



~Approved 7/3/2018~

Regular Board Meeting
Wednesday, May 30, 2018
11:00 a.m. – Board Room

Board Members Present: Anne Collins, City of Bigfork; Greg Cook, Koochiching County Unorganized; Linnette Davidson, Wirt Township; Matt Huju, Marcell Township; Marie Lovdahl, Itasca County Unorganized; Dr. George Rounds, Stokes Township; Larry Salmela, Carpenter Township; Karen Springer, Itasca County At-Large; Heidi Watson, Koochiching County At-Large

Via Telephone: None

Board Members Absent: Chris Horton, City of Big Falls; JoAnn Krickhahn, City of Effie; Kenny Porter, Bigfork Township

Others: Barb Cameron, Ryan Engebretson, Julie Gerzin, Dawn Kern, Angela Kleffman, Vance Koppelman, John Licke, Christine Lokken, Amanda Niemala, Matt Niemala, Aaron Saude, Renee Tower, Karla Willis

Chairman Dr. George Rounds called the regular monthly board meeting to order at 11:00 a.m.

The meeting opened with prayer.

I. Community Comments

None.

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

II. Approval of Agenda

Anne Collins asked that “Request” be added to the agenda.

A **motion** to approve the agenda as amended was made by Linnette Davidson, seconded by Marie Lovdahl. All in favor, motion carried.

III. Approval of Regular Board Meeting Minutes 5/1/2018

A **motion** to approve the May 1, 2018, regular board meeting minutes as presented was made by Matt Huju, seconded by Greg Cook. All in favor, motion carried.

IV. Acceptance of Medical Staff Minutes 3/21/2018

A **motion** to accept the March 21, 2018, medical staff meeting minutes was made by Linnette Davidson, seconded by Anne Collins. All in favor, motion carried.

V. Information, Discussion and/or Action

A. 2017 Financial Audit Report

Ryan Engebretson of CliftonLarsonAllen reviewed the results of the 2017 audited financials.

B. Finance Committee Report

Karen Springer provided a summary of the finance committee meeting that was held earlier today.

The finance committee recommended approval of the financials and accounts payable for the month of April.

C. Financials

Christine Lokken presented the April 2018 financial dashboard report.

A **motion** to accept the financial report for the month of April was provided by Larry Salmela, seconded by Anne Collins. All in favor, motion carried.

D. Accounts Payable

A **motion** to ratify the accounts payable for the month of April was made by Anne Collins, seconded by Marie Lovdahl. All in favor, motion carried.

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E. Dr. Heidi Korstad's Last Day

A retirement celebration will be held in honor of Dr. Korstad from 2-4 p.m. on Friday, June 8, in the Commons.

F. Credentialing

Dr. George Rounds presented the following credentialing applications for consideration.

Privileges with a 6 month provisional status:

- Joshua Blunk, DO vRad
- Raymond Bozman, MD vRad
- Jason DiVito, MD vRad

Full privileges without a provisional status:

- Catherine Benziger, MD Essentia Cardiology
- Edward Ciriacy, MD Locum
- Matthew Dammeyer, MD Locum
- Eric Elleby, MD Scenic Rivers
- Klaine Khatod, MD vRad
- Chelsea Mann, MD Scenic Rivers
- James Molde, OD Sandford Eye
- Barret Myers Wolfson, MD Scenic Rivers
- Greg Olszewski, MD Locum
- Monty Seper, MD Locum
- Mathew Stayman, MD Locum
- Jason Wu, MD Essentia Cardiology

A **motion** to approve the applications was made by Linnette Davidson, seconded by Heidi Watson. All in favor, motion carried.

G. CEO Report

Aaron Saude reported that Bigfork Valley was named one of the Top 20 Critical Assess Hospitals for both quality and patient perspective in the country. The Nursing Home received a 4-star designation. The Minnesota Department of Health surveyed the hospital May 7 through May 11. Minnesota Department of Health arrived on May 29 to survey Assisted Living and Homecare. Aaron met with Kelly Chandler from Itasca County Public Health to discuss CHNA.

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Aaron attended:

- Best Value Certification Training for government procurement – May 4.
- CMDI Board Meeting – May 18
- Flex and RHAC meeting in St. Paul to present our CHNA and discuss proposed changes – May 22
- Spoke to the IEDC Annual Partner meeting to discuss rural broadband – May 21.

Informational items provided:

- Wilderness Health Update – May 2018
- Big Falls Fitness Center Project Update

Governing Board Resolution

Aaron Saude presented a governing board resolution authorizing Bigfork Valley to enter into an agreement with the State of Minnesota to receive a Section 5310 vehicle to be used to provide transportation for seniors and individuals with disabilities. Bigfork Valley will be required to provide 20 percent of the total capital costs.

After discussion, a **motion** to adopt the resolution and apply for the grant was made by Matt Huju, seconded by Larry Salmela. All in favor, motion carried.

H. Employee Appreciation

Lynn Marthaler, Linda Koppelman, Londa Storlie and Emily Brinker were nominated to receive an employee appreciation certificates for outstanding job performance. A **motion** to approve the nominations was made by Anne Collins, seconded by Karen Springer. All in favor, motion carried.

I. Board Member Qualifications

Dr. Rounds reported that according to State Statute and the bylaws, an employee of Bigfork Valley may file an affidavit of candidacy, but cannot retain employment if elected as hospital district board member.

J. Request

On behalf of John Tendrup and Randy Collins, Anne Collins presented a request to sponsor a local softball team in the amount of \$700.

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Bigfork Valley's logo would be printed on the jerseys for an advertisement opportunity. Due to lack of a motion, the request was not approved.

K. Board Meeting Survey Results

Results from the May 1 board meeting evaluation survey were reviewed.

L. MHA Summer Trustee Conference

The MHA Summer Trustee Conference will be held July 13-15, 2018 at Arrowwood Resort and Conference Center in Alexandria, MN.

Larry Salmela, Dr. George Rounds and Matt Hujju expressed interest in attending the conference.

M. Board Education

The board discussed the book "The Five Disfunctions of a Team".

The next book "Crucial Conversations" will be ordered for board members.

Board members completed the monthly board meeting evaluation survey. Survey results will be tabulated and reviewed at the July regular board meeting.

At 1:01 p.m., a **motion** to adjourn the meeting was made by Greg Cook, seconded by Linnette Davidson. All in favor, motion carried.

Minutes respectfully submitted by Renee Tower,
Executive Administrative Assistant

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