



~Approved 5/30/2018~

**Regular Board Meeting**  
**Tuesday, May 1, 2018**  
**9:00 a.m. – Board Room**

**Board Members Present:** Anne Collins, City of Bigfork; Greg Cook, Koochiching County Unorganized; Matt Huju, Marcell Township; JoAnn Krickhahn, City of Effie; Marie Lovdahl, Itasca County Unorganized; Kenny Porter, Bigfork Township; Dr. George Rounds, Stokes Township; Larry Salmela, Carpenter Township; Karen Springer, Itasca County At-Large; Heidi Watson, Koochiching County At-Large

**Via Telephone:** None

**Board Members Absent:** Chris Horton, City of Big Falls; Linnette Davidson, Wirt Township

**Others:** Barb Cameron, Julie Gerzin, John Licke, Christine Lokken, Nancy Probst, Aaron Saude, Renee Tower

*Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:02 a.m.*

*The meeting opened with prayer.*

**I. Community Comments**

Matt Huju reported that a hospital district constituent had many compliments for Bigfork Valley.

**II. Approval of Agenda**

A **motion** to approve the agenda as presented was made by Anne Collins, seconded by Kenny Porter. All in favor, motion carried.

*The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.*

**III. Approval of Regular Board Meeting Minutes 4/3/2018**

A **motion** to approve the April 3, 2018, regular board meeting minutes as presented was made by Matt Huju, seconded by Greg Cook. All in favor, motion carried.

**IV. Information, Discussion and/or Action**

**A. Finance Committee Report**

Karen Springer provided a summary of the finance committee meeting that was held on Tuesday, April 24.

The finance committee recommended approval of the financials and accounts payable for the month of March.

**B. Financials**

Christine Lokken presented the preliminary March 2018 financial dashboard report.

A **motion** to accept the financial report for the month of March was provided by Larry Salmela, seconded by Kenny Porter. All in favor, motion carried.

**C. Accounts Payable**

A **motion** to ratify the accounts payable for the month of March was made by JoAnn Krickhahn, seconded by Matt Huju. All in favor, motion carried.

**D. Coleraine Property**

Aaron reported that a buyer offered the full purchase price of \$73,000 for the property in Coleraine. It is the only offer Bigfork Valley has received.

After discussion, Matt Huju made a **motion** to accept the offer in the amount of \$73,000 for the property located on US Highway 169, Coleraine, MN 55722, legally described as follows: The East 464 feet of the West 764 feet of the Southwest ¼ of the Northwest ¼, Section 32, Township 56N, Range 24W. Parcel number: 88-032-2303, seconded by Greg Cook. All in favor, motion carried.

*The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.*

A **motion** to authorize Chairman Rounds and CEO Saude to sign the Purchase and Sale Contract of Real Property between Bigfork Valley and The Overland Group was made by Matt Huju, seconded by Greg Cook. All in favor, motion carried.

**E. CEO Report**

Aaron Saude reported that he is working on the geothermal claim with John Licke. Greg Ruberg, CEO, of Lake View Hospital toured Bigfork Valley on April 23. The National Rural Health Resource Center will provide community health planning services for Bigfork Valley. Aaron is working with Sandford Bemidji to get nephrology services at Bigfork Valley. The Paul Bunyan connection is complete. Imaging will be implementing 3D TOMO mammography, now that the PACS upgrade is done.

Informational items provided:

- Wilderness Health Update – April 2018
- Wilderness Health Press Release
- Grand Rapids Area Community Foundation – Statement of Fund Activity for the period of 1/1/2018 – 3/31/2018

Aaron reported that the financial auditor from CliftonLarsonAllen will not be available to present the 2017 financial audit at the regular board meeting on June 5.

After discussion, Matt Huju made a **motion** to reschedule the regular board meeting to either Tuesday, May 29 or Wednesday, May 30, depending on the accountant's availability, seconded by Larry Salmela. All in favor, motion carried.

**F. Employee Appreciation**

Laura Gillman was nominated to receive an employee appreciation certificate for outstanding job performance. A **motion** to approve the nomination was made by Anne Collins, seconded by JoAnn Krickhan. All in favor, motion carried.

**G. Political Action Committee Report**

Dr. George Rounds provided a summary of the political action committee meeting that was held on Tuesday, April 24.

*The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.*

A **motion** to approve renaming the Political Action Committee to the Legislative Education Committee was made by Larry Salmela, seconded by JoAnn Krickhahn. All in favor, motion carried.

*Heidi Watson entered the meeting at 9:35 a.m.*

A **motion** to approve the Legislative Education Committee Charter was made by Larry Salmela, seconded by JoAnn Krickhahn. All in favor, motion carried.

#### **H. Executive Evaluation and Compensation Committee Report**

Dr. George Rounds provided a summary of the executive evaluation and compensation committee meeting that was held on Tuesday, April 24.

The committee is in the process of developing a new form for the CEO evaluation.

The new performance evaluation form will be presented to the full board for approval.

#### **I. Governance Committee Report**

Dr. George Rounds provided a summary of the governance committee meeting that was held on Tuesday, April 24.

John Licke provided explanation of Section 4.2 “Waiver of Notice”.

The committee recommended approval of the NIHD bylaws, medical staff limitations policy and medical staff linkage policy with no changes.

A **motion** to approve the NIHD Bylaws as presented was made by JoAnn Krickhahn, seconded by Karen Springer. All in favor, motion carried

A **motion** to approve the Medical Staff Linkage Policy as presented was made by JoAnn Krickhahn, seconded by Matt Huju. All in favor, motion carried.

*The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.*

A **motion** to approve the Medical Staff Limitations Policy as presented was made by Larry Salmela, seconded by Heidi Watson. All in favor, motion carried.

**J. Board Meeting Survey Results**

Results from the April board meeting evaluation survey were reviewed.

**K. Board Education**

Information from MHA outlining the differences of a County, City or Hospital District was provided.

The board discussed the book “The Five Dysfunctions of a Team” that they received at the April board meeting.

*Anne Collins exited the meeting at 9:49 a.m.*

**L. Election of Board Members/Filing Date**

Filing will be open for the following positions of the Northern Itasca Hospital District Board of Directors:

- Carpenter Township 4-year term
- City of Big Falls 4-year term
- Marcell Township 4-year term
- Itasca County At-large 4-year term
- City of Bigfork 4-year term
- City of Effie 2-year term
- Pomroy Township 4-year term
- Koochiching County At-large 4-year term

Dates for filing are July 31 – August 14, 2018. The election date is Tuesday, November 6, 2018.

Matt Huju reported that he will not refile for the hospital board seat for Marcell Township.

Board members completed the monthly board meeting evaluation survey. Survey results will be tabulated and reviewed at the June regular board meeting.

*The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.*

Larry Salmela made a **motion** to reschedule the May 29 Finance Committee Meeting for Wednesday, May 30, at 9:00 a.m. and the June 5 Regular Board Meeting for May 30, at 11:00 a.m., seconded by JoAnn Krickhahn. All in favor, motion carried.

At 10:00 a.m., a **motion** to adjourn the meeting was made by JoAnn Krickhahn, seconded by Kenny Porter. All in favor, motion carried.

Minutes respectfully submitted by Renee Tower,  
Executive Administrative Assistant

*The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.*