigfork Valley Community Foundation Partnership Agreement” was tabled until the Community Foundation can present their annual activity and financial report to the full board.

H. Credentialing

Dr. Ed Anderson presented the following credentialing applications for consideration:

Privileges with a 6 month provisional status:

- Thomas Matheson, MD Locum
- John Collingham, MD Locum
- Jerome Klein, MD vRad
- Joan Sutcliffe, MD vRad

Full privileges without a provisional status:

- Joshua Blunck, DO vRad
- Raymond Bozman, MD vRad
- Jason DiVito, DO vRad

A **motion** to approve the applications was made by Heidi Watson, seconded by JoAnn Krickhahn. All in favor, motion carried.

I. Executive Evaluation and Compensation Committee Meeting Report

Chairman Rounds provided a summary of the executive evaluation and compensation committee meeting that was held on Tuesday, November 27.

The committee set goals for Aaron Saude and the goals will be used for his performance evaluation in September 2019.

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J. Legislative Education Committee Report

Chairman Rounds and Aaron Saude provided a summary of the legislative education committee meeting that was held on Tuesday, November 27.

K. MDH Capital Improvement Grant Resolution

Aaron Saude presented for consideration a governing board resolution authorizing Bigfork Valley to apply for a 2019 Minnesota Department of Health Rural Hospital Capital Improvement grant. If awarded, the grant funds will be used for a new hematology analyzer and a 3-year service contract. A 25 percent match is required.

A **motion** to adopt the resolution authorizing Bigfork Valley to apply for the Rural Hospital Improvement grant was made by Kenny Porter, seconded by Greg Cook. All in favor motion, carried.

L. Community Health Needs Assessment

Aaron Saude reported that the Community Health Needs Assessment survey can be found on the hospital website. The implementation planning meeting was held on November 6. The top three health concerns from the survey are: affordable health insurance coverage, access to specialists and primary care.

M. CEO Report

Aaron Saude reported that Dr. Li, an interventional cardiologist from Sanford Bemidji, will be providing services at Bigfork Valley. Aaron attended Get Fit Itasca's strategic planning meeting on November 28.

Informational items provided:

- Wilderness Health Board Update – November 2018

A Northland Foundation Age to age Initiative planning meeting will be held at Bigfork Valley today at 1:00 p.m.

N. Employee Appreciation

Nancy Carlson was nominated to receive an employee appreciation certificate for outstanding job performance. A **motion** to approve the nominations was made by Linnette Davidson, seconded by Heidi Watson. All in favor, motion carried.

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O. Attorney General Agreement/Policy Review

A **motion** to approve the Attorney General agreement/policies and Community Care Program Policy as written, was made by Matt Huju, seconded by Greg Cook. All in favor, motion carried.

P. Estimate of Travel Costs for MHA and AHA Trustee Conferences

A **motion** to approve \$11,673.02, the estimated cost, for board members to attend the conferences was made by Linnette Davidson, the motion was seconded. All in favor, motion carried.

Q. Community Relations

Dr. Rounds suggested that the Bigfork Valley website contain more information, such as the link to the audited financials.

The board will select an official newspaper for the hospital district at the January board meeting.

To accommodate hospital district residents and board members that work business hours, Kenny Porter made a **motion** to change the time of regular board meetings from 9:00 a.m. to the evening. The motion failed for lack of a second.

R. Board Meeting Survey Results

Results from the November regular board meeting evaluation survey were reviewed.

S. Board Education

Aaron reported that the Minnesota Hospital Association, American Hospital Association and LeadingAge websites provide legislative resources.

Board members completed the monthly board meeting evaluation survey. Survey results will be tabulated and reviewed at the January regular board meeting.

At 11:40 a.m., a **motion** to adjourn the meeting was made by JoAnn Krickhahn, seconded by Greg Cook. All in favor, motion carried.

Minutes respectfully submitted by Renee Tower, Exec. Administrative Assistant.

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