



~Approved 10/2/2018~

Regular Board Meeting
Tuesday, September 4, 2018
9:00 a.m. – Board Room

Board Members Present: Greg Cook, Koochiching County Unorganized; Linnette Davidson, Wirt Township; Matt Huju, Marcell Township; JoAnn Krickhahn, City of Effie; Dr. George Rounds, Stokes Township; Larry Salmela, Carpenter Township; Heidi Watson, Koochiching County At-Large

Via Telephone: None

Board Members Absent: Anne Collins, City of Bigfork; Chris Horton, City of Big Falls; Marie Lovdahl, Itasca County Unorganized; Kenny Porter, Bigfork Township; Karen Springer, Itasca County At-Large

Others: Barb Cameron, Julie Gerzin, Dan Heinecke, Angela Kleffman, Christine Lokken, Nancy Probst, Aaron Saude, Renee Tower

Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:02 a.m.

The meeting opened with prayer.

I. Community Comments

None.

Dan Heinecke, Bigfork Valley's new financial analyst, was welcomed and introduced.

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

II. Approval of Agenda

A **motion** to approve the agenda as presented was made by Larry Salmela, seconded by JoAnn Krickhahn. All in favor, motion carried.

III. Approval of Regular Board Meeting Minutes 8/7/2018

A **motion** to approve the August 7, 2018, regular board meeting minutes as presented was made by Linnette Davidson, seconded by JoAnn Krickhahn. All in favor, motion carried.

IV. Approval of Special Board Meeting Minutes 8/15/2018

A **motion** to approve the August 15, 2018, special board meeting minutes as presented was made by JoAnn Krickhahn, seconded by Matt Huju. All in favor, motion carried.

V. Information, Discussion and/or Action

A. Finance Committee Report

Dr. George Rounds provided a summary of the finance committee meeting that was held on Tuesday, August 28.

The finance committee recommended approval of:

- The financials and accounts payable for the month of July.

B. Financials

Christine Lokken presented the July 2018 financial dashboard report.

A **motion** to accept the financial report for the month of July was provided by the Finance Committee, seconded by Matt Huju. All in favor, motion carried.

C. Accounts Payable

A **motion** to ratify the accounts payable for the month of July was made by the Finance Committee, seconded by Matt Huju. All in favor, motion carried.

D. CEO Performance Evaluation Packets

The CEO performance evaluation form and supporting documents were distributed.

Packets included the following:

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- CEO Job Description
- Budget
- HCAHPS Scores
- Long Term Care Report Card
- MN Department of Health Survey – Hospital
- MN Department of Health Survey – Nursing Home
- MN Department of Health Survey – Home Care
- Audit Report
- CEO Narrative

Discussion was held concerning the board setting goals for Aaron’s next evaluation.

E. Gift Nest

Aaron requested that the board consider the possibility of the Bigfork Valley Community Foundation (BVCF) taking over operations of the Gift Nest.

After discussion, a **motion** to explore BVCF taking over operations of the Gift Nest was made by Matt Huju, seconded by JoAnn Krickhahn.

F. Policies

Aaron reported that the Quality Improvement and Infection Control Committee approved the Infection Prevention and Control Program Policy and the Infection Prevention and Control: Surveillance Policy.

After review, a **motion** to approve both policies as presented was made by Larry Salmela, seconded by Greg Cook. All in favor, motion carried.

G. MDH Hospital Survey

Bigfork Valley received a letter from the Minnesota Department of Health (MDH) stating that a re-inspection of the Bigfork Valley Hospital, determined that the correction of orders found on the survey completed on May 10, 2018, were found correct.

A **motion** to accept the letter was made by JoAnn Krickhahn, seconded by Heidi Watson. All in favor, motion carried.

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H. CEO Report

Aaron reported that he attended an event at Senator Tomassoni's cabin on August 24. The Community Health Needs Assessment surveys have been mailed out. A mock disaster drill will be held on September 19, from 4:00 p.m. – 6:00 p.m.

Informational items provided:

- Wilderness Health Board Update – August 2018
- Grand Rapids Area Community Foundation Statement of Fund Activity – April 1 – June 30, 2018

I. Employee Appreciation

There were no employee appreciation nominations.

J. Board Education

Trustee Insights “Surviving Disruption in Health Care” and “Time for a New Model of Governance” were provided for education.

Aaron reported that Tim Rice, CEO of Lakewood Health System in Staples, has been invited to attend a board meeting next spring to discuss Lakewood Health System's governance structure.

K. Board Member Filing Results

The filing period was open July 31 – August 14, 2018. The filing results are as follows:

Carpenter Township (4-year term):

- Larry Salmela

Marcell Township (4-year term):

- No filings reported

Pomroy Township (4-year term):

- No filings reported

City of Bigfork (4-year term)

- No filings reported

Itasca County At-Large (4-year term)

- No filings reported

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City of Effie (2-year term):

- JoAnn Krickhahn

City of Big Falls:

- Dan (Casey) Sursely

Koochiching County At-Large

- Heidi Boes Watson

The election date is Tuesday, November 6, 2018.

Board members completed the monthly board meeting evaluation survey. Survey results will be tabulated and reviewed at the October regular board meeting.

Board members were thanked for attending the board meeting.

At 10:35 a.m., a **motion** to adjourn the meeting was made by JoAnn Krickhahn, seconded by Greg Cook. All in favor, motion carried.

Minutes respectfully submitted by Renee Tower,
Executive Administrative Assistant

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