



~Approved 12/4/2018~

**Regular Board Meeting**  
**Tuesday, November 13, 2018**  
**9:00 a.m. – Board Room**

**Board Members Present:** Linnette Davidson, Wirt Township; Matt Huju, Marcell Township; Kenny Porter, Bigfork Township; JoAnn Krickhahn, City of Effie; Dr. George Rounds, Stokes Township; Larry Salmela, Carpenter Township; Heidi Watson, Koochiching County At-Large

**Via Telephone:** None

**Board Members Absent:** Anne Collins, City of Bigfork; Greg Cook, Koochiching County Unorganized; Chris Horton, City of Big Falls; Marie Lovdahl, Itasca County Unorganized;

**Others:** Barb Cameron, Dan Heinecke, Angela Kleffman, John Licke, Christine Lokken, Aaron Saude, Ann Sugden, Renee Tower

*Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:01 a.m.*

*The meeting opened with prayer*

**I. Community Comments**

Ann Sugden, hospital district resident, inquired about the proposed tax levy increase.

**II. Approval of Agenda**

A **motion** to approve the agenda was made by Kenny Porter, seconded by Matt Huju. All in favor, motion carried.

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**III. Approval of Regular Board Meeting Minutes 10/2/2018**

A **motion** to approve the October 2, 2018, regular board meeting minutes as presented was made by Heidi Watson, seconded by JoAnn Krickhan. All in favor, motion carried.

**IV. Information, Discussion and/or Action**

**A. Finance Committee Report**

Dr. George Rounds provided a summary of the finance committee meeting that was held on Tuesday, October 30.

Informational meetings have been scheduled to discuss the proposed tax levy for 2019.

- Wirt Townhall – Tuesday, November 20, 6:00 p.m.
- Marcell Townhall – Thursday, November 29, 6:00 p.m.

**B. Financials**

Christine Lokken presented the September 2018 financial dashboard report.

A **motion** to accept the financial report for the month of September was provided by the Finance Committee, seconded by Matt Huju. All in favor, motion carried.

**C. Accounts Payable**

A **motion** to ratify the accounts payable for the month of September was made by the Finance Committee, seconded by JoAnn Krickhahn. All in favor, motion carried.

**D. Preliminary Budget**

Christine Lokken provided review of the 2019 revenue and expense budget, balance sheet projections and the tentative five-year capital plan. The final budget will be presented for consideration at the December regular board meeting.

**E. Governance Committee Report**

Dr. George Rounds provided a summary of the governance committee meeting that was held on Tuesday, October 30.

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The Executive Limitations, Travel Expenses, Board-CEO Linkage and Ends policies were reviewed with no changes.

**F. Facility Assessment LTC**

Aaron Saude provided review of the facility assessment for the senior communities.

After review, a **motion** to approve the facility assessment as presented was made by Larry Salmela, seconded by JoAnn Krickhahn. All in favor, motion carried.

**G. CEO Report**

Aaron reported that he met with Rob Pastor, the new CEO at Rainy Lake Medical Center. Aaron attended the following meeting: MHA Region 2, Wilderness Health, SISU, Age to age Initiative. The next Age to age Initiative meeting is scheduled for Tuesday, December 4, 1:00 p.m. – 3:30 p.m. The Community Health Needs Assessment is posted on Bigfork Valley’s website. Aaron was nominated to serve on the National Rural Health Association’s National Advisory Committee.

Aaron requested permission to utilize long term reserves if needed. A **motion** to authorize access to long term reserves, up to \$500,000, was made by Matt Huju, seconded by Larry Salmela. All in favor, motion carried.

**H. Geothermal**

John Licke provided a progress report on the geothermal claim.

**I. CEO Performance Evaluation**

At 9:43 a.m., in accordance with Minnesota State Statue 13D.05, subdivision 2, a **motion** to close the meeting for the performance evaluation of CEO Aaron Saude was made by Larry Salmela, seconded by Linnette Davidson. All in favor, motion carried.

Closed session attendees included: Kenny Porter, Heidi Watson, Dr. George Rounds, Linnette Davidson, Matt Huju, JoAnn Krickhahn, Larry Salmela, Aaron Saude, John Licke and Renee Tower.

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At 10:32 a.m., a **motion** to adjourn the closed session and reopen the regular board meeting was made by JoAnn Krickhahn, seconded by Larry Salmela. All in favor, motion carried.

Dr. Rounds provided a summary of the closed meeting. Board members discussed goals for Aaron. An executive evaluation and compensation committee will be scheduled to establish performance goals for Aaron.

**J. Employee Appreciation**

Sandra LeBlanc-Boland and Sara Elioff were nominated to receive employee appreciation certificates for outstanding job performance. A **motion** to approve the nominations was made by Linnette Davidson, seconded by Heidi Watson. All in favor, motion carried.

Members of the Mass Casualty Drill Committee (Sandra LeBlanc-Boland, Nancy Probst, Lorna Pula, Linda Buckingham and Melissa Nelson) were recognized for organizing the drill.

**K. Board Education**

The “2018 Rural Advocacy Agenda” was reviewed and discussed. A Legislative Education Committee meeting will be scheduled.

**L. Board Meeting Survey Results**

Results from the October regular board meeting evaluation survey were reviewed.

**M. Certify Election Results**

The Northern Itasca Hospital District Board of Directors Election was held on Tuesday, November 6, 2018. The following individuals received the highest number of votes:

Carpenter Township (4-year term) – Larry Salmela  
City of Big Falls (4-year term) – Dan Sursely  
City of Bigfork (4-year term) – Dianne Bakke  
City of Effie (2-year term) – JoAnn Krickhahn  
Itasca County At-large (4-year term) – Meredith Morneau  
Koochiching County At-large (4-year term) – Heidi Watson  
Marcell Township – (4-year term) – Matt Huju

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Pomroy Township – Vacant

Terms begin on January 7, 2019 for board members elected at the November election.

A **motion** to certify the November 6, 2018 election results was made by Larry Salmela, seconded by Linnette Davidson. All in favor, motion carried.

**N. Elect Officers**

Nominations for the officers (chairman, vice chairman, treasurer and secretary) of the hospital district were made.

A **motion** to elect George Rounds as chair was made by Larry Salmela, seconded by JoAnn Krickhahn. All in favor, motion carried.

A **motion** to elect Heidi Watson as vice chair was made by JoAnn Krickhahn, seconded by Larry Salmela. All in favor, motion carried.

A **motion** to elect Linnette Davidson as secretary was made by Heidi Watson, seconded by Kenny Porter. All in favor, motion carried.

A **motion** to elect Larry Salmela as treasurer was made by JoAnn Krickhahn, seconded by Matt Huju. All in favor, motion carried.

Officers elected will take office at the close of this meeting.

**O. MHA Winter Trustee Conference**

The 2019 MHA Winter Trustee Conference will be held January 11-13, at the Minneapolis Marriott Northwest in Brooklyn Park, MN.

A **motion** to authorize Dianne Bakke, Linnette Davidson, JoAnn Krickhahn, Meredith Morneau, Kenny Porter, George Rounds, Larry Salmela, Dan Sursely and Heidi Watson to attend the MHA Winter Trustee Conference was made by JoAnn Krickhahn, seconded by Larry Salmela. All in favor, motion carried.

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**P. AHA Rural Health Care Conference**

The 2019 AHA Rural Health Care Leadership Conference will be held February 3-6 at Arizona Grand Resort & Spa, Phoenix, Arizona.

A **motion** to authorize Linnette Davidson to attend the AHA Rural Health Care Leadership Conference was made by Larry Salmela, seconded by JoAnn Krickhahn. All in favor, motion carried.

Board members completed the monthly board meeting evaluation survey. Survey results will be tabulated and reviewed at the December regular board meeting.

At 11:19 a.m., a **motion** to adjourn the meeting was made by Linnette Davidson, seconded by JoAnn Krickhan. All in favor, motion carried.

Minutes respectfully submitted by Renee Tower,  
Executive Administrative Assistant

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