



~Approved 11/13/2018~

Regular Board Meeting
Tuesday, October 2, 2018
9:00 a.m. – Board Room

Board Members Present: Anne Collins, City of Bigfork; Greg Cook, Koochiching County Unorganized; Matt Huju, Marcell Township; JoAnn Krickhahn, City of Effie; Dr. George Rounds, Stokes Township; Larry Salmela, Carpenter Township; Heidi Watson, Koochiching County At-Large

Via Telephone: None

Board Members Absent: Linnette Davidson, Wirt Township; Chris Horton, City of Big Falls; Marie Lovdahl, Itasca County Unorganized; Kenny Porter, Bigfork Township

Others: Dr. Ed Anderson, Barb Cameron, Kim Heise, Angela Kleffman, Christine Lokken, Aaron Saude, Sally Sedgwick, Renee Tower, Nanci Zeine

Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:04 a.m.

The meeting opened with prayer.

I. Community Comments

Kim Heise and Sally Sedgwick expressed concern with the possibility of Bigfork Valley Community Foundation taking control of the Gift Nest.

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

Nanci Zeine requested that the proposed tax levy amount and an estimate of how the increase will affect hospital district resident's property taxes be published in an area newspaper other than the Western Itasca Review (e.g., Watts News).

Anne Collins entered the meeting at 9:11 a.m.

II. Approval of Agenda

Dr. Rounds requested that "Credentialing" be added to the agenda.

A **motion** to approve the agenda was made by Greg Cook, seconded by JoAnn Krickhahn. All in favor, motion carried.

III. Approval of Regular Board Meeting Minutes 9/4/2018

A **motion** to approve the September 4, 2018, regular board meeting minutes as presented was made by Matt Huju, seconded by Anne Collins. All in favor, motion carried.

IV. Credentialing

Dr. Ed Anderson presented the following credentialing applications for consideration:

Privileges with a 6 month provisional status:

- Milagros Zegarra, MD

Full privileges without a provisional status:

- Germaine Cheslock, OD
- Lucas Genereux, OD

A **motion** to approve the applications was made by JoAnn Krickhahn, seconded by Greg Cook. All in favor, motion carried.

V. Information, Discussion and/or Action

A. Finance Committee Report

No report.

B. Financials

Christine Lokken presented the August 2018 financial dashboard report.

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A **motion** to accept the financial report for the month of August was provided by the JoAnn Krickhahn, seconded by Anne Collins. All in favor, motion carried.

C. Accounts Payable

A **motion** to ratify the accounts payable for the month of August was made by the Matt Huju, seconded by JoAnn Krickhahn. All in favor, motion carried.

D. Appoint Treasurer

Dr. Rounds reported that Board Treasurer Karen Springer representing Itasca County At-Large resigned, effective September 17, 2018.

A **motion** to appoint Larry Salmela as treasurer was made by Matt Huju, seconded by JoAnn Krickhahn. All in favor, motion carried.

E. Coleraine Property

Aaron reported that the offer on the Coleraine property was rescinded and that the listing has expired. Aaron asked the board if they wanted to relist the property at the appraised value of \$73,000, or at the realtor's suggestion of \$49,000, or to retain it.

At 9:41 a.m., in accordance with Minnesota State Statute 13D.05, subdivision 3, Larry Salmela made a **motion** to close the meeting to discuss the value of the property located on US Highway 169, Coleraine, MN 55722, legally described as: the East 464 feet of the West 764 feet of the Southwest ¼ of the Northwest ¼, Section 32, Township 56N, Range 24W. Parcel number: 88-032-2303. Seconded by JoAnn Krickhahn. All in favor, motion carried.

Closed session attendees included: Anne Collins, Heidi Watson, Greg Cook, Dr. George Rounds, Matt Huju, JoAnn Krickhahn, Larry Salmela, Aaron Saude, John Licke and Renee Tower.

At 9:53 a.m., a **motion** to adjourn the closed session and reopen the regular board meeting was made by Larry Salmela, seconded by Matt Huju. All in favor, motion carried.

Dr. Rounds provided a summary of the closed session.

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A **motion** to not list the Coleraine property for an indefinite period was made by Larry Salmela, seconded by Matt Huju. The motion carried with five in favor and one opposed.

Bigfork Valley is holding the property for future health care needs.

F. Executive Evaluation and Compensation Committee Report

No report.

G. CEO Performance Evaluation

At 9:59 a.m., in accordance with Minnesota State Statute 13D.05, subdivision 2, a **motion** to close the meeting for the performance evaluation of CEO Aaron Saude was made by Larry Salmela, seconded by Matt Huju. All in favor, motion carried.

Closed session attendees included: Anne Collins, Heidi Watson, Greg Cook, Dr. George Rounds, Matt Huju, JoAnn Krickhahn, Larry Salmela, Aaron Saude, John Licke and Renee Tower.

Anne Collins exited the meeting at 10:08 a.m.

At 10:27 a.m., a **motion** to adjourn the closed session and reopen the regular board meeting was made by Greg Cook, seconded by Larry Salmela. All in favor, motion carried.

Dr. Rounds provided a summary of the closed meeting. The board evaluated Aaron's performance and discussed his contract. The board will establish performance criteria for Aaron at the November regular board meeting.

H. CEO Report

Aaron reported that he attended the LeadingAge and Minnesota Hospital Association annual meeting in Brainerd from September 18 through September 21.

The Board of Directors of the Minnesota Hospital Association appointed Aaron to serve on the Small, Rural Hospital Committee from January 1 through December 31, 2019.

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Aaron attended the National Rural Health Association meeting in Kansas City September 26 through September 28 to present on quality improvement and to accept the Top 20 Critical Access Hospital awards in both Quality, and Patient Satisfaction.

Bigfork Valley conducted a mass casualty drill on Wednesday, September 19.

The Level 4 trauma hospital visit was held on Friday, September 21.

Aaron attended the Bigfork Valley Community Foundation Gala on September 22.

Informational items provided:

- Wilderness Health Board Update – September 2018

I. Employee Appreciation

Joan Boege, Emily Brinker and Barb Rahier were nominated to receive employee appreciation certificates for outstanding job performance. A **motion** to approve the nominations was made by JoAnn Krickhahn, seconded by Heidi Watson. All in favor, motion carried.

J. Board Education

Aaron reported that the Minnesota Hospital Association (MHA) updated their trustee education videos. The videos can be found at www.mnhospitals.org.

K. November Board Meeting Date/Canvassing Board

The time period to canvass the election results is Friday, November 9 through Friday, November 16.

To avoid a special board meeting to canvass the election results, a **motion** to reschedule the regular board meeting from Tuesday, November 6 to Tuesday, November 13 was made by Greg Cook, seconded by Larry Salmela. All in favor, motion carried.

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L. Board Meeting Survey Results

Results from the September 4 regular board meeting evaluation survey were reviewed.

Board members completed the monthly board meeting evaluation survey. Survey results will be tabulated and reviewed at the November regular board meeting.

At 10:47 a.m., a **motion** to adjourn the meeting was made by JoAnn Krickhahn, seconded by Larry Salmela. All in favor, motion carried.

Minutes respectfully submitted by Renee Tower,
Executive Administrative Assistant

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