



~Approved 9/5/2017~

Regular Board Meeting
Tuesday, August 1, 2017
9:00 a.m. – Board Room

Board Members Present: Anne Collins, City of Bigfork; Greg Cook, Koochiching County Unorganized; Linnette Davidson, Wirt Township; Matt Huju, Marcell Township; Marie Lovdahl, Itasca County Unorganized; Dr. George Rounds, Stokes Township; Heidi Watson, Koochiching County At-Large

Via Telephone: None.

Board Members Absent: Chris Horton, City of Big Falls; JoAnn Krickhahn, City of Effie; Kenny Porter, Bigfork Township; Larry Salmela, Carpenter Township; Karen Springer, Itasca County At-Large

Others: Dr. Ed Anderson, Angela Kleffman, John Licke, Christine Lokken, Becky Passeri, Aaron Saude, Dean Sedgwick, Sally Sedgwick, Renee Tower, Karla Willis

Chairman Dr. George Rounds called the regular monthly board meeting to order at 9:27 a.m.

The meeting opened with prayer.

I. Community Comments

Dean Sedgwick, hospital district resident, expressed opposition to increasing the 2018 property tax levy.

II. Approval of Agenda

A **motion** to approve the agenda as presented was made by Linnette Davidson, seconded by Greg Cook. All in favor, motion carried.

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

III. Approval of Regular Board Meeting Minutes 7/11/2017

A **motion** to approve the July 11, 2017, regular board meeting minutes as presented was made by Matt Huju, seconded by Heidi Watson. All in favor, motion carried.

IV. Acceptance of Medical Staff Meeting Minutes 5/17/2017

A **motion** to accept the May 17, 2017, medical staff meeting minutes was made by Matt Huju, seconded by Anne Collins. All in favor, motion carried.

V. Information, Discussion and/or Action

A. Finance Committee Report

Dr. George Rounds provided a summary of the finance committee meeting that was held on Tuesday, July 25.

The finance committee recommended acceptance of the financials and accounts payable for the month June.

B. Committee Appointment

Dr. George Rounds nominated JoAnn Krickhahn to serve on the finance committee.

Linnette Davidson made a **motion** to appoint JoAnn Krickhahn to serve on the finance committee, seconded by Heidi Watson. All in favor, motion carried.

C. Financials

Christine Lokken, CFO, presented the June 2017 financial dashboard report.

A **motion** to accept the financial report for the month of June was provided by Greg Cook, seconded by Marie Lovdahl. All in favor, motion carried.

D. Accounts Payable

A **motion** to ratify the accounts payable for the month of June was made by Matt Huju, seconded by Heidi Watson. All in favor, motion carried.

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

E. 2018 Certificate of Proposed Tax Levy

The proposed tax levy certification form is due on or before September 29, 2017. The final property tax levy may exceed, be less than or equal to the proposed property tax levy. The certification of final levy is due on or before December 29, 2017.

The finance committee will discuss the property tax levy and make recommendation to the full board at the September regular board meeting.

F. Credentialing

Dr. Ed Anderson presented credentialing applications for consideration.

Privileges with a 6 month provisional status:

- Jennifer Fischer, MD
- Jean Vaneps, CNP
- Thomas Holt, MD

Full privileges without a provisional status:

- Jeffery C. Dahlquist, PA-C

A **motion** to approve the applications was made by Linnette Davidson, seconded by Marie Lovdahl. All in favor, motion carried.

G. Coleraine Property

Aaron Saude reported that the Edge of the Wilderness Realty will list the Coleraine property.

Anne Collins made a **motion** that a special board meeting be called when a reasonable offer is made for the Coleraine property, seconded by Heidi Watson. All in favor, motion carried.

H. SRHS Clinic Expansion Project

Aaron Saude provided a progress report on the clinic wing expansion. The expansion project is expected to be completed around mid-October.

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

I. CEO Report

Aaron Saude reported that Bigfork Valley's Health Expo was held on Saturday, July 15. Aaron provided a summary of the HealthTrust University Conference that he attended July 17-19.

An awards reception and community picnic will be held Wednesday, August 2, 4-6 p.m. Bigfork Valley's 2017 award winners will be recognized.

J. Employee Appreciation

Michele Brunder, Chantelle Schminkey, Kim Heise, Vance Koppelman and Julie Gerzin were nominated to receive employee appreciation certificates for outstanding job performance. A **motion** to approve the nominations was made by Anne Collins, seconded by Heidi Watson. All in favor, motion carried.

K. Governance Committee Report

Dr. George Rounds provided a summary of the governance committee meeting that was held on Tuesday, July 25. Due to lack of a quorum at the governance committee no recommendations were made.

L. Board Travel Policy

No discussion.

M. Board Meeting Survey Results

Dr. Rounds discussed the results from the board meeting evaluation survey that board members completed at the July regular board meeting.

N. Board Self-Evaluation Survey

Board members completed board self-evaluation surveys. Survey results will be tabulated and reviewed at the September regular board meeting.

O. MHA Summer Trustee Conference Report

Dr. Rounds provided a summary of the MHA Summer Trustee Conference that he attended with JoAnn Krickhan and Larry Salmela

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.

July 14–16, at Arrowwood Resort & Conference Center in Alexandria, Minnesota.

P. Committee Replacements

Discussion was held concerning the lack of a quorum at committee meetings. A **motion** to set the quorum requirement to four for governance committee meetings was made by Greg Cook, seconded by Anne Collins. All in favor, motion carried.

Q. Education

Aaron provided an overview of the educational handout “A Guide for Rural Hospital to Identify Populations and Shift to Population Health” from the National Rural Health resource Center.

Matt Anderson, senior vice president of policy and chief strategy officer, Minnesota Hospital Association, will facilitate Bigfork Valley’s strategic planning session. Aaron will contact Mr. Anderson to schedule a date.

Board members completed the monthly board meeting evaluation survey. Survey results will be tabulated and reviewed at the September regular board meeting.

At 10:37 a.m., a **motion** to adjourn the meeting was made by Anne Collins, seconded by Linnette Davidson. All in favor, motion carried.

Minutes respectfully submitted by Renee Tower,
Executive Administrative Assistant

The mission of Bigfork Valley is to provide a continuum of quality health care and community services rooted in excellence and delivered with skill and compassion.