



~Approved 8/15/2018~

**Regular Board Meeting**

**Tuesday, July 3, 2018**

**9:00 a.m. – Board Room**

**Board Members Present:** Greg Cook, Koochiching County Unorganized; Linnette Davidson, Wirt Township; Matt Huju, Marcell Township; JoAnn Krickhahn, City of Effie; Kenny Porter, Bigfork Township; Dr. George Rounds, Stokes Township; Heidi Watson, Koochiching County At-Large

**Via Telephone:** None

**Board Members Absent:** Anne Collins, City of Bigfork; Chris Horton, City of Big Falls; Marie Lovdahl, Itasca County Unorganized; Larry Salmela, Carpenter Township; Karen Springer, Itasca County At-Large

**Others:** Dr. Dan Baker, Barb Cameron, Dawn Kern, Angela Kleffman, John Licke, Christine Lokken, Amanda Niemala, Aaron Saude, Renee Tower, Mike Youso

*Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:07 a.m.*

*The meeting opened with prayer.*

**I. Community Comments**

None.

**II. Approval of Agenda**

Dr. George Rounds requested that “Trauma Hospital Designation Resolution” be added to the agenda.

*The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.*

A **motion** to approve the agenda as amended was made by Linnette Davidson, seconded by Kenny Porter. All in favor, motion carried.

**III. Approval of Regular Board Meeting Minutes 5/30/2018**

A **motion** to approve the May 30, 2018, regular board meeting minutes as presented was made by Matt Huju, seconded by Greg Cook. All in favor, motion carried.

**IV. Information, Discussion and/or Action**

**A. Mike Youso**

Mike Youso, Grand Itasca Clinic and Hospital (GICH) CEO, discussed the reasons GICH joined the Fairview system as a wholly owned subsidiary and the opportunities and challenges of becoming part of a system.

*Mr. Youso exited the meeting at 10:13 a.m.*

**B. Finance Committee Report**

Dr. George Rounds provided a summary of the finance committee meeting that was held on June 26.

The finance committee recommended approval of:

- The financials and accounts payable for the month of May.
- Changing the financial statement format.
- The 2017 financial audit report.

**C. Financials**

Christine Lokken presented the May 2018 financial dashboard report.

A **motion** to accept the financial report for the month of May was provided by Matt Huju, seconded by JoAnn Krickhahn. All in favor, motion carried.

**D. Accounts Payable**

A **motion** to ratify the accounts payable for the month of May was made by JoAnn Krickhahn, seconded by Matt Huju. All in favor, motion carried.

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**E. Financial Statement Format**

Christine Lokken reviewed proposed changes to the financial statement format. The new format is the same as the financial audit report format.

After review, a **motion** to accept the changes to the financial statement format was made by Kenny Porter, seconded by Heidi Watson. All in favor, motion carried.

**F. 2017 Financial Audit**

A **motion** to accept the 2017 audited financial statement was made by Heidi Watson, seconded by JoAnn Krickhahn. All in favor, motion carried.

**G. Executive Evaluation and Compensation Committee Report**

Dr. George Rounds provided a summary of the executive evaluation and compensation committee that was held on May 30. The committee developed a new CEO evaluation form.

**H. CEO Evaluation Form**

Dr. Rounds provided review of the new CEO evaluation form.

**I. MDH Hospital Survey**

The Minnesota Department of Health completed a survey of the hospital on May 10, 2018. The results of the survey were reviewed and discussed. The deficiencies cited have been corrected and the plan of correction has been accepted.

**J. Trauma Hospital Designation Resolution**

Dr. Rounds presented a resolution to provide the resources necessary to achieve and sustain a level IV trauma hospital designation for consideration.

A **motion** to adopt the Level IV Trauma Hospital Designation Resolution was made by Kenny Porter, seconded by Linnette Davidson. All in favor, motion carried.

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**K. Quality Improvement Plan**

Nancy Probst presented the revised Quality Improvement Plan for consideration.

After review, a **motion** to approve the updated Quality Improvement Plan as presented was made by Matt Huju, seconded by Linnette Davidson. All in favor, motion carried.

**L. CEO Report**

Aaron Saude announced that Dr. Baker and Jeff Temple will be employees of Bigfork Valley in March of 2019.

Dr. Dan Baker provided an overview of his future at Bigfork Valley.

Aaron reported that the pharmacy will be offering online refill requests and email notification when prescriptions are ready for pick up. Aaron attended the MHA Region 2 meeting in International Falls on Thursday, June 7. A retirement celebration was held for Dr. Heidi Korstad on Friday, June 8. Bigfork Valley participated in the Wilderness Day Parade on June 9.

Aaron attended a SISU meeting on June 15. SISU is negotiating with Meditech to get a group discount for a Meditech upgrade.

Board members were invited to attend the Meditech Expanse presentation at Bigfork Valley on July 17.

Informational items provided:

- Wilderness Health Update – June 2018

An all staff meeting will be held next week to offer employees an opportunity to address rumors.

A nephrologist from Sandford Bemidji will be providing services at Bigfork Valley every other month.

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**M. Employee Appreciation**

Carol David, Joanna Habdas and Elizabeth Danielson were nominated to receive an employee appreciation certificates for outstanding job performance. A **motion** to approve the nominations was made by Matt Huju, seconded by Linnette Davidson. All in favor, motion carried.

**N. MHA Summer Trustee Conference**

The MHA Summer Trustee Conference will be held July 13-15, 2018 at Arrowwood Resort and Conference Center in Alexandria, MN.

A **motion** to authorize Larry Salmela and Dr. George Rounds to attend the conference was made by Linnette Davidson, seconded by Heidi Watson. All in favor, motion carried.

**O. Board Meeting Survey Results**

Results from the May 30 board meeting evaluation survey were reviewed.

**P. Board Education**

The economic impact study from September 2013 was provided for review.

Dr. Rounds asked board members to consider raising the 2019 tax levy to compensate the negative financials. The 2019 tax levy will be discussed at the August board meeting.

The next book “Crucial Conversations” was distributed.

**Q. Board Member Filing Reminder**

Filing will be open July 31 – August 14, 2018 for the following positions of the Northern Itasca Hospital District Board of Directors:

- Carpenter Township                      4-year term
- City of Big Falls                              4-year term
- Marcell Township                            4-year term
- Itasca County At-large                      4-year term
- City of Bigfork                                4-year term
- City of Effie                                      2-year term

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- Pomroy Township 4-year term
- Koochiching County At-large 4-year term

**R. Strategic Planning**

Aaron Saude reviewed the 2018 strategic planning initiatives.

John Licke reported that he is still working on the geothermal claim.

Board members completed the monthly board meeting evaluation survey. Survey results will be tabulated and reviewed at the August regular board meeting.

A welcome party will be held for Dr. Baker and Jeff Temple when they start their employment at Bigfork Valley.

At 11:34 a.m., a **motion** to adjourn the meeting was made by JoAnn Krickhahn, seconded by Heidi Watson. All in favor, motion carried.

Minutes respectfully submitted by Renee Tower,  
Executive Administrative Assistant

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