



~Approved 12/5/2017~

Regular Board Meeting
Tuesday, November 7, 2017
9:00 a.m. – Board Room

Board Members Present: Anne Collins, City of Bigfork; Greg Cook, Koochiching County Unorganized; Linnette Davidson, Wirt Township; Matt Huju, Marcell Township; JoAnn Krickhahn, City of Effie; Marie Lovdahl, Itasca County Unorganized; Kenny Porter, Bigfork Township; Dr. George Rounds, Stokes Township; Karen Springer, Itasca County At-Large; Heidi Watson, Koochiching County At-Large

Via Telephone: None.

Board Members Absent: Chris Horton, City of Big Falls; Larry Salmela, Carpenter Township

Others: Angela Kleffman, John Licke, Christine Lokken, Rebecca Passeri, Nancy Probst, Aaron Saude, Renee Tower

Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:00 a.m.

The meeting opened with prayer.

I. Community Comments

None.

II. Approval of Agenda

A **motion** to approve the agenda as presented was made by Matt Huju, seconded by Linnette Davidson. All in favor, motion carried.

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

III. Approval of Regular Board Meeting Minutes 10/3/2017

A **motion** to approve the October 3, 2017, regular board meeting minutes as presented was made by Linnette Davidson, seconded by Heidi Watson. All in favor, motion carried.

IV. Information, Discussion and/or Action

A. Finance Committee Report

Dr. George Rounds provided a summary of the finance committee meeting that was held on Tuesday, October 31.

The finance committee recommended the following:

- Acceptance of the financials and accounts payable for the month of September.

B. Financials

Christine Lokken, CFO, presented the September 2017 financial dashboard report.

A **motion** to accept the financial report for the month of September was provided by Greg Cook, seconded by Matt Huju. All in favor, motion carried.

C. Accounts Payable

A **motion** to ratify the accounts payable for the month of September was made by Anne Collins, seconded by Marie Lovdahl. All in favor, motion carried.

D. Preliminary Budget

Aaron Saude provided review of the preliminary budget for 2018. The final budget will be presented for consideration at the December regular board meeting.

E. BVCF Partnership Agreement

Dr. Rounds presented the Bigfork Valley Community Foundation (BVCF) Partnership Agreement for consideration.

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After review, a **motion** to approve the agreement as presented was made by Matt Huju, seconded by JoAnn Krickhahn. All in favor, motion carried.

F. SRHS Clinic Expansion Project

Aaron Saude reported that the clinic expansion is nearing completion. Physicians have started moving into their new offices. SRHS ordered furniture for the new space. The landscaping will be done in the spring. The project is on schedule and under budget.

G. CEO Report

Aaron Saude reported that strategic planning was held October 12-13 and thanked those who attended. Aaron attended an educational event through the Northland Foundation in Duluth on October 25. Aaron attended the MHA Region 2 meeting on November 2 and was elected as chair for Region 2 for a two-year term.

Informational items provided:

- Edward Jones Trade Confirmations
- Grand Rapids Area Community Foundation Statement of Fund Activity
- Wilderness Health Board Update – October 2017

H. Employee Appreciation

Brenda Smith, Jennifer Burman, George Rahier, Amanda Niemala and Joey Jacobson were nominated to receive employee appreciation certificates for outstanding job performance. A **motion** to approve the nominations was made by JoAnn Krickhahn, seconded by Anne Collins. All in favor, motion carried.

I. Governance Committee Report

Dr. George Rounds provided a summary of the governance committee meeting that was held on Tuesday, October 31.

After discussion, a **motion** to set the quorum for the governance committee at three board members was made by Matt Huju, seconded by Linnette Davidson. All in favor, motion carried.

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The governance committee charter will be amended to include the number of directors that qualify as a quorum.

As per recommendation of the governance committee, Linnette Davidson made a **motion** to approve the governance committee charter as amended, seconded by JoAnn Krickhahn. All in favor, motion carried.

J. Executive Evaluation & Compensation Committee Report

At 9:53 a.m., in accordance with Minnesota State Statute 13D.05, subdivision 2, a **motion** to close the meeting for the performance evaluation of CEO Aaron Saude was made by Heidi Watson, seconded by JoAnn Krickhahn. All in favor, motion carried.

Closed session attendees included: Anne Collins, Karen Springer, Marie Lovdahl, Heidi Watson, Greg Cook, Kenny Porter, Dr. George Rounds, Linnette Davidson, Matt Huju, JoAnn Krickhahn, Aaron Saude, John Licke and Renee Tower.

At 10:23 a.m., a **motion** to reopen the meeting was made by JoAnn Krickhahn, seconded by Linnette Davidson. All in favor, motion carried.

Dr. Rounds provided a summary of the closed meeting to evaluate Aaron's performance as CEO.

As per recommendation of Aaron Saude and the Executive Evaluation and Compensation Committee, Heidi Watson made a **motion** to continue Aaron Saude's CEO Employment Agreement at the same level of compensation, seconded by Linnette Davidson. All in favor, motion carried. The board thanked Aaron for his service.

K. Strategic Planning Session Report

Aaron provided a summary of the strategic planning session held October 12-13.

Aaron requested the board's direction on which topics to focus on for 2018. After discussion, a **motion** to form a strategic planning

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committee was made by Heidi Watson, seconded by JoAnn Krickhahn. All in favor, motion carried.

The strategic planning session minutes will be presented for approval at the December regular board meeting.

L. Board Meeting Survey Results

Results from the board meeting evaluation survey that board members completed at the October regular board meeting were reviewed.

M. Board Education

Dr. Rounds reported that registration is open for the following educational opportunities:

- MHA Winter Trustee Conference, which will be held January 12-14, 2018, at the Minneapolis Marriott Northwest in Brooklyn Park, MN
- The Annual Rural Health Care Leadership Conference, which will be held February 4 – 7, 2018, at Arizona Grand Resort & Spa, Phoenix, AZ.
- The Annual LeadingAge Minnesota Institute, which will be held February 7 – 9, 2018, at the RiverCenter, St. Paul, MN.

After discussion, a **motion** to authorize Linnette Davidson, Dr. Rounds, Matt Huju, Marie Lovdahl, Heidi Watson and JoAnn Krickhahn to attend the MHA Winter Trustee Conference was made by Kenny Porter, seconded by JoAnn Krickhahn. All in favor, motion carried.

Due to the current financial situation, Linnette Davidson made a **motion** to not authorize board members to attend the Annual Rural Health Care Leadership Conference in Arizona, seconded by Matt Huju. All in favor, motion carried.

Board members completed the monthly board meeting evaluation survey. Survey results will be tabulated and reviewed at the December regular board meeting.

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At 10:46 a.m., a **motion** to adjourn the meeting was made by Kenny Porter, seconded by Greg Cook. All in favor, motion carried.

Minutes respectfully submitted by Renee Tower,
Executive Administrative Assistant

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